



CORPORATE POLICY AND PROCEDURE

Policy: In-Kind Contributions Policy

Coverage: Corporation of the Township of Nipigon

Issuing Department: Office of the CAO

Resolution: (XXXXXX)

Issued	Last Reviewed	Next Review Date
[February 10, 2026]	[February 10, 2026]	[February 202827]

PURPOSE AND BASIS:

To establish a clear, fair, and transparent framework for responding to requests for in-kind contributions from community groups, charitable organizations, and not-for-profit entities, while ensuring municipal resources are used for a legitimate municipal purpose and managed responsibly.

POLICY:

1. General

The Township of Nipigon may, at its discretion, provide in-kind contributions only to eligible organizations where Council determines that the contribution supports a municipal purpose and aligns with Township priorities.

The Township does not provide monetary donations, grants, sponsorships, or cash contributions under this Policy.

All in-kind contributions are discretionary, non-recurring, and subject to the availability of municipal resources.

2. Definition of In-Kind Contributions

In-kind contributions may include temporary use of municipal facilities or meeting space, waiving or reducing municipal fees, use of municipal equipment or materials, limited staff assistance directly related to a municipal purpose, and Township-branded merchandise.

In-kind contributions do not include cash payments, advertising purchases, long-term or ongoing operational support, or use of municipal assets where it would interfere with core municipal services.

3. Eligibility

Requests for in-kind contributions may be considered from local not-for-profit organizations, registered charities, and community or volunteer groups operating within the Township of Nipigon. The Township will generally not support for-profit organizations, political organizations or activities, or religious organizations, except where the request relates to a secular community event. Organizations with outstanding debts or obligations to the Township may be deemed ineligible.

4. Criteria for Consideration

In considering a request for an in-kind contribution, Council or its delegate may consider whether the request serves a municipal or community purpose, benefits residents of the Township, aligns with Township priorities, impacts Township operations, staff time, or equipment availability, is one-time or recurring in nature, and is consistent with past decisions.

PROCEDURE:

5. Application Process

Requests for in-kind contributions shall be submitted in writing to the CAO/Clerk or designate and shall include a description of the organization, the event or activity, the specific in-kind support requested, the relevant dates and duration, and an explanation of the community benefit. Requests should be submitted with reasonable advance notice to allow for review and operational planning.

6. Approval Authority

Council approval is required where a request involves significant staff time or equipment use, requires waiver of fees beyond delegated authority, or may have operational or reputational implications.

Council may delegate authority to the CAO to approve minor in-kind contributions that are low-cost (less than \$200.00 in foregone revenues), operationally routine, and within the limits prescribed above.

7. Conditions of Support

All approved in-kind contributions are subject to the availability of municipal resources and compliance with Township by-laws, policies, and insurance requirements. Conditions may be imposed by Council or staff.

8. Reporting and Transparency

In-kind contributions approved by Council shall be recorded in Council minutes. Staff-approved in-kind contributions may be reported to Council periodically for information.

9. Superseding Policies

This Policy replaces and supersedes any previous policies, guidelines, practices, or resolutions of the Township of Nipigon relating to donations or other requests for in-kind assistance, to the extent of any inconsistency.

Tim Cobban, CAO

Suggested Resolution for Member Municipalities of the LRCA:

WHEREAS the *Conservation Authorities Act* (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses;

AND WHEREAS the municipalities within Lakehead Region established the Neebing Valley Conservation Authority in 1954 which enlarged to the Lakehead Region Conservation Authority (LRCA) in 1963;

AND WHEREAS local municipalities currently provide approximately 50% of total conservation authority funding, while the Province of Ontario provides approximately 5%;

AND WHEREAS municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable service standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS conservation authorities collectively own and manage thousands of hectares of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities;

AND WHEREAS Bill 68 (Schedule 3) proposes the creation of the Ontario Provincial Conservation Agency, a Crown corporation that would assume governance responsibilities and consolidate Ontario's 36 conservation authorities into seven regional authorities, with municipal cost apportionment yet to be defined;

AND WHEREAS the Province already possesses the authority to establish overarching legislation, regulations, and standards through the *Conservation Authorities Act* and the Ministry of the Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT the _____ calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

AND THAT while the _____ supports provincial goals for consistent permit approval processes, shared services, and digital modernization, imposing a new top-down agency structure without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;

AND THAT the _____ supports efforts to balance expertise, capacity, and program delivery across the province, and requests that the Province work collaboratively with

municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives;

AND THAT _____ is opposed to the proposed “Huron-Superior Regional Conservation Authority” boundary configuration outlined in Environmental Registry Notice 025-1257;

AND THAT the _____ recommends that the Lakehead Region Conservation Authority form the “Northwestern Ontario Regional Conservation Authority”;

AND THAT the Ministry engage directly with affected municipalities of the Lakehead Region Conservation Authority, before finalizing any consolidation boundaries or legislative amendments;

AND THAT a copy of this resolution be forwarded to the Environmental Registry of Ontario consultations and to:

- the Minister of the Environment, Conservation and Parks and his Opposition critics;
- local Members of Provincial Parliament;
- local Members of Parliament;
- the Association of Municipalities of Ontario;
- Conservation Ontario;
- All local municipalities; and
- All Conservation Authorities in Ontario.

MAYOR'S REPORT – ROMA CONFERENCE 2026

Prepared by: Mayor Suzanne Kukko

Submitted: February 5th, 2026

Mayor Suzanne Kukko and CAO Tim Cobban attended the Rural Ontario Municipal Conference January 18-20, 2026.

Scheduled ministry delegations included the following:

1) Hon. Michael Kerzner, Solicitor General

TOPICS: INCREASE FUNDING FOR FIRE PROTECTION, EXTEND FIRE FIGHTING TRAINING DEADLINE 2 YEARS PAST JULY 1, 2026.

DISCUSSION POINTS: The Township of Nipigon calls for the Ministry of the Solicitor General to establish a fund to properly address increased training requirements and equipment gaps with regard to volunteer fire protection in rural communities.

Nipigon respectfully also advocates for an extension, or a flexible phased-in approach as opposed to the July 1, 2026 firefighter training deadline, due to significant challenges faced by volunteer fire departments in rural northern Ontario, such as Nipigon.

RESULT: The Solicitor General suggested we contact Dependable, an emergency equipment dealer in Brampton. He also suggested the CAO contact our insurance company to see if they would continue to ensure our pumper truck past 20 years. The Solicitor General also asked if our fire department could take advantage of any online courses or have one of our volunteers get certified to instruct in house.

2) MPP Lise Vaugeois and Caucus members of the Official Opposition

TOPICS: EMERGENCY SERVICES/FIRE FUNDING, HIGHWAY 11/17 SAFETY

DICUSSION POINITS: As our local MPP is NDP Caucus member Lise Vaugeois, we believe it is important that the Official Opposition be aware of the issues we are bringing forward to the Government of Ontario. Our advocacy focuses on two Ministries in particular – Solicitor General and Transportation.

SOL GEN:

We discussed the issues brought forth in regard to volunteer fire service to the Solicitor General (see above).

MTO:

HIGHWAY SAFETY: The Township of Nipigon continues to be a strong voice for highway safety in Northern Ontario, both independently when we are able, and by supporting any resolutions submitted to council, via NOMA. The Township requested a delegation with the MTO at ROMA, however, they could not accommodate us. We discussed the issues with the NDP Caucus that we would have brought forward to the MTO.

We expressed our disappointment that the Province voted down the private members' bill 49 – *the Northern Highway 11 and 17 Safety Act, 2025* in the fall. We asked the opposition to continue pressing the Minister of Transportation about why this wasn't adopted in full or in part, and what the government plans to do to tackle the bipartisan issue of northern highway safety. Lengthy highway closures, severe injury and death on our highways affects all northerners, regardless of party lines.

NIPIGON HIGHWAY CORRIDOR: We are asking for an update on the 2 lane corridor that goes through our town. Will it be a split twinning, or widening? And when will design/planning begin? Recent issues with closures and congestion have brought this issue to light once again.

RESULT: The caucus thanked Mayor Kukko and CAO Cobban for bringing up these important issues. The caucus agreed with the points made, indicating that they would continue to advocate for us on these issues.

Other Delegations, Meetings and Highlights

- 1) **NOMA Delegation:** Mayor Kukko and CAO Cobban attended some of Northern Ontario Municipal Association's delegations. The issues brought up relevant to Nipigon were as follows:
-Ministry of Municipal Affairs and Housing – Communities under 20,000 require a program designed for their scale, geography and servicing challenges. NOMA proposes dedicating funding for these communities to support water, wastewater and site servicing infrastructure, planning capacity support for small municipal offices, funding for modular, workforce, seniors and culturally appropriate housing, and predictable multi-year allocations to enable long-term planning and development. (Mayor Kukko and CAO Cobban attended)
-MTO – Reliability of the Trans-Canada Highway System – Northern highways are vulnerable to closures, severe weather, collisions and single points of failure. NOMA is asking to expand and accelerate 2 + 1 late deployment, advance twinning where warranted, improve winter maintenance oversight and accountability, increase OPP enforcement capacity, increase long-term trade corridor investments. (Mayor Kukko Attended)
- 2) **Ministry of Finance** - CAO Cobban attended Hornepayne's delegation to the Ministry of Finance on a proposed new tax sub-class for new residential builds for northern Ontario communities under 5,000.
- 3) **Pre-Conference Workshop: Polarity Thinking In Local Government**

-This was an interesting exercise on looking at polarities in municipal governance, mainly the tug of war between core services and community aspirations.

-There were other polarities to consider for admin and elected officials including: short-term responsibilities vs long-term sustainability, political leadership vs admin expertise, community engagement vs efficient decision making, fiscal responsibility vs service expectations, etc.

-Key takeaway – Most governance conflicts aren't about right vs wrong, they're about competing rights. The leaders who can see, name, and manage polarities will build stronger councils, stronger organizations, and stronger communities.

3) Concurrent Session: Getting Current Information to Residents

-Best practice case studies were presented on different scenarios and how the communications department of each municipality dealt with theirs successfully.

-Interesting ideas on using humour for social media, having planned live daily updates (especially for situations like construction interruptions, etc.)

-Although some of these techniques could be adopted by our municipality, Nipigon does not have the budget to hire a communications person/department whose only job is to carry out these duties, so many of the tactics weren't relevant, unfortunately.

-Key takeaway – communicate often, accurately, and consistently. Using humour like puns and irony will get people's attention in a sea of social media posts and keep people engaged in your communication channels.

OTHER HIGHLIGHTS

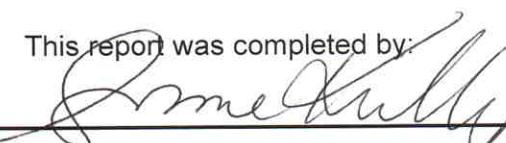
-Attended Plenary sessions, including a speech by Premier Ford where he expressed his distrust of Chinese made vehicles.

-Main points of elected official speeches included: continued threat of President Trump, infrastructure, housing and homelessness, health care, and energy.

-Mayor Kukko attended networking dinner with members of the relatively newly formed Northern Ontario Women's Association (of which she is a member).

-Mayor and CAO attended networking dinner with counter parts from Schreiber and Terrace Bay.

This report was completed by:



Suzanne Kukko, Mayor, Township of Nipigon

Dear Mayor Kukko,

I am writing as a concerned community member seeking your support regarding the proposed reintroduction of splake stocking in Lofquist Lake.

Lofquist Lake holds deep ecological, cultural, and historical significance for our community. My great-great-grandfather, Mairitz (Maurice) Lofquist, homesteaded land around the lake, and our family later donated land that is now the public beach access. For generations, this lake has been carefully protected and responsibly enjoyed by families who value its balance and beauty. Nipigon is truly one of the most special places I have been to this date. Credited to its natural land and resources.

Today, Lofquist Lake supports a healthy, naturally reproducing walleye population, including multi-generational and trophy-class fish. Recent MNR assessments confirm this. However, the proposed splake stocking raises serious concerns. MNR's own historical data and studies indicate that splake can negatively impact walleye through increased predation on juveniles and competition for limited forage, particularly when stocked at an older age.

Splake stocking was stopped in 2018, during a period when walleye numbers had declined while stocking was occurring. The proposal to resume stocking appears to contradict both past management decisions and existing MNR guidance, without clear explanation or new supporting evidence.

This issue matters deeply to my family and to many others who hope future generations can enjoy the same traditions, time on the lake, responsible fishing, and shared meals of fried walleye, that have connected families to this place for over a century.

I am respectfully asking whether you would be willing to help advocate for greater transparency and reconsideration of this proposal, or to request that MNR pause any stocking until concerns raised by the community and existing science are fully addressed. Furthermore, help put Lofquist on a "no stock" list.

Thank you for your time and for your commitment to protecting the natural spaces that define Nipigon!

Sincerely,

Taylin Lewan

Mr. Tim Cobban, CAO

Township of Nipigon

52 Front Street, PO Box 160

Nipigon, Ontario, Canada | P0T 2J0

Dear Mr. Cobban,

As you may be aware, the Impact Assessment Agency of Canada is now conducting its review of the Nuclear Waste Management Organization's (NWMO's) nuclear waste project. The NWMO is proposing to transport all of Canada's high-level nuclear fuel waste from nuclear reactor sites in southern Ontario, Quebec and New Brunswick for processing, burial and eventual abandonment at a site between Ignace and Dryden.

The initial project description (IPD) is now available for public viewing and comment on the Impact Assessment Registry. The IPD sets out the general scope of the assessment including the project's core elements, purpose, location and activities. The public is invited to comment on whether the IPD adequately identifies all the concerns that matter to the affected communities (**the deadline for comments is Feb 4, 2026**). Unfortunately, **the NWMO has explicitly stated that they do not intend to include transportation of the nuclear waste in the impact assessment**. This is very troubling, as the transportation component of the project has been a major concern for many communities and First Nations along the north shore of Lake Superior. In fact, the Township of Nipigon passed a resolution on March 12, 2024 urging the NWMO to find storage solutions for the nuclear waste in the vicinity of the reactor stations and to not pursue transporting radioactive waste through Northwestern Ontario. Here is the link to Nipigon's resolution: <https://wethenuclearfreenorth.ca/wp-content/uploads/2024/04/nipigon-2024-03-12-nuclear-waste-resolution.pdf>. It is also worth noting that transportation has been included in the NWMO project description as an integral part of implementing their plan for more than 20 years. Many municipalities along the transportation corridor, including Nipigon, who were not included in the NWMO consultation process, expected that their safety plan would be subject to the rigorous standards of review upheld by Canada's Impact Assessment Agency.

We are writing to ascertain whether the town of Nipigon will be participating in the Impact Assessment process to ensure that your Resolution and the concerns many residents have been voicing for several years regarding the risks and hazards associated with transportation of nuclear waste are adequately addressed. As a municipality located along the route where the nuclear fuel waste will be transported for a minimum of 50 years, three times per day, Nipigon will be subjected to a significant risk of radioactive exposure with serious consequences to the environment and human health. This is particularly worrisome as highway accidents involving transport trucks in Northwestern Ontario are occurring at an ever-increasing rate, according to MTO statistics. In addition, the casks carrying the nuclear fuel waste will be vulnerable to sabotage and terrorist attack. These risks directly affect the residents of Nipigon. A comprehensive impact assessment should require that all of the transportation risks are adequately addressed and measures taken to mitigate the harm.

Municipalities play a key role in impact assessments in addressing issues relating to emergency response planning and the project's impact on the health and safety of the community and the environment. For these reasons, we urge your municipality to participate in the NWMO Impact Assessment by posting your Resolution and comments on the Registry. We would hope that you would protect the interests of your residents to ensure that the impact of transporting the waste from the nuclear reactor sites where the waste is currently stored to the proposed disposal site is

included in the impact assessment. As the impact assessment process unfolds, we would expect you to have an opportunity to ask questions and raise concerns about all matters affecting your town and its residents, including the adequacy of the transport containers and the emergency measures that are in place when there are radioactive releases into the environment.

You can review the NWMO's initial project description on the Impact Assessment Agency of Canada's website and view other's comments [here](#). You can submit your comments on the Impact Assessment Registry [here](#).

We thank you for your attention to this matter and are hopeful that you will take action on behalf of your community. We would be happy to answer any questions you may have.

Yours Truly,

Diane Swiatlowski,

Member, We the Nuclear Free North,

Thunder Bay, Ontario,

647-961-6823

CC:

Suzanne Kukko, Mayor

Greg Harper, Councillor

Gayle Westhaver, Councillor

Anne-Marie Cartwright, Councillor

Glenn Hart, Councillor

Jolene Laframboise, Administrative Clerk

Dear Mayor Kukko,

Thank you for your response and for including this topic in your Feb 10 council package for discussion.

Please note, the Impact Assessment Agency registry will be open after Feb 4th, however, the Agency is not obliged to consider comments received after the 4th.

As you know, the comments from Nipigon are extremely important since all shipments of highly radioactive waste from the east would be transported through Nipigon. NWMO has not provided a detailed Transportation Plan, but presentations indicated that transportation would be on existing roadways and rail lines.

Prior to Feb 4th, I will add a comment to the IAAC registry, indicating that "countless impacted communities and stakeholders on the transportation routes have not been provided notice of the IAAC process, nor have they been properly informed, engaged or consulted on safety considerations and the impacts to their communities."

For quick reference:

The Impact Assessment webpage is here where you can:

- o review comments made by others
- o make comments
- o find the Initial Project Descriptions IPD (Summary - 90+pages, and Full - 1200+pages - there is a 10-page Executive Summary starting on page V within both IPD documents)

So far, we are aware of several communities in Northern Ontario that have commented on the Registry expressing concern that transportation is being excluded from the Impact Assessment and that transportation should be included in the Impact Assessment process:

- o The Town of Kapuskasing (#78)
- o The Town of Latchford (#45)
- o The Corporation of the Township of Mattice-Val Côté (#150)
- o The City of Thunder Bay (#185)

Thank you for your attention to this important matter.

Diane Swiatlowski

Member, We the Nuclear Free North,

Thunder Bay, Ontario,

647-961-6823

Minutes
December 9, 2025
at Nipigon Public Library

Attending G. Ahl, A. Cartwright, E. Maedel, R. Paterson, R. Ray, M. Robinson
Regrets: C. Broughton
Secretary S. Sugawara – Staff

CALL to ORDER

3:03 p.m. M. Robinson, Chairing.

LAND RECOGNITION

In the spirit of reconciliation, Nipigon Public Library respectfully acknowledges it is located on the traditional lands of the Red Rock Indian Band – Signatory to the Robinson-Superior Treaty of 1850, and others.

APPROVAL of AGENDA

Motion 01.

Moved by E. Maedel, seconded by R. Ray, and carried:

That the Board accepts the agenda of December 9, 2025.

CONFLICT of PECUNIARY INTEREST DISCLOSURES – none declared

APPROVAL of MINUTES of PREVIOUS MEETING

Motion 02.

Moved by A. Cartwright, seconded by E. Maedel, and carried:

That the Board approves the minutes of the last regular board meeting of October 26, 2025.

BUSINESS ARISING

- OLS virtual conference theme is Collaborate: Libraries Empower; Communities Thrive
 - recordings are now available by logging into your account at learnhq.ca
 - staff - Nov 19 from 10 - 4pm attended by librarian
 - board - Nov 20 from 6-8pm. attended by majority of the board
- bank signing officers

Motion 03.

Moved by E. Maedel, seconded by G. Ahl, and carried:

That the Board appoints Timothy Cobban – Corporation of the Township of Nipigon CAO, as the Corporation of the Township of Nipigon Public Library Board Treasurer.

Motion 04.

Moved by A. Cartwright, seconded by R. Paterson, and carried:

That the Board approves a change in bank signing officers on Royal Bank of Canada account 03422-1223908, effective immediately. Cheques must be signed by one of: Sumiye Sugawara—CEO Librarian/Secretary, or Timothy Cobban—Library Treasurer; and

CORRESPONDENCE and COMMUNICATION

- 2026 board meetings: 7-8pm at 52 Front St., Nipigon on January 22, February 26, March 26, April 29, May 28, June 18, August 27, September 24, October 29, November 26
- Whitehots Kanata Classics Display Kit – won by our library
- Canada Post – proposed changes to Bill C-15 affect the shipping rate for interlibrary loans
<https://librarianship.ca/news/bill-c15-canada-post/>

CHAIRPERSON'S REMARKS – n/a**CEO REPORT**

- January: Blind Date with a Book, Walking Scrabble, PD Day Craft
- review of January – November usage statistics

FINANCIAL STATEMENT – emailed after the meeting**PAYMENT VOUCHERS****Motion 05**

Moved by R. Ray, seconded by E. Maedel, and carried:

That the Board approves payment of accounts on payment voucher CR017, 2025 for \$11,141.55 and CR018, 2025 for \$1,854.01 respectively.

Motion 06.

Moved by R. Paterson, seconded by G. Ahl, and carried:

That the Board approves transferring the year end balance in L-085-088-0793, the Library donations to reserve fund, to L-782-911-6201, the Library reserve fund, at 2025 year end.

Board Members 2026 mtg dates	Position	Joined bd	Jan 28	Feb 25	Mar 25	Apr 29	May 27	Jun 24	Aug 26	Sep 30	Oct 28	Nov 25	Signing Officer	Policies	Strategic Planning
G. Ahl	Trustee	2025-04-													
C. Broughton	Trustee	2013-04											X		X
A. Cartwright	Trustee	2023-12-19											X		X
E. Maedel	Trustee	2024-05-14												X	X
R. Paterson	Trustee	2022-02-08													X
R. Ray	Vice-Chair	2010-11											X	X	
M. Robinson	Chair	2016-04-07												X	

Board Members 2025 mtg dates	Position	Joined bd	Jan 22	Feb 26	Mar 26	Apr 30	May 28	Jun 18	Aug 27	Sep 24	Oct 29	Nov 26	Signing Officer
G. Ahl	Trustee	2025-04-				X	X	X	X	X	--	X	
C. Broughton	Trustee	2013-04	X	X	X	X	X	X	--	X	X	--	X
A. Cartwright	Trustee	2023-12-19	--	X	X	--	X	X	--	X	X	X	
E. Maedel	Trustee	2024-05-14	X	--	X	X	X	X	X	X	X	X	
R. Paterson	Trustee	2022-02-08	X	X	X	X	X	--	X	--	X	X	
R. Ray	Vice-Chair	2010-11	X	--	--	X	X	--	X	X	X	X	X
M. Robinson	Chair	2016-04-07	X	X	X	X	X	--	X	X	X	X	

STRATEGIC PLAN PROGRESS AND MONITORING

- committee members: board chair, librarian, E. Maedel, R. Paterson, A. Cartwright

- November 1, 2025 meeting attended by M. Robinson, E. Maedel, A. Cartwright

OTHER BUSINESS and COMMITTEE REPORTS

- Budget: discussion of 2026 eResource budget and items ordered
- Policy Review and Updates: committee members: chair, librarian, R. Ray, E. Maedel
 - met November 1 at 12:00 p.m., following the Strategic Planning meeting
 - November 1: attended by MR, SS, RR, EM
 - FN05 Indigenous Awareness Respect and Acknowledgement Declaration (draft)
 - Board Bylaws (draft)
- Report on Board Members' Advocacy Activities
- Rotary Medical Equipment Cupboard partnership since November 2011
- other: Nipigon Parade of Lights on December 14 – library float: limited seating, contact librarian
- Board Training:

Library Board Resources at the Governance HUB

Governance roles and responsibilities (Year 1)

Accessing and planning for the future (Year 3)

Community and municipal relations (Year 2)

Legacy and transition readiness (Year 4)

DATE and TIME OF NEXT MEETING

Wednesday, January 28, 2026 at 7:00 p.m. in the library meeting room and via Zoom

R. Ray and E. Maedel to review finances at 6:45 p.m.

Zoom link: <https://us02web.zoom.us/j/85169092750?pwd=MCtydk45VFRwaDJWVWVGcGNNRVdxdz09>

ADJOURNMENT

Motion 07.

Moved by E. Maedel, seconded by A. Cartwright, and carried:

That the meeting be adjourned at 3:31 p.m.

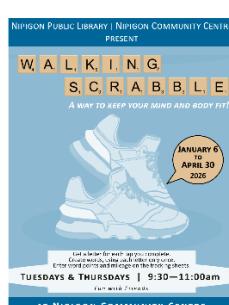
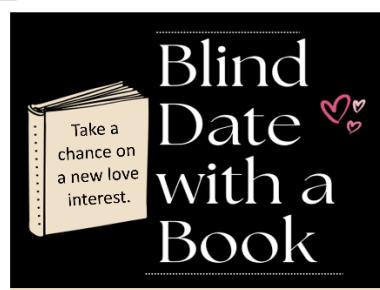
Chair Signature _____, M. Robinson.

Motion Number 02

Date of Approval January 28, 2026.

HOLIDAY ORNAMENT

MUST INCLUDE A CUP & SAUCER. AVAILABLE FREE AT THE LIBRARY.
PUBLIC VOTING AT THE LIBRARY FROM DECEMBER 2–32, 2025
ENTRY RECEIVING THE MOST VOTES RECEIVES A GIFT CARD.
RANDOM DRAW FROM ALL ENTRIES FOR A GIFT CARD.



**QUAD COUNCIL OPP DETACHMENT BOARD
MEETING MINUTES**

January 28th 2026, at 3:00 p.m.

2 Gas Road, Lake Helen Reserve, ON P0T 2J0

Members Present: Sgt Jason Golds, Detachment Commander
A/Chair Jeffrey Mehegan, Township of Dorion Council Representative
Jim Legacy, Community Representative, Township of Red Rock
Ted Wawia, Red Rock Indian Band Council Representative
Recording Secretary Brianna Bell, Township of Nipigon

Non-Members Present: Christine Stamatopoulos, Administrative Clerk, Nipigon OPP Detachment

Regrets: Anne-Marie Cartwright, Township of Nipigon Council Representative,
Chair, Gord Muir, Township of Red Rock Council Representative

Members of Public In attendance: None

Land Acknowledgement

“In the spirit of reconciliation, the Quad Council OPP Detachment Board respectfully acknowledges that it is situated on the traditional lands of the Red Rock Indian Band, a signatory to the Robinson-Superior Treaty of 1850, and the Board also respectfully recognizes the historic presence of other signatories on these lands.”

1. Call to Order

The meeting was called to order at 3:03 p.m. by the A/Chair.

2. Adoption of Agenda

Resolution No. 22

That the Quad Council OPP Detachment Board adopts the agenda for January 28, 2026 as presented. **CARRIED.**

3. Declarations of Pecuniary Interest

None declared.

4. Reports and Items for Discussion

I. OPP Detachment Report - S/Sgt Jason Golds

S/Sgt Golds provided an overview of his role and introduced himself to the Board as Detachment Commander for Nipigon and Schreiber.

II. Community Engagement & Visibility

Community service events were completed during the quarter, including patrols and visible engagement in key community locations.

III. Traffic Safety / RIDE Initiatives

RIDE programs were conducted across the detachment area.

5. Community Safety and Partnerships

I. Mobility Scooters & Road Safety

The Board discussed concerns regarding mobility scooters operating unsafely and noted the potential for public education and reminders related to safe roadway use.

II. Speeding Concerns (Red Rock / White Blvd Area)

Speeding concerns were raised.

III. Emergency Preparedness (Highway Closures / Severe Weather)

The Board discussed winter highway closure impacts and emphasized the importance of coordinated emergency planning.

6. New / Other Business

None declared.

7. Next Meeting Date

Resolution No. 24

That the Quad Council OPP Detachment Board sets the next regular meeting for April 21, 2026 at 3:00 p.m., in Red Rock (Interpretive Centre, if available). **CARRIED.**

8. Adjournment

Resolution No. 25

Whereas all items on the agenda have been addressed, be it resolved that the Board adjourns the meeting at 4:15 p.m. **CARRIED.**

Jeffrey Mehegan, Acting Chair

Brianna Bell, Recording Secretary

Board of Directors Meeting Minutes

Date: Wednesday, November 26, 2025

Time: 9:00 a.m. – 12:00 p.m.

Location: Hybrid – In-Person - 874 Tungsten St, Unit C – NOMA office & Virtual (Zoom)

Absent: Fred Mota, Eric Pietsch, Dan McGrath, Andrew Poirier, Ken Boshcoff

1. Call to Order

Meeting called to order at **9:00 a.m.** by **President Rick Dumas**.

2. Approval of Agenda

Moved by: Kristen Oliver

Seconded by: Jason Young

Decision: **Approved**

3. Approval of Minutes – Previous Meeting September 24, 2025

Moved by: Jason Young

Seconded by: Kevin Kahoot

Decision: **Approved**

4. In Camera Session

Motion to move In Camera (9:05 a.m.): Kevin Kahoot

Seconded by: Gord Griffiths

Decision: **Approved**

Motion to move to back to Open Session: Kristen Oliver

Seconded by: Wendy Landry

Decision: **Approved**

Session concluded and resolved back to open session at **9:30 a.m.**

5. Financial Report

- Executive Coordinator (EC) **Jason Veltri** presented the financial report.

Motion: THAT the Financial Report be received and approved as presented.

Moved by: Wendy Brunetta

Seconded by: Wendy Landry

Decision: **Approved**

6. Executive Coordinator's Report (Pages 12-14)

Motion: THAT the Executive Coordinator Report be received and approved as presented.

Moved by: Wendy Brunetta

Seconded by: Wendy Landry

Decision: Approved

7. President's Report – Rick Dumas – (Pages 15-18)

Motion: THAT the Executive Coordinator Report be received and approved as presented.

Moved by: Jason Young

Seconded by: Gord Griffiths

Decision: Approved

8.0 New Business

- Presentations:**

- *Lauri Swami – CEO NWMO*
- *Ontario One Call – Kristian Kennedy*

8.1 Resolution:

NOMA Resolution — Improving Safety and Connectivity Through 2+1 Highway Development in Northern Ontario

Mover: Kerri Marshall

Seconder: Douglas Hartnell

Decision: Approved

WHEREAS Northern Ontario's economic and social well-being depends on safe, reliable east-west and north-south transportation corridors, particularly Highways 11 and 17, which form the Trans-Canada Highway system across the region; and

WHEREAS these highways carry significant volumes of commercial and passenger traffic, yet remain largely two-lane corridors that face frequent closures and safety risks due to weather, congestion, and collision exposure; and

WHEREAS the four-laning of Highway 17 and modernization of Highway 11 remain long-standing goals of Northern communities; and

WHEREAS the proven “2+1” highway design—alternating passing lanes separated by a continuous median barrier—has demonstrated safety outcomes comparable to full twinning, at substantially

lower cost, land, and environmental impact, and can be scaled or converted to four lanes as traffic volumes increase; and

WHEREAS the Government of Ontario has announced initial 2+1 pilot projects in Northern Ontario, providing an important opportunity to test and expand this model across other sections of the Trans-Canada network; and

WHEREAS modernizing Highways 11 and 17 will improve safety, reduce closures, strengthen supply-chain reliability for mining, forestry, agriculture, energy, and tourism, and enhance national resilience and emergency response capacity; and

WHEREAS a coordinated, phased 2+1 build program—prioritizing key Northern sections with high freight volumes and safety concerns—would deliver measurable benefits for communities, Indigenous partners, and the broader Canadian economy;

NOW THEREFORE BE IT RESOLVED THAT the Council (or Board) formally supports the adoption and phased implementation of a 2+1 highway program on Highways 11 and 17 as a nation-building initiative; and

THAT the Government of Canada be urged to recognize this initiative as a project of national interest under the *Building Canada Act* and to partner with Ontario to co-fund and accelerate planning, design, and construction; and

THAT the Government of Ontario be encouraged to expand the current pilot to a full corridor-wide program, sequencing projects according to readiness, safety benefit, and economic importance; and

THAT both levels of government ensure early, meaningful, and capacity-supported engagement with affected Indigenous Nations, including opportunities for training, contracting, and equity participation; and

THAT the program incorporate consistent corridor-wide safety features (barrier-separated 2+1 cross-sections, controlled passing frequency, wildlife mitigation), resilience measures (closure reduction, climate adaptation), and clean-growth practices (EV-charging readiness, recycled aggregates, and low-carbon materials); and

THAT copies of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, the Minister of Transport (Canada), the Minister of Housing and Infrastructure (Canada), the Ontario Minister of Transportation, Northern MPs and MPPs, the Federation of Northern Ontario Municipalities (FONOM), Association of Municipalities of Ontario (AMO), the Federation of

Canadian Municipalities (FCM), the Rural Ontario Municipal Association (ROMA), and neighboring municipalities for endorsement.

8.2 Discussion Update: Federal Advocacy Day on the Hill in Ottawa

A discussion was held about the upcoming Northern Ontario Hill Days with FONOM and NOMA – President Dumas and Executive Coordinator Jason Veltri are representing NOMA and Mayor Plourde and Executive Director Mac Bain will be attending from FONOM. Meeting confirmed with Opposition Leader's staff, various Ministers, Parliamentary Secretaries, Prime Minister's Office.

8.3 Update: Attending the Healthy Democracy Forum

A discussion was held and updates from President Dumas and EC Veltri on attending the AMO Healthy Democracy Forum in Toronto, ON from October 18 and 19, 2025.

8.4 ROMA 2026 Delegation requests for NOMA

Discussion was held about ROMA delegation requests and materials to present. Top Priority items to focus on will be, Highways 11 and 17, Immigration and Labour Gaps in Northwestern Ontario, and Rural and Remote Building Faster Fund for communities under 20,000 pop.

8.5 NOMA Website Renewal

Discussion was held about the time to update the NOMA Website. Quote from Sencia Canada has been received for approx. \$7,000.00 to modernize and update the aging website.

MOTION: THAT NOMA proceed with a full website modernization with Sencia Canada, with EC Veltri to lead the project.

Moved by: Kristen Oliver

Seconded by: Kevin Kahoot

Decision: Approved

8.6 NOMA joining the Thunder Bay Executive Association

Discussion was held about NOMA joining the Thunder Bay Executive Association. Costs are \$75+HST per Quarter; plus \$30 per meeting attended (lunch included).

MOTION: THAT NOMA proceed with membership in the Thunder Bay Executive Association

Moved by: Wendy Landry

Seconded by: Kristen Oliver

Decision: Approved

8.7 Sponsorship Request: Magnetic North Conference

Discussion was held about NOMA providing a sponsorship for a coffee break for the Magnetic Conference, hosted by the Northern Policy Institute in Sudbury, ON, for \$500.00

MOTION: THAT NOMA proceed with membership in the Thunder Bay Executive Association

Moved by: Wendy Landry

Seconded by: Kristen Oliver

Decision: **Approved**

8.8 Letter to Government on Regional Conservation area changes

Discussion was held about NOMA providing a letter of support to the Lakehead Regional Conservation Authority asking the Provincial Government to review the amalgamation of conservation authorities in Ontario and to remove the LRCA from amalgamation with southern Ontario.

MOTION: THAT NOMA prepares a letter of support for the Lakehead Regional Conservation Authority AND THAT NOMA sends this letter to Minister McCarthy and Premier Ford.

Moved by: Mark Figliomeni

Seconded by: Roger Nesbitt

Decision: **Approved**

8.9 NOMA attending RRDMA and KDMA Conferences 2026

Discussion was had about NOMA and EC Veltri attending both RRDMA and KDMA conferences in 2026.

9.0 District Updates

- Updates were received from all three district municipal associations.

10. 0 Issue Tracker & Advocacy Updates (If any)

Forestry & Softwood Lumber Tariffs – Rick Dumas & Wendy Landry	Police Costs – Andrew Poirier & Roger Nesbitt
Highways 11/17 – 2+1 Highway – Rick Dumas & Eric Pietsch & Andrew Poirier	Rural Building Faster Fund – Fred Mota & Rick Dumas & Roger Nesbitt
OMPF – Rick Dumas	Housing – Kristen Oliver
Immigration – Rick Dumas & Fred Mota	Healthcare – Wendy Brunetta
Mining – Rick Dumas and Fred Mota	Nuclear Waste MGMT Org – Kevin Kahoot & Jason Young & Roger Nesbitt
Land Use Planning & Energy – Jim Vezina	

11.0 Next Meeting

Date: January 28, 2026

Time: 9am to 12pm

Location: Thunder Bay, ON & virtual link provided

11. Adjournment

- Meeting adjourned at **12:30 p.m.**
- **Motion to adjourn:** Kevin Kahoot

Minutes prepared by:

Jason Veltri, Executive Coordinator

Date approved by NOMA Board: January 27, 2026

Executive Coordinator's Report

**Jason Veltri, Executive Coordinator
Northwestern Ontario Municipal Association (NOMA)**

I am pleased to present this report summarizing operational, administrative, and strategic activities undertaken over the past two months. This period has included significant progress on financial modernization, conference planning, multi-level government advocacy, and coordinated regional efforts on immigration, labour, and transportation priorities.

1. Administrative & Financial Modernization

Implementation of SAGE 50 Accounting System

Over the past several weeks, considerable work has gone into setting up and implementing SAGE 50 Accounting to enhance NOMA's financial management and reporting capacity.

- Preparing invoicing and accounts receivable processes for conference sponsorships
- Creating standardized workflows to support future audits and compliance

This will greatly improve accuracy, transparency, and efficiency as NOMA's activities continue to grow.

2. NOMA 2026 Conference & AGM – Planning & Logistics

Sponsorship Program Development

The full sponsorship package for the 2026 NOMA Conference & AGM has been completed and distributed. Positive momentum includes:

- Finalized tiered sponsorship framework
- Professional package design and stakeholder outreach
- \$20,000 secured to date, with further commitments expected

This demonstrates strong interest from partners and early support for the conference theme, Resilience.

Workshops – Call for Proposals

Preparations are underway to launch the **Call for Workshops** in the next two weeks. This includes:

- Drafting submission guidelines and evaluation criteria
- Identifying theme areas that reflect the needs of Northern municipalities

- Establishing timelines to develop a diverse and high-quality program

Hotel Room Blocks

To accommodate delegates, NOMA has secured room blocks at four Thunder Bay hotels, with negotiated rates finalized and ready for publication.

Conference Experience – Menus, Gala, and Program Design

Planning continues for the overall conference experience:

- Menu options have been proposed in collaboration with catering partners
- Gala entertainment options have been identified, with outreach underway
- Event flow, keynote topics, and session structure are in development

These efforts will ensure a polished, engaging, and professional delegate experience.

Ministerial Invitations & Delegation Outreach

All save-the-date invitations for the 2026 NOMA Conference have been issued to:

- Federal Ministers and MPs
- Provincial Cabinet Ministers
- Opposition Leaders and senior staff

To date, **Minister Raymond Cho** has confirmed his attendance. Additional confirmations are anticipated as schedules are finalized.

3. ROMA 2026 Delegation Planning

Significant work is underway to prepare NOMA for its ROMA delegation meetings. A comprehensive Delegation Booklet is currently being drafted and will highlight three priority advocacy files:

1) Immigration & Labour

- Impacts of federal immigration caps on Northern communities and institutions
- Need for rural immigration programs and dedicated regional pathways
- Risks to workforce stability across health care, trades, manufacturing, and community services
- Sustainability concerns for Confederation College and rural campuses

2) Rural & Remote Building Faster Fund

Advocating for a Rural and Remote Building Faster Fund for communities under 20,000 in population, reflecting:

- The need for rural-specific infrastructure support
- Cost and capacity realities in remote regions
- Alignment with provincial BFF goals but tailored to Northern constraints

3) Ministry of Transportation – Highways (MTO)

Key areas include:

- Continued investment in the Trans-Canada Highway 11/17 as essential national infrastructure
- Expansion of the 2+1 divided highway model, passing lanes, and twinning
- Maintenance needs driven by weather severity and industrial traffic growth

This delegation work will ensure that Northern priorities are clearly communicated through a professional, well-structured advocacy package.

4. Communications, Media Relations & Executive Support

Over the past two months, I provided ongoing support to the President in drafting, editing, and finalizing NOMA's media statements and letters.

Media Statements Supported

1. Response to the 2025 Federal Budget
2. Statement on Ontario's Fall Economic Statement
3. Welcome statement on opening new Highway 11/17 Trans-Canada segments
4. Response to the Ontario Pothole Program
5. Support for One Project, One Process (1P1P)
6. Statement urging federal government to sole-source VIA Rail's new fleet procurement to Alstom Thunder Bay

Advocacy Letters Supported

1. Letter to **Prime Minister Mark Carney** and Cabinet regarding VIA Rail procurement
2. Correspondence on **labour, immigration, and post-secondary impacts**
3. Letters related to **highway safety, transportation, and infrastructure**
4. Sponsorship and partnership outreach for **NOMA 2026**
5. Delegation request letters to federal and provincial offices

These communications have strengthened NOMA's advocacy presence and contributed to consistent, unified messaging.

5. Immigration, RCIP & Regional Advocacy Coordination

Stakeholder Collaboration and Draft Advocacy Letter

Over this period, I have coordinated multi-sector stakeholders—including municipalities, employers, educational partners, and settlement agencies—to address urgent concerns related to RCIP, labour shortages, and federal immigration caps.

Key work includes:

- Drafting a comprehensive regional advocacy letter now under review, which will form the foundation of a broader campaign
- Advocating for carve-outs, exemptions, and dedicated immigration streams tailored to Northwestern Ontario
- Identifying risks to sectors heavily reliant on immigration for stability and growth

This unified effort is establishing a regional framework for long-term population and workforce sustainability.

6. Joint NOMA-FONOM Advocacy Delegation to Ottawa (Dec 1-2)

Significant coordination has gone into preparing for the upcoming joint delegation to Ottawa with FONOM.

Delegation Preparation

Work completed includes:

- Scheduling meetings with federal Ministers, MPs, and senior officials
- Preparing speaking notes, briefing documents, and logistical plans
- Completing a polished **Delegation Book** outlining Northern Ontario's shared priorities

Delegation Book – Seven Key Themes

1. Building Canada Strong – A Unified Call to Action
2. The Trans-Canada Highway: A Nation-Building Project & Federal Responsibility
3. Rural & Remote Immigration and Labour – Building Canada Strong Through People
4. Bail Reform & Community Safety – Restoring Trust and Confidence in the North

5. Natural Resources & Economic Growth – Unlocking Canada’s Full Potential
6. Federal-Provincial-Municipal Relationships – Modernizing Intergovernmental Collaboration
7. Building Canada Strong, Together

This coordinated approach ensures NOMA and FONOM present a unified, credible, and compelling voice in Ottawa.

7. Professional Development & Sector Insight

Healthy Democracy Forum – Toronto

I attended the Healthy Democracy Forum in Toronto, gaining valuable insight into:

- The challenges municipalities face in an era of rising harassment and misinformation
- Pressures on candidates, elected officials, and public servants
- Strategies to strengthen civic engagement, trust, and democratic participation

This experience contributes to NOMA’s broader efforts to support municipal leadership across the region.

President's Report

Rick Dumas, President, Northwestern Ontario Municipal Association

Over the past two months, NOMA has maintained a strong and active presence across provincial and federal advocacy channels, ensuring the priorities of Northwestern Ontario remain visible, urgent, and well-articulated. Our work continues to reinforce that the prosperity of the North is directly tied to sustained, coordinated investments in infrastructure, economic development, and community well-being.

1. Media & Public Statements

NOMA has issued several major media statements over the reporting period, raising and responding to issues of significant regional importance:

Federal Budget Response

We released a comprehensive response to the 2025 Federal Budget, highlighting impacts on municipalities, infrastructure funding gaps, workforce needs, critical minerals development, and the ongoing challenges faced by post-secondary institutions in the Northwest. We emphasized the disproportionate effects of temporary foreign worker and international student policy changes on rural and remote regions.

Ontario's Fall Economic Statement

NOMA provided a public statement welcoming areas of investment that support Northern municipalities while also pressing for more clarity and commitments to infrastructure, housing, and economic supports for rural and remote communities.

Opening of New Highway 11/17 Segments

We welcomed the Province's completion and opening of key segments of the Trans-Canada Highway 11/17 between Thunder Bay and Nipigon. In our statement, we reiterated the urgent need for:

- Continued expansion of the **2+1 divided highway model**,
- Twinning where feasible,
- Safety enhancements in anticipation of increased transportation demand—especially relating to critical minerals and the movement of controlled nuclear materials to the Revell Lake site.

Ontario Pothole Program Announcement

We issued a response to the Province's new **Ontario Pothole Program**, noting that while targeted funding for road repairs is appreciated, Northern municipalities require long-term, predictable, and scalable investments to maintain vast road networks essential to everyday life and economic activity.

Support for One Project, One Process (1P1P)

NOMA released a statement reaffirming our strong support for the federal-provincial **One Project, One Process** initiative. Streamlined permitting, aligned regulatory frameworks, and efficient approvals are essential to unlocking critical minerals opportunities and creating sustainable, long-term economic growth for our communities.

Letter to Prime Minister Mark Carney & Federal Government – VIA Rail Procurement

We sent a formal letter to the Prime Minister, Minister Hajdu, Minister Metlage-Diabo, and other federal officials urging the federal government to **sole-source VIA Rail's new fleet procurement to Alstom Thunder Bay**.

Our message emphasized the importance of:

- Protecting Canadian manufacturing,
- Supporting skilled jobs in the Northwest,
- Leveraging proven expertise in rail production, and
- Ensuring public dollars support Canadian workers and communities.

This letter reinforces NOMA's advocacy for strategic procurement that strengthens national transportation infrastructure and delivers direct economic benefit to Northwestern Ontario.

2. Healthy Democracy Forum – Toronto

As NOMA President, I attended the **Healthy Democracy Forum in Toronto**, bringing forward the Northern perspective on public engagement, local governance, and the increasing challenges municipal leaders face with respect to safety, misinformation, and community discourse.

Our participation highlighted:

- The unique pressures on small and remote councils,
- The importance of fostering respectful democratic spaces, and

- The role of provincial and federal partners in supporting safe, healthy municipal governance.

3. Transition in Board Membership

On behalf of the Board, I extend deep appreciation to **Mark Figliomeni** for his dedicated service to NOMA. His insight and leadership have strengthened our advocacy work.

We wish him every success in his new role as **Executive Director of the Thunder Bay Police Service Board**, and we look forward to continuing to collaborate with him in this new capacity.

4. Engagement at the MOU Table

NOMA continues to play an active role at the **Municipal–Provincial MOU table**, ensuring our region's needs remain front and centre in provincial decision-making.

Recent discussions included:

- Municipal fiscal pressures,
- Workforce shortages and immigration constraints,
- Infrastructure capacity and housing supply gaps,
- Policy impacts on rural and northern service delivery models.

NOMA's presence at this table ensures the lived realities of Northern municipalities inform provincial policy development.

5. AMO Meetings & Collaboration

Our work with the **Association of Municipalities of Ontario (AMO)** remains ongoing and productive. Over the past two months, we have advanced discussions on:

- Strengthening Northern representation and policy alignment,
- Enhancing municipal infrastructure funding tools,
- Transportation investments,
- Forestry, manufacturing, and energy needs,
- Ongoing pressures facing post-secondary institutions in the North.

Through AMO, NOMA continues to elevate the Northwest's priorities within Ontario's broader municipal advocacy landscape.

6. Intergovernmental Advocacy & Advancing Regional Priorities

NOMA continues to collaborate closely with federal and provincial partners, MPs, and MPPs to advance critical regional files, including:

- **Trans-Canada Highway (11/17) modernization and safety**
- **Critical minerals corridor development and Northern economic diversification**
- **Forestry sector stability and manufacturing competitiveness**
- **Housing and infrastructure capacity in small, rural, and remote communities**
- **Labour, immigration, and workforce retention**
- **Support for Confederation College and rural campus enrolment sustainability**

Our advocacy emphasizes that the future of Ontario's economy is deeply tied to Northwestern Ontario's capacity to grow, innovate, and sustain its communities.



MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 19/2025
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: December 11, 2025

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Gordon Cuthbertson
Chris Eby
Kasey Etreni
Brian Hamilton
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Crystal Simeoni, Director, Integrated Social Services Division
Richard Jagielowicz, Director, Corporate Services Division
Shari Mackenzie, Manager, Human Resources
Aaron Park, Manager, Housing & Homelessness Programs
Michelle Wojciechowski, Manager, Intake & Eligibility
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Glenda Flank, Recording Secretary

REGRETS:

Greg Johnsen

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

Chris Eby, Board Member requested that an item of new business be added to the Closed Session Agenda, regarding Board Member use of Social Media. On consensus, the matter to be added to the December Closed Session Agenda.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/85

Moved by: Kasey Etreni
Seconded by: Gordon Cuthbertson

THAT with respect to the agenda for the Board Regular Session meeting of The District of Thunder Bay Social Services Administration Board for December 11, 2025, we approve the agenda as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 17/2025 (Regular Session) and Meeting No. 18/2025 (Closed Session) of TBDSSAB held on November 20, 2025 were presented for confirmation.

Resolution No. 25/86

Moved by: Kathleen Lynch
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 17/2025 (Regular Session) and Meeting No. 18/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on November 20, 2025, respectively, be confirmed.

CARRIED

DEPUTATION/PRESENTATION

OrgCode Housing and Homelessness Presentation

Iain De Jong, President and CEO, Tracy Flaherty-Willmott, Vice-President and Marina Sloutsky, Senior Associate, OrgCode Consulting Inc. were present to provide a presentation regarding research done relative to housing and homelessness solutions in the District of Thunder Bay. A copy of the presentation was provided at the meeting.

Tomi Akinyede, Supervisor, Research & Social Policy provided a brief introduction to the research requested.

Iain De Jong, President and CEO provided background information regarding OrgCode Consulting Inc. and responded to questions.

Tracy Flaherty-Willmott, Vice-President provided an overview of the scope of the project and responded to questions.

Iain De Jong, President and CEO provided an overview of the approach and methodology and responded to questions.

At 10:54 a.m. Meghan Chomut, Board Member left the meeting.

At 11:03 a.m. Iain DeJong, President and CEO left the meeting.

Tracy Flaherty-Willmott, Vice-President provided an overview of the research done, purpose of the recommendations, ways to strengthen system responses, estimating demands for support needs, ways to enhance community engagement and responded to questions.

Marina Sloutsky, Senior Associate provided an overview of housing-focused encampment response, standardizing service pathways, aligning community resources and responded to questions.

Tracy Flaherty-Willmott, Vice-President provided an overview of the increased capacity for complex needs, ways to strengthen community housing options and responded to questions.

At 11:23 a.m. Tracy Flaherty-Willmott and Marina Sloutsky, OrgCode Consulting and Aaron Park, Manager, Housing & Homelessness Programs, Michelle Wojciechowski, Manager, Intake & Eligibility and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

A brief discussion was held and Ken Ranta, CEO and Crystal Simeoni, Director, Integrated Social Services Division responded to questions.

At 11:27 a.m. Ken Boshcoff, Board Member left the meeting.

REPORTS OF ADMINISTRATION

Proposed 2026 Operating & Capital Budget

Report No. 2025-46, (Corporate Services Division) was presented to the Board providing the proposed 2026 Operating and Capital Budget.

Ken Ranta, CEO responded to questions.

Resolution No. 25/87

Moved by: Jim Vezina
Seconded by: Albert Aiello

THAT with respect to Report No. 2025-41 and Report No. 2025-46 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the proposed 2026 Operating Budget in the amount of \$133,091,900, as presented in Report No. 2025-46;

AND THAT we, the Board, approve the proposed 2026 Capital Budget in the amount of \$2,915,000, as presented in Report No. 2025-41, with up to \$2,720,000 financed from the Housing Portfolio Capital Reserve Fund, and up to \$195,000 financed from the Office Building Capital Reserve Fund;

AND THAT \$228,300 be transferred from Operations to the Office Building Reserve Fund;

AND THAT \$320,000 be transferred from the Early Years Reserve Fund to the Levy Stabilization Reserve Fund;

AND THAT up to \$325,000 for expenditures within the Direct Owned Housing portfolio and \$30,000 for consulting services to finalize the development of the beautification, security, and environmental design study be financed by the Levy Stabilization Reserve Fund;

AND THAT up to \$10,000 of costs related to end of community housing operating agreements be financed from the Community Housing Reserve Fund;

AND THAT \$3,306,400 be transferred from Operations to the Housing Portfolio Capital Reserve Fund, and up to \$1,215,000 for expenditures of a capital nature related to tenant move-out, accessibility modification, and extensive repairs where an insurance claim is not appropriate be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT we approve the reconciliation adjustments for the Budget presentation in the 2026 Audited Financial Statements, as presented in Report No. 2025-46;

AND THAT the necessary By-law be presented to the Board, for consideration.

CARRIED

Nipigon Direct-Owned Housing
Property Options Update

Report No. 2025-47, (Corporate Services Division) was presented to the Board providing an updated report for the direct-owned properties in Nipigon, Ontario that are currently vacant and undeveloped.

Ken Ranta, CEO and Richard Jagielowicz, Director, Corporate Services Division provided clarification and responded to questions.

At 11:45 a.m. Anne-Marie Bourgeault, Board Member left the meeting.

Child Care Capital Agreement

Report No. 2025-48, (Corporate Services Division) was presented to the Board providing the recommended template for Child Care Capital Agreements for the expansion of child care spaces.

Resolution No. 25/88

Moved by: Elaine Mannisto
Seconded by: Kathleen Lynch

THAT with respect to Report No. 2025-48 (Corporate Services Division), we The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the new Child Care Capital Agreement template for the Child Care and Early Years program.

AND THAT we authorize the Chief Executive Officer to make amendments to this Agreement template with respect to housekeeping items, as may be required from time to time;

AND THAT the necessary By-law be presented to the Board for consideration.

CARRIED

TBDSSAB Presentations to Municipal Councils - Revised

Revised Memorandum from Kasey Etreni, Board Member, dated November 28, 2025 was presented to the Board providing information and revised draft policy regarding presentations to Municipal Councils.

Kasey Etreni, Board Member provided a brief background relative to the request for a policy to be developed.

Resolution No. 25/89

Moved by: Kasey Etreni
Seconded by: Dominic Pasqualino

THAT with respect to the revised Memorandum dated November 28, 2025 from Kasey Etreni, Board Member, we The District of Thunder Bay Social Services Administration Board, approve the Municipal Presentations policy, as presented, that provides for presentations to municipal councils within its jurisdiction upon request;

AND THAT the policy defines scheduling of such presentations be coordinated in advance, with sufficient notice, and in a format agreeable to both parties;

AND THAT we authorize the Chief Executive Officer to make amendments to the policy with respect to housekeeping items, including titles, program and similar changes, as may be required from time to time.

CARRIED

Board Annual Effectiveness Evaluation

Memorandum from Ken Ranta, CEO, dated November 30, 2025 was presented to the Board providing information and recommended draft Board Annual Effectiveness Evaluation form.

Resolution No. 25/90

Moved by: Elaine Mannisto
Seconded by: Jim Moffat

THAT with respect to the Memorandum dated November 30, 2025, we The District of Thunder Bay Social Services Administration Board, approve the draft Board Annual Effectiveness Evaluation as presented;

AND THAT the Board Annual Effectiveness Evaluation be implemented for a 3-year period commencing 2026 and evaluated by the Board in 2028;

AND THAT we authorize the Chief Executive Officer to make amendments to the evaluation with respect to housekeeping items, as may be required from time to time.

CARRIED

Nominations Process for 2026 Board
Executive, Committee & Tables

Memorandum from Ken Ranta, CEO dated November 20, 2025 was presented to the Board providing information on the nomination and election process and requesting nominations for the Executive, Committee and Table positions for 2026.

Ken Ranta, CEO provided a brief overview of the requirements for the positions on the Executive, Committees and Tables.

Ken Ranta, CEO called for nominations for the position of Chair. Brian Hamilton and Jim Vezina were nominated and accepted the nominations for Chair. Jim Moffat was nominated and declined the nomination. There were no further nominations for the position of Chair. A vote was held by secret ballot and Jim Vezina was appointed as Chair.

Ken Ranta, CEO called for nominations for the position of Vice-Chair. Jim Moffat and Kathleen Lynch were nominated and accepted the nominations for the position of Vice Chair. There were no further nominations. A vote was held by secret ballot and Kathleen Lynch was appointed as Vice-Chair.

Ken Ranta, CEO called for members for the Audit Committee. Kasey Etreni, Kathleen Lynch, Albert Aiello, Anne-Marie Bourgeault and Dominic Pasqualino were nominated and accepted the nomination. There were no further nominations.

Ken Ranta, CEO called for members for the Situation Analysis Review Committee. Kasey Etreni, Chris Eby, Gordon Cuthbertson, Elaine Mannisto and Don Smith were nominated and accepted the nomination. There were no further nominations.

Ken Ranta, CEO called for members for the Child Care and Early Years Advisory Table. Elaine Mannisto and Kathleen Lynch were nominated and accepted the nomination. There were no further nominations.

Ken Ranta, CEO called for members for the Homelessness Prevention Program Advisory Table. Brian Hamilton, Chris Eby and Greg Johnsen were nominated and accepted the nominations. There were no further nominations. A vote was held by secret ballot and Brian Hamilton and Chris Eby were appointed to the HPP Advisory Table.

Ken Ranta, CEO called for members for the Indigenous Advisory Table. Kasey Etreni and Dominic Pasqualino were nominated and accepted the nomination. There were no further nominations.

Resolution No. 25/91

Moved by: Elaine Mannisto
Seconded by: Albert Aiello

THAT effective January 2, 2026 the position of Chair of The District of Thunder Bay Social Services Administration Board for the term ending December 31, 2026, be filled by Jim Vezina;

AND THAT effective January 2, 2026 the position of Vice-Chair of The District of Thunder Bay Social Services Administration Board, for the term ending December 31, 2026, be filled by Kathleen Lynch;

AND THAT effective January 2, 2026 the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, for the term ending December 31, 2026:

1. Kasey Etreni
2. Albert Aiello
3. Anne-Marie Bourgeault
4. Kathleen Lynch
5. Dominic Pasqualino;

AND THAT the Committee Chair be appointed at the first Committee meeting of the year;

AND THAT effective January 2, 2026 the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Situation Analysis Review Committee, for the term ending December 31, 2026:

1. Kasey Etreni
2. Chris Eby
3. Gordon Cuthbertson
4. Elaine Mannisto
5. Don Smith;

AND THAT the Committee Chair be appointed at the first Committee meeting of the year;

AND THAT effective January 2, 2026 the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Child Care and Early Years Advisory Table, for the term ending December 31, 2026:

1. Kathleen Lynch
2. Elaine Mannisto;

AND THAT effective January 2, 2026 the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Homelessness Prevention Program Advisory Table, for the term ending December 31, 2026:

1. Brian Hamilton
2. Chris Eby;

AND THAT effective January 2, 2026 the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Indigenous Advisory Table, for the term ending December 31, 2026:

1. Kasey Etreni
2. Dominic Pasqualino.

CARRIED

Proposed 2026 Board Meeting Dates
and 2027 Inaugural Meeting Date

Memorandum from Ken Ranta, CEO dated November 30, 2025 was presented providing the Board with the proposed Board Meeting dates for 2026 and the 2027 Inaugural meeting.

Ken Ranta, CEO provided clarification regarding the proposed dates.

CORRESPONDENCE

None

BY-LAWS

First and Final Reading

Resolution No. 25/92

Moved by: Kasey Etreni
Seconded by: Elaine Mannisto

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Executive Officer, sealed and numbered.

1. A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2026.

Explanation: A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2026.

Authorization: Board Meeting 2025Dec11.

BY-LAW NUMBER 02-2025

CARRIED

Resolution No. 25/93

Moved by: Jim Vezina
Seconded by: Albert Aiello

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Executive Officer, sealed and numbered.

1. A By-law to authorize the form of Child Care Capital Agreement to be executed by The District of Thunder Bay Social Services Administration Board and approved service providers for the provision of creating new licensed child care spaces.

Explanation: A By-law to authorize the form of Child Care Capital Agreement.

Authorization: Board Meeting 2025Dec11.

BY-LAW NUMBER 03-2025

CARRIED

CLOSED SESSION MEETING

On consensus of the Board, the Board to adjourn to a closed meeting relative to discussion of information with respect to personal matters regarding identifiable individuals, including members of the Board regarding use of social media.

Resolution No. 25/92

Moved by: Elaine Mannisto
Seconded by: Kasey Etreni

THAT the Board adjourns to Closed Session relative to receipt of information with respect to personal matters about an identifiable individuals including members of the Board regarding use of social media.

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 15, 2026 at 10:00 a.m., in the 3rd Floor Boardroom and via Microsoft Teams, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 25/94

Moved by: Jim Vezina
Seconded by: Gordon Cuthbertson

THAT Board Meeting No. 19/2025 of The District of Thunder Bay Social Services Administration Board, held on December 11, 2025, be adjourned at 1:14 p.m.

CARRIED

Chair

Chief Executive Officer