



Request for Proposal 2023-03

Watermain Relining

Issue Date: March 22/2023

Response Deadline: April 28/2023

52 Front Street, PO Box 160, Nipigon, ON P0T 2J0

Ph: 807-887-3135 ext 228 Email: shanehardy@nipigon.net

Mission Statement:

The Township of Nipigon will be a destination point for visitors, businesses and new residents while maintaining and enhancing the quality of life for the community.

Background:

The Township of Nipigon is located in Northwestern Ontario, in the District of Thunder Bay. Situated on the world famous Nipigon River which is home to the World Record Brook Trout, Nipigon is approximately 110 km east of the City of Thunder Bay and is at the crossroads of Trans-Canada Highways 11 and 17. With approximately 1,500 residents, the Township of Nipigon is known as a service hub to the surrounding municipalities and First Nations.

Invitation to Proponents:

This Request for Proposals (RFP) is an invitation from the Township of Nipigon (Nipigon) to prospective proponents to submit a proposal for the relining of approximately 200 meters.

Deliverables:

Nipigon is seeking a company to deliver the following:

1. Relining a section of watermain on Railway Street.

Qualification and Experience

The successful proponent shall demonstrate:

1. Experience in relining watermains.
2. Highly developed project management skills.

Proponent Requirement

Proponents are asked to submit a Proposal including Statement of Qualifications for this project. This RFP is loosely structured to allow for the Proponent the discretion to determine the best information to submit in order to be responsive to the project. However, the Proponent's submission must demonstrate skills, expertise and experience in watermain relining. The Proposal shall include the following:

1. Background information on your company.

2. Identify the project manager and other key personnel who will participate in the project.
3. Provide a minimum of three (3) contact references from other clients.
4. Please set forth sufficient details to demonstrate an understanding and a plan on how this project will be completed within a scheduled period of time.
5. Proposals must be received by PWS Shane Hardy by 2:00 pm on Friday, April 28th, 2023. Hard copies are to be received by that date, any received after will be disqualified. Mailing address is:
Township of Nipigon
Attention: Shane Hardy
PO Box 160, Nipigon, ON P0T 2J0

Electronic copies can be sent to: shanehardy@nipigon.net

6. Provide a reasonable range of costs and range of scope based on your expertise with relining watermains in municipalities. Actual scope of the project will be negotiated between the successful consultant or consulting firm and Nipigon.

RFP Timeline

March 22nd/2023 – RFP Released

April 28th/2023 – RFP submission deadline

General Information

- Submissions to the Township of Nipigon become the property of the Township of Nipigon and no compensation of any kind is due to Proponents.
- All queries regarding this proposal must be addressed and sent via email to Shane Hardy, PWS (shanehardy@nipigon.net) and received no later than April 26th/2023.
- Proponent contact with anyone other than the authorized contact person is prohibited, and is grounds for elimination from the selection process.
- Nipigon reserves the right to reject any or all proposals submitted and/or to request additional information or clarifications from proposers, and/or to allow corrections of errors or omissions.

- Nipigon may modify, supplement or amend the provisions of this RFP as deemed necessary or appropriate by and in the sole judgement of Nipigon.
- This RFP does not commit Nipigon to issue an RFP and Nipigon, at its sole discretion, may select a qualified consultant from the RFP submitted.
- This RFP is not intended, and shall not be construed, to commit Nipigon to pay any costs incurred in connection with responding to this RFP or to procure or contract any services.
- All RFP submissions become the property of Nipigon and will not be returned.

Evaluation Criteria

Nipigon reserves the right to reject any or all proposals or to select the proposal that is in the best interest of the Municipality.

Proposals will be evaluated and ranked against the following criteria:

- A) Understanding of the Work – 20 points
- B) Best Value Offered – 20 points
- C) Cost – 20 points
- D) Experience – 20 points
- E) Methodology – 20 points

Privilege

Nipigon reserves the right to reject any and all proposals, not necessarily accept the lowest proposal, or to accept any proposal which it may consider to be in its best interest. Nipigon also reserves the right to waive formality, informality or technicality in any proposal. Nipigon reserves the right to suspend or cancel any RFP at anytime for any reason without penalty.

Confidentiality

RFP documents (including all attachments and appendices) may not be used for any purpose other than the submission of a proposal. By submitting a proposal, the Proponent agrees to public disclosure of its contents subject to the provisions in relation to the Municipal Freedom of Information and Protection of Privacy Act. Anything in the submission that the Proponent considers to be “personal information” or “confidential information” of a proprietary nature should be marked confidential and will be subject to

appropriate consideration of the Municipal Freedom of Information and Protection of Privacy Act as noted above.

Law

The law applicable to the RFP and any subsequent agreements shall be the law in force in the Province of Ontario.

The successful Proponent shall indemnify and make immune the Township of Nipigon, its officers and its employees against any damage caused by the Township of Nipigon as a result of any negligence or unlawful acts of the successful Proponent, its employees or agents. Similarly, the successful Proponent shall agree to indemnify and make immune the Township of Nipigon, its officers and employees against any claims or costs initiated by third parties as a result of any negligence or wrongful acts of the successful Proponent, its employees or agents.