

**TOWNSHIP OF NIPIGON
AGENDA FOR COUNCIL MEETING**



Date: Tuesday, May 12, 2026

Time: 7:00 p.m.

Located at: Municipal Office Council Chambers – 52 Front Street

“In the spirit of reconciliation, the Corporation of the Township of Nipigon respectfully acknowledges it is located on the traditional lands of the Red Rock Indian Band – Signatory to the Robinson-Superior Treaty of 1850, and the Township further respectfully acknowledges the historic presence of other signatories on these lands.”

1) **Addendum to Agenda (if applicable):**

2) **Disclosure of Pecuniary Interest:**

3) **Delegations**

- a) Rosy Brizi, Partner, Doane Grant Thornton LLP – Draft 2022 Township of Nipigon Financial Statements

4) **Approve Previous Council Minutes:**

- a) April 28, 2026, Regular Meeting Minutes

5) **Finance (Accounts)**

- a) 2022 Township of Nipigon Financial Statements

6) **Council Business**

- a) Marina Development Plan – Discussion and Direction

7) **Sundries**

- a) The District of Thunder Bay Social Service Administration, Annual Report 2025
- b) April 17, 2025, The District of Thunder Bay Social Service Administration Annual General Meeting Minutes
- c) March 19, 2026, The District of Thunder Bay Social Service Administration Regular Meeting Minutes
- d) Municipality of Wawa, Resolution #RC26092 (Amend Land Transfer Tax)

8) **Public Works**

- a) PWS Report #2026-05-12-02
- b) Nipigon Stormwater Management System 2025 Annual Performance Report
- c) Zero Turn Lawnmower Purchase
- d) Back Lane Policy

9) **Fire Department**

- a) April 1, 2026, Nipigon Fire Department Meeting Minutes
- b) May 6, 2026, Nipigon Fire Department Meeting Minutes

10) **Economic Development**

- a) EDO Report # 26-05-08-1: Nipigon Wayfinding Strategy and Digital Asset Project

11) **Any Other Business:**

12) **Closed/In-Camera Session**

- a) Personal matters about an identifiable individual – s.239(2)(b)
- b) Acquisition or disposition of land – s.239(2)(c)

13) **Rise and Report from Closed Session**

14) **Business Arising from Closed Session**

15) **Confirmatory By-law**

16) **Motion to Adjourn – Next Meeting on May 24, 2026**

Consolidated Financial Statements

The Corporation of the Township of Nipigon

December 31, 2022

DRAFT FOR DISCUSSION

Statement of Administrative Responsibility

The management of The Corporation of the Township of Nipigon have prepared the accompanying consolidated financial statements and are responsible for their accuracy and integrity. These statements consolidate all operations for which the Township has legislative and financial responsibility. The consolidated financial statements have been prepared by management in accordance with the accounting principles generally accepted for the public sector as prescribed by the Public Sector Accounting Board ["PSAB"] of CPA Canada.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the administration has developed and maintains a system of internal control designed to provide reasonable assurance that Municipal assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of the consolidated financial statements.

The Municipal Council reviews and approves the consolidated financial statements before such statements are submitted to the Ministry of Municipal Affairs and Housing and published for the residents of The Corporation of the Township of Nipigon. The external auditors have access to, and meet with Municipal Council to discuss their audit and the results of their examination.

The 2022 consolidated financial statements have been reported on by The Corporation of the Township of Nipigon's external auditors, Doane Grant Thornton LLP, the auditors appointed by Municipal Council. The independent auditor's report outlines the scope of their audit and their opinion on the presentation of the information included in the consolidated financial statements.

Tim Cobban,
Chief Administrative Officer/ Clerk/ Treasurer

Suzanne Kukko,
Mayor

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Township of Nipigon

Opinion

We have audited the consolidated financial statements of The Corporation of the Township of Nipigon ("the Township"), which comprise the consolidated statement of financial position as at December 31, 2022, and consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly in all material respects, the financial position of The Corporation of the Township of Nipigon as at December 31, 2022, and its results of operations and accumulated surplus, changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Township and the organizations it controls to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Canada
Date

Chartered Professional Accountants
Licensed Public Accountants

The Corporation of the Township of Nipigon

Consolidated Statement of Financial Position

As at December 31	2022	2021
	\$	\$
FINANCIAL ASSETS		
Cash and cash equivalents <i>[note 3]</i>	4,171,560	4,411,849
Investments <i>[note 4]</i>	213,982	320,915
Taxes receivable <i>[note 5]</i>	321,571	399,723
User charges receivable	36,666	31,401
Accounts receivable	1,163,008	1,302,739
Total financial assets	5,906,787	6,466,627
LIABILITIES		
Accounts payable and accrued liabilities	1,280,306	1,225,418
Deferred revenue <i>[note 6]</i>	207,491	713,993
Vested sick leave liability <i>[note 7]</i>	119,272	105,369
Other current liabilities	114,943	161,820
Landfill closure and post-closure liability <i>[note 9]</i>	363,123	325,157
Total liabilities	2,085,135	2,531,757
NET FINANCIAL ASSETS	3,821,652	3,934,870
NON-FINANCIAL ASSETS		
Tangible capital assets - net <i>[note 10]</i> <i>[schedule 2]</i>	28,520,629	27,902,103
Accumulated surplus <i>[schedule 1]</i>	32,342,281	31,836,973

See accompanying notes to the consolidated financial statements.

The Corporation of the Township of Nipigon Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31	2022	2022	2021
	Budget	Actual	Actual
	\$	\$	\$
	[note 13]		
REVENUES [schedule 3]			
Taxation			
Residential and farm taxation	1,650,473	1,651,114	1,712,803
Commercial and industrial	797,195	782,395	678,343
Taxation from other governments	171,451	176,512	202,092
	2,619,119	2,610,021	2,593,238
User charges			
Water and sewer billings	567,105	666,325	611,704
User fees and service charges	130,650	130,005	104,133
	697,755	796,330	715,837
Government transfers			
Government of Canada	112,800	168,693	332,835
Province of Ontario	1,116,023	1,985,944	1,636,834
Other municipalities	10,000	-	2,578
	1,238,823	2,154,637	1,972,247
Other			
Investment income	15,300	139,492	43,066
Penalties and late payment charges	48,000	65,554	66,916
Other	39,319	96,955	70,639
Licences, permits and rents	71,925	71,244	55,805
	174,544	373,245	236,426
Total revenues	4,730,241	5,934,233	5,517,748

	2022	2022	2021
	Budget	Actual	Actual
	\$	\$	\$
	<i>[note 13]</i>		
EXPENSES [note 11] [schedule 3]			
General government	712,632	969,895	598,733
Protection to persons and property	645,410	730,772	584,233
Transportation services	889,014	1,169,563	1,369,377
Environmental services	1,152,072	1,152,412	1,449,709
Health services	151,992	153,597	142,771
Social and family services	120,000	120,296	127,097
Recreation and cultural services	1,003,191	1,013,371	1,021,443
Planning and development	238,103	118,548	258,739
	4,912,414	5,428,454	5,552,102
NET REVENUES BEFORE UNDERNOTED ITEM	(182,173)	505,779	(34,354)
Other			
Loss on disposal of tangible capital assets	-	(471)	(36,704)
Annual surplus (deficit)	(182,173)	505,308	(71,058)
Accumulated surplus, beginning of year	31,836,973	31,836,973	31,908,031
Accumulated surplus, end of year	31,654,800	32,342,281	31,836,973

See accompanying notes to the consolidated financial statements.

The Corporation of the Township of Nipigon Consolidated Statement of Change in Net Financial Assets

Year ended December 31	2022	2022	2021
	Budget	Actual	Actual
	\$	\$	\$
	<i>[note 13]</i>		
Annual surplus (deficit)	(182,173)	505,308	(71,058)
Acquisition of tangible capital assets	(775,820)	(1,504,621)	(999,968)
Amortization of tangible capital assets	885,624	885,624	889,878
Loss on disposal of tangible capital assets	-	471	36,704
Increase (decrease) in net financial assets	(72,369)	(113,218)	(144,444)
Net financial assets, beginning of year	3,934,870	3,934,870	4,079,314
Net financial assets, end of year	3,862,501	3,821,652	3,934,870

See accompanying notes to the consolidated financial statements.

The Corporation of the Township of Nipigon

Consolidated Statement of Cash Flows

Year ended December 31	2022	2021
	\$	\$
OPERATING ACTIVITIES		
Annual surplus (deficit)	505,308	(71,058)
Non-cash charges		
Amortization of tangible capital assets	885,624	889,878
Landfill closure and post-closure liability	37,966	220,061
Loss on disposal of tangible capital assets	471	36,704
	1,429,369	1,075,585
Net change in non-cash working capital balances		
Decrease (increase) in taxes receivable	78,152	288,597
Decrease (increase) in user charges receivable	(5,265)	(286)
Decrease (increase) in accounts receivable	139,731	(942,876)
Decrease (increase) in investments	106,933	(13)
Increase (decrease) in accounts payable and accrued liabilities	54,888	145,921
Increase (decrease) in deferred revenue	(506,502)	175,566
Increase (decrease) in vested sick leave liability	13,903	15,248
Increase (decrease) in other current liabilities	(46,877)	56,153
Cash provided by operating transactions	1,264,332	813,895
CAPITAL		
Acquisition of tangible capital assets	(1,504,621)	(999,968)
Cash used in capital transactions	(1,504,621)	(999,968)
Decrease in cash and cash equivalents	(240,289)	(186,073)
Opening cash and cash equivalents	4,411,849	4,597,922
Closing cash and cash equivalents	4,171,560	4,411,849

See accompanying notes to the consolidated financial statements.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

GENERAL

The Corporation of the Township of Nipigon is a municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act and related legislation.

1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements of The Corporation of the Township of Nipigon are prepared by management in accordance with accounting policies generally accepted for the local government as prescribed by the Public Sector Accounting Board ("PSAB") of CPA Canada. The more significant of these accounting policies are as follows:

[a] Basis of consolidation

Reporting entity

These consolidated financial statements reflect the financial assets, liabilities, revenues, expenses, and accumulated surplus of the reporting entity. The reporting entity is comprised of all organizations, local boards and committees accountable for the administration of their financial affairs and resources, to the Township, and which are owned or controlled by the Township. Accordingly, the following are consolidated in these financial statements.

Cliffside Cemetery Committee
The Township of Nipigon Public Library Board

All interfund balances and transactions have been eliminated.

Local boards

The financial activities of certain entities associated with the Township are not consolidated. The Township's contribution to these entities are recorded in the Consolidated Statement of Operations and Accumulated Surplus. The entities that are accounted for in this manner are:

Thunder Bay District Health Unit
The District of Thunder Bay Social Services Administration Board

Trust funds

Certain assets have been conveyed or assigned to the Township to be administered as directed by agreement or statute. The Township holds the assets for the benefit of, and stand in fiduciary relationship to, the beneficiaries, as a result, the trust funds and assets are excluded from these consolidated financial statements.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

Accounting for school board transactions

The taxation and other revenues, expenses, assets and liabilities with respect to the operations of the school boards, are not reflected in these consolidated financial statements.

[b] Basis of accounting

Accrual accounting

The Township uses the accrual basis of accounting which recognizes the effect of transactions and events in the period in which the transactions and events occur, regardless of whether there has been a receipt or payment of cash or its equivalent. It recognizes a liability until the obligation or conditions underlying the liability is partly or wholly used or lost.

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and balances in banks.

Investments

The Municipality accounts for investments using the cost method. The carrying value of an investment is written-down to its net recoverable amount if a decline in market value is judged to be other than temporary.

Pension and employee benefits

The Township accounts for its participation in the Ontario Municipal Employee Retirement System ("OMERS"), a multi-employer defined benefit plan, as a defined contribution plan. Obligations for sick leave are accrued as the employees render the services necessary to earn the benefits. Vacation pay and other post-employment benefits are charged to operations in the year earned.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the change in net financial assets for the year.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

[a] Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization and write-downs, if any. Cost includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Buildings	30 to 50 years
Computers	5 years
Furniture and equipment	7 to 25 years
Land improvements	25 to 50 years
Library collection	10 years
Licensed vehicles	10 to 15 years
Unlicensed vehicles	10 to 20 years
Linear assets - roads	15 to 45 years
- bridges and structures	50 to 100 years
Machinery and equipment	10 to 20 years

Assets under construction are not amortized until the asset is available for productive use, at which time they are transferred to their respective tangible capital asset categories.

[b] Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

[c] Tangible capital assets recognized at nominal value

Certain assets were recorded at a nominal value upon adoption of tangible capital assets due to the difficulty in determining an appropriate value. The most significant of such assets are the Township's road allowances and vacant property.

[d] Capitalization of interest

The Township has a policy of capitalizing borrowing costs incurred when financing the acquisition of a tangible capital asset, for those interest costs incurred up to the date the asset is available for productive use, per PS 3150.17.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

[e] Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property to the Township are accounted for as the acquisition of a capital asset and the incurrence of an obligation. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Reserves and reserve funds

Council segregates its accumulated surplus into various categories including reserves and reserve funds which are specifically for future operating and capital purposes.

Taxation revenue

Taxes are recognized as assets and revenue when they meet the definition of an asset, are authorized and the taxable event occurs, which is the period for which the tax is levied.

At each financial statement date, management evaluates the extent to which its taxes receivable are ultimately collectible and valuation allowances are used to reflect taxes receivable at their net recoverable amount.

At each financial statement date, management evaluates the likelihood of having to repay taxes collected under tax measures that have been deemed authorized using the concept of legislative convention and recognizes a liability when required. Related refunds are accounted for in the period in which the change in estimate occurs.

Revenue recognition

User charges and fees are recognized as revenue in the period in which the related services are performed. Amounts collected for which the related services have yet to be performed are recognized as a liability and recognized as revenue when the related services are performed.

Interest is recognized as it is earned. Interest earned on obligatory reserve funds is added to the fund balance and forms part of the deferred revenue balance. Investment income earned on reserve funds is added to the fund balance and forms part of the reserve fund balance.

Funds received, other than government transfers and tax revenue, for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general purposes are accounted for as deferred revenue on the Consolidated Statement of Financial Position. The revenue is recognized in the Consolidated Statement of Operations and Accumulated Surplus in the year in which it is used for the specified purpose.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

Government transfers

Government transfers are transfers of monetary assets or tangible capital assets from a government to an individual, an organization or another government that are not the result of an exchange transaction, expected to be repaid in the future or expected to produce a direct financial return. Government transfers received are recognized in the consolidated financial statements as revenue when the transfers are authorized and all eligibility criteria have been met except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met.

Government transfers made to a recipient by the Township are recorded as an expense when they are authorized and the recipient meets all eligibility criteria.

The Township receives development charges under the authority of provincial legislation and Township by-laws as well as Gas Tax proceeds from the Federal Government through the Association of Municipalities of Ontario. These funds, by their nature, are restricted in their use and, until applied to specific expenses, are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

Landfill closure and post-closure liability

The obligation to close and maintain solid waste landfill sites is based on the estimated future expenses in current dollars, adjusted for estimated inflation and is charged to expenses as the landfill site's capacity is used.

Use of estimates

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. These estimates and assumptions are based on management's historical experience, best knowledge of current events and actions that the Township may undertake in the future. Significant accounting estimates include valuation allowance for accounts receivable, estimated useful lives of tangible capital assets, employee benefits payable and solid waste landfill closure and post-closure liabilities. Actual results could differ from these estimates.

2. TRUST FUNDS

Trust funds administered by the Township amounting to \$128,183 [2021 - \$124,393] have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

3. CASH AND CASH EQUIVALENTS

The Township has available a line of credit of \$400,000 for which the Township has provided a borrowing by-law of which \$nil [2021 - \$nil] was borrowed at year-end. Interest on the line of credit is calculated at bank prime [6.45% per annum at year-end].

4. INVESTMENTS

Investments consist of Guaranteed Investment Certificates, maturing between 2023 and 2024 yielding rates of return of 1.60% to 2.05%.

5. TAXES RECEIVABLE

	2022 \$	2021 \$
Property and business taxes receivable	373,333	451,485
Allowance for property and business tax arrears	(51,762)	(51,762)
	321,571	399,723

6. DEFERRED REVENUE

	2022 \$	2021 \$
Obligatory reserve funds		
Federal Gas Tax	23,359	246,866
OCIF	91,938	321,076
General deferred revenue		
MNR South Bay	7,907	7,907
Miscellaneous	16,763	16,763
Nextbridge	30,183	84,040
OTF	37,341	37,341
	207,491	713,993

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

The continuity of deferred revenue is as follows:

	Government Transfer \$	Other \$	Total 2022 \$	Total 2021 \$
Balance, beginning of year	659,131	54,862	713,993	538,427
Investment income	-	-	-	20,505
Proceeds received	104,153	-	104,153	307,432
Contributions to operations	(564,556)	(46,099)	(610,655)	(152,371)
Balance, end of year	198,728	8,763	207,491	713,993

7. LIABILITY FOR EMPLOYEE VESTED SICK LEAVE BENEFITS

Under the sick leave benefit plan, unused sick leave can accumulate and certain employees may become entitled to a cash payment when they retire or leave the Township's employment.

The liability for these accumulated days, to the extent that they have vested and could be taken by an employee on retirement or his/her estate upon death amounted to approximately \$119,272 [2021 - \$105,369]. An amount of \$140,000 [2021 - \$140,000] has been provided for this past service liability as a reserve as noted on Schedule 1.

8. PENSION AGREEMENTS

The Township makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan which specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2022. The results of this valuation disclosed total actuarial liabilities of \$130,306 million with respect to benefits accrued for service with actuarial assets at that date of \$123,628 million indicating an actuarial deficit of \$6,678 million. Because OMERS is a multi-employer plan, any Plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the Plan surplus or deficit.

The amount contributed to OMERS for 2022 was \$93,815 [2021 - \$96,461] for current and prior year service and is included as an expense on the Statement of Operations and Accumulated Surplus.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

9. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

The main components of the landfill closure plan includes final capping using selected specific layers of impermeable materials based on an engineered cap design and implementation of a drainage management plan and gas management plan. The post-closure care requirements will involve cap maintenance, groundwater monitoring, gas management system operation and maintenance and annual inspections and reports as in accordance with Ministry of Environment regulations.

The estimated liability for this care is the present value for future cash flows associated with closure and post-closure costs discounted using the Township's average long-term borrowing rate of 2.45%. The change in the recorded liability is an increase of \$37,966 [2021 - an increase of \$220,061] based on a total estimated undiscounted outflow in the future of \$7,279,414, leaving an amount to be recognized in the future of \$6,916,291 over the closure and post-closure period. An amount of \$172,089 [2021 - \$166,158] has been provided to fund this liability and future landfill expansion and is included in a reserve fund for industrial development [Schedule 1]. The liability is expected to be funded through budget allocations to a landfill reserve over the remaining life of the landfill.

The estimated remaining life of the site is approximately 79 years and remaining capacity is 662,400 cubic metres. Post-closure care is estimated to continue for a period of approximately 20 years.

10. TANGIBLE CAPITAL ASSETS

Schedule 2 provides information on the tangible capital assets of the Township by major asset class, as well as accumulated amortization of the assets controlled.

There were no write-downs of assets in 2022 [2021 - \$nil].

Interest capitalized during 2022 was \$nil [2021 - \$nil].

There were no contributed tangible capital assets in 2022 [2021 - \$nil].

There were no assets recorded at a nominal value in 2022 [2021 - \$nil].

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

11. SEGMENTED INFORMATION

The Corporation of the Township of Nipigon provides a wide range of services to its citizens. The Consolidated Schedule of Segment Disclosures [Schedule 3] provides a break-down of the annual surplus reported on the Consolidated Statement of Operations and Accumulated Surplus by major reporting segment. The segments correspond to the major functional categories used in the Township's Financial Information Return, which includes the following activities:

General government

General government comprises various administrative services, including the Finance Department, Corporate Services Department, and Mayor and Council.

Protection to persons and property

Protection to persons and property is comprised of police services, fire services and protective inspection and control. The police services are contracted from the Ontario Provincial Police. The Fire Services Department is responsible for fire suppression, fire prevention programs, and training and education related to prevention, detection or extinguishment of fires. Protective inspection and control ensures an acceptable quality of building construction and maintenance of properties through enforcement of construction codes, building standards and by-laws for the protection of occupants.

Transportation services

Transportation services include roadways, winter control, transit, parking and street lighting. Roadways covers the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, culverts, sidewalks, crossing guards and various traffic control measures. Winter control includes snowplowing, sanding and salting, snow removal and flood control. Street lighting plans, develops and maintains the street lighting system.

Environmental services

Environmental services consist of waterworks, sanitary sewer, waste collection and disposal and recycling. Waterworks provides drinking water to the citizens of Nipigon. Sanitary sewer collects and treats wastewater. Waste collection and disposal and recycling includes the collection of solid waste, landfill site operations and waste minimization programs.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

Health services

Health services includes public health services, hospital and ambulance services. Public health services covers the Township's contribution to the activities of the Thunder Bay District Health Unit. The Thunder Bay District Health Unit provides health information and prevention-related clinical services, advocates for healthy public policy, investigates reportable diseases, and upholds regulations that apply to public health. Ambulance services are contracted from Superior North Emergency Medical Services ("SNEMS"). SNEMS is responsible for providing emergency medical and ambulatory services to the community.

Social and family services

Social and family services include general assistance, assistance to aged persons, child care and assistance to the disabled. General assistance represents the Township's contribution to the activities of The District of Thunder Bay Social Services Administration Board ("TBDSSAB"). TBDSSAB is responsible for Ontario Works program delivery, childcare services and social housing. Under assistance to aged persons, TBDSSAB is responsible for providing services to seniors.

Recreation and cultural services

Recreation and cultural services include parks, recreation programs and facilities, public library and contributions to cultural organizations. The Community Services Department provides public services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure services such as fitness and aquatic programs, the development and maintenance of various recreational facilities, and the maintenance of parks and open spaces. The public library is dedicated to providing community access to local and global information resources that support lifelong learning, research and leisure activities. The Township operates and makes contributions to various cultural facilities and organizations, including the historical museum, under specific funding programs.

Planning and development

The Development Department manages urban and economic development for business interest, environmental concerns, heritage matters, local neighbourhoods and the downtown through town planning and community development and approval of all land development plans.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 1. For additional information see the Consolidated Schedule of Segment Disclosure [Schedule 3].

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

12. RESERVES AND RESERVE FUNDS

The continuity of reserves and reserve funds which make up part of accumulated surplus noted in Schedule 1 is as follows:

	2022 \$	2021 \$
Reserves		
Balance, beginning of year	323,800	323,800
Balance, end of year	323,800	323,800
Reserve funds		
Balance, beginning of year	3,243,742	3,116,896
Increases		
Contributions from operations	183,348	180,148
Interest earned	89,348	31,698
	272,696	211,846
Decreases		
Contributions to operations	-	85,000
Balance, end of year	3,516,438	3,243,742

Of the financial assets reported on the Consolidated Statement of Financial Position, the Council has designated \$2,369,664 [2021 - \$2,550,814] to support reserve funds.

The Corporation of the Township of Nipigon

Notes to the Consolidated Financial Statements

December 31, 2022

13. BUDGET FIGURES

Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that used for actual results. The fiscal plan in the Consolidated Statement of Operations and Accumulated Surplus has been adjusted to be presented on a consistent basis as actual results. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the financial statements:

	Approved Fiscal Plan \$	Adjustments \$	Fiscal Plan per Financial Statements \$
Revenue			
Taxation	2,619,119	-	2,619,119
User charges	697,755	-	697,755
Government transfers	1,238,823	-	1,238,823
Other	262,057	(87,513)	174,544
	4,817,754	(87,513)	4,730,241
Expenses			
General government	678,538	34,094	712,632
Protection to persons and property	673,093	(27,683)	645,410
Transportation services	1,055,596	(166,582)	889,014
Environmental services	1,208,500	(56,428)	1,152,072
Health services	151,992	-	151,992
Social and family services	120,000	-	120,000
Recreation and cultural services	891,647	111,544	1,003,191
Planning and development	281,143	(43,040)	238,103
	5,060,509	(148,095)	4,912,414
Annual surplus (deficit)	(242,755)	60,582	(182,173)
Interfund transfers	-	218,248	
Capital items	-	775,820	
Landfill	-	(37,996)	
Sick Leave	-	(9,866)	
Amortization	-	(885,624)	
Approved surplus	-	60,582	

14. COMPARATIVE CONSOLIDATED FINANCIAL STATEMENTS

The comparative consolidated financial statements have been reclassified from statements previously presented to conform to the presentation of the 2022 consolidated financial statements.

The Corporation of the Township of Nipigon Schedule 1 Consolidated Schedule of Accumulated Surplus

Year ended December 31	2022	2021
	\$	\$
Surpluses		
Operating fund	488,941	827,023
Library	(24,196)	(24,196)
Invested in tangible capital assets	28,520,629	27,902,103
Unfunded		
Employee benefits and post-employment liabilities	(120,208)	(110,342)
Landfill closure and post-closure liability	(363,123)	(325,157)
Total surpluses	28,502,043	28,269,431
Reserves set aside for specific purposes by Council		
For working funds	183,800	183,800
For vested sick leave	140,000	140,000
Total reserves	323,800	323,800
Reserve funds set aside for specific purposes by Council		
For forest fire	2,436	2,280
For cemetery	32,278	30,633
For industrial development	172,089	166,158
For land assembly	67,569	65,240
For library equipment	16,156	15,070
For street lighting	11,437	11,042
For public works machinery	41,678	40,242
For museum	12,043	11,628
For public works	44,067	42,548
For recreation field	5,479	5,290
For roadwork	197,800	177,230
For sewage disposal system	41,412	39,985
For waterworks	4,556	4,399
For community centre	40,820	39,457
For general administration	2,198,616	2,010,460
For fire department	92,960	64,724
For economic development	54,467	53,344
For Community Wellness Fund	480,575	464,012
Total reserve funds	3,516,438	3,243,742
Accumulated surplus	32,342,281	31,836,973

The Corporation of the Township of Nipigon
Consolidated Schedule of Tangible Capital Assets

Schedule 2

Year ended December 31

	General									Infrastructure		Assets Under Construction	Totals	
	Land	Land Improvements	Buildings	Computers	Library Collection	Licensed Vehicles	Unlicensed Vehicles	Furniture and Equipment	Machinery and Equipment	Buildings	Linear Assets		2022	2021
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
COST														
Balance, beginning of year	4,124,850	4,750,604	8,547,871	97,355	258,971	1,389,452	252,122	385,460	1,709,421	5,598,473	16,857,354	1,638,954	45,610,887	44,779,652
Add														
Additions during the year	-	-	90,635	-	-	-	-	-	56,442	-	1,357,544	-	1,504,621	999,968
Less														
Disposals during the year	-	-	8,020	-	-	-	-	-	-	-	32,940	-	40,960	168,733
Balance, end of year	4,124,850	4,750,604	8,630,486	97,355	258,971	1,389,452	252,122	385,460	1,765,863	5,598,473	18,181,958	1,638,954	47,074,548	45,610,887
ACCUMULATED AMORTIZATION														
Balance, beginning of year	-	2,118,082	4,801,381	44,490	192,721	704,179	165,155	304,111	1,104,088	1,328,731	6,945,846	-	17,708,784	16,950,935
Add														
Amortization during the year	-	156,781	60,403	19,459	8,607	77,559	19,606	12,688	25,604	87,775	417,142	-	885,624	889,878
Less														
Accumulated amortization on disposals	-	-	7,619	-	-	-	-	-	-	-	32,870	-	40,489	132,029
Balance, end of year	-	2,274,863	4,854,165	63,949	201,328	781,738	184,761	316,799	1,129,692	1,416,506	7,330,118	-	18,553,919	17,708,784
Net book value, beginning of year	4,124,850	2,632,522	3,746,490	52,865	66,250	685,273	86,967	81,349	605,333	4,269,742	9,911,508	1,638,954	27,902,103	27,828,717
Net book value, end of year	4,124,850	2,475,741	3,776,321	33,406	57,643	607,714	67,361	68,661	636,171	4,181,967	10,851,840	1,638,954	28,520,629	27,902,103

The Corporation of the Township of Nipigon
Consolidated Schedule of Segment Disclosure

Schedule 3

Year ended December 31

	General Government		Protection to Persons and Property		Transportation Services		Environmental Services		Health Services	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues										
Taxation	2,610,021	2,593,238	-	-	-	-	-	-	-	-
User fees and service charges	-	-	18,000	19,600	13,784	6,446	681,066	628,293	8,581	10,371
Government transfers - operating	1,049,000	1,081,000	4,088	5,000	3,720	16,645	-	-	-	-
Government transfers - capital	-	-	-	-	927,105	147,782	-	100,000	-	-
Other municipalities	-	-	-	2,578	-	-	-	-	-	-
Interest income	139,492	43,066	-	-	-	-	-	-	-	-
Other revenues	154,306	124,344	9,769	8,092	-	888	5,858	2,880	3,069	2,808
	3,952,819	3,841,648	31,857	35,270	944,609	171,761	686,924	731,173	11,650	13,179
Expenses										
Salaries, wages and employee benefits	579,640	284,042	68,905	72,287	381,353	383,180	246,163	244,522	12,421	14,865
Interest on long-term liabilities	-	-	6,513	4,216	5,347	2,386	-	-	-	-
Materials	301,690	214,906	106,265	75,604	357,674	416,909	501,170	688,690	9,445	6,692
Contracted services	30,840	38,708	7,295	10,680	192,325	302,143	13,635	55,587	309	597
Rent and financials	8,206	8,077	5,235	-	37,664	65,759	73,868	146,032	3,560	556
External transfers	-	-	471,914	378,446	-	-	-	-	127,862	120,061
Amortization	49,519	53,000	64,645	43,000	195,200	199,000	317,576	314,878	-	-
	969,895	598,733	730,772	584,233	1,169,563	1,369,377	1,152,412	1,449,709	153,597	142,771
Net revenues (expenses) before undernoted item	2,982,924	3,242,915	(698,915)	(548,963)	(224,954)	(1,197,616)	(465,488)	(718,536)	(141,947)	(129,592)
Loss on disposal of tangible capital assets	-	-	-	36,704	70	-	-	-	-	-
Annual surplus (deficit)	2,982,924	3,242,915	(698,915)	(585,667)	(225,024)	(1,197,616)	(465,488)	(718,536)	(141,947)	(129,592)

The Corporation of the Township of Nipigon
Consolidated Schedule of Segment Disclosure

Schedule 3 (continued)

Year ended December 31

	Social and Family Services		Recreation and Cultural Services		Planning and Development		Total	
	2022	2021	2022	2021	2022	2021	2022	2021
	\$	\$	\$	\$	\$	\$	\$	\$
Revenues								
Taxation	-	-	-	-	-	-	2,610,021	2,593,238
User fees and service charges	-	-	74,199	51,127	700	-	796,330	715,837
Government transfers - operating	-	-	8,688	39,863	34,933	26,335	1,100,429	1,168,843
Government transfers - capital	-	-	75,238	320,702	51,865	213,000	1,054,208	781,484
Other municipalities	-	-	-	-	-	-	-	2,578
Interest income	-	-	-	-	-	-	139,492	43,066
Other revenues	-	-	60,751	73,690	-	-	233,753	212,702
	-	-	218,876	485,382	87,498	239,335	5,934,233	5,517,748
Expenses								
Salaries, wages and employee benefits	-	-	395,540	431,297	45,284	140,418	1,729,306	1,570,611
Interest on long-term liabilities	-	-	3,198	2,866	519	-	15,577	9,468
Materials	-	-	340,873	301,099	72,745	118,321	1,689,862	1,822,221
Contracted services	-	-	9,358	3,127	-	-	253,762	410,842
Rent and financials	-	-	5,718	3,054	-	-	134,251	223,478
External transfers	120,296	127,097	-	-	-	-	720,072	625,604
Amortization	-	-	258,684	280,000	-	-	885,624	889,878
	120,296	127,097	1,013,371	1,021,443	118,548	258,739	5,428,454	5,552,102
Net revenues (expenses) before undernoted item	(120,296)	(127,097)	(794,495)	(536,061)	(31,050)	(19,404)	505,779	(34,354)
Loss on disposal of tangible capital assets	-	-	401	-	-	-	471	36,704
Annual surplus (deficit)	(120,296)	(127,097)	(794,896)	(536,061)	(31,050)	(19,404)	505,308	(71,058)

A regular meeting of Council was held electronically and in person at the Nipigon Municipal Office on Tuesday, April 28, 2026, called to order at 7:01 p.m.

Land Acknowledgement:

In the spirit of reconciliation, The Corporation of the Township of Nipigon respectfully acknowledges that it is located on the traditional lands of the Red Rock Indian Band – Signatory to the Robinson-Superior Treaty of 1850, and the Township further respectfully acknowledges the historic presence of other signatories on these lands.

ATTENDANCE:

Suzanne Kukko	Mayor
Greg Harper	Councillor (Via Zoom)
Glenn Hart	Councillor
Gayle Westhaver	Councillor
Sasha Barber	Student Councillor
Peyton Dumont-Saunders	Student Councillor
Tim Cobban	CAO
Brianna Bell	EDO
Taylor Haskell	PWS (Via Zoom)

Regrets

Anne Marie Cartwright Councillor

1. ADDENDUM TO AGENDA

- 3) Delegations
Ministry of Natural Resources – presenter updated to Anders Nyman
- 7) Recreation
 - a) Nipigon Elks' Proposed Youth Baseball Program

Resolution No. 2026-081

Westhaver, Hart and carried:

BE IT RESOLVED THAT this Council adopts the agenda for the April 28, 2026, meeting as amended.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS

- a) Anders Nyman, Ministry of Natural Resources – splake stocking in Lofquist Lake

4. APPROVE PREVIOUS COUNCIL MINUTES

Resolution No. 2026-082

Westhaver, Hart and carried:

BE IT RESOLVED THAT this Council approves the regular meeting minutes from April 14, 2026, as presented.

5. SUNDRIES

- a) Municipality of Shuniah, Resolution 167-26 (Extend OCIF)

Resolution No. 2026-083

Westhaver, Hart and carried:

BE IT RESOLVED THAT this Council supports the Municipality of Shuniah's resolution regarding the Ontario Community Infrastructure Fund (OCIF);
AND THAT a copy of this resolution be circulated as requested.

- b) City of Greater Sudbury, Correspondence re: Special Economic Zone March 26, 2026, NOMA Responds to Ontario's 2026 Budget.

6. PUBLIC WORKS

- a) PWS Report #2026-04-28-02

Resolution 2026-084

Harper, Hart and carried:

BE IT RESOLVED THAT this Council receives PWS Administrative Report #26-04-28-02 for information.

Resolution 2026-085

Westhaver, Hart and carried:

BE IT RESOLVED THAT this Council approves the implementation of a revised winter boat storage fee of \$250.00 (HST included) for outdoor winter storage;
AND THAT winter storage be treated as a separate charge from seasonal slip fees.

Resolution 2026-086

Hart, Westhaver and carried:

BE IT RESOLVED THAT this Council directs staff to develop a formal policy, fee structure, and administrative process for the rental of the Township's portable stage.

- b) Draft Cemetery By-law – Review and Direction

Resolution 2026-087

Harper, Westhaver and carried:

BE IT RESOLVED THAT this Council receives the draft Cemetery By-law and directs staff to proceed with the required public notice and circulation process.

7. RECREATION

- a) Nipigon Elks' Proposed Youth Baseball Program

Resolution 2026-088

Hart, Westhaver and carried:

BE IT RESOLVED THAT this Council supports the Nipigon Elks' proposal to operate a youth baseball program for the 2026 season;
AND THAT staff be authorized to work with the Nipigon Elks to develop and execute an agreement for the use of municipal facilities, namely the outdoor fields and the arena, and also outlining responsibilities, scheduling, maintenance expectations, and insurance requirements.

8. MUSEUM

- a) April 7, 2026, Nipigon Museum Committee Meeting Minutes

Resolution 2026-089

Westhaver, Harper and carried:

BE IT RESOLVED THAT this Council receives the April 7, 2026, Nipigon Museum Committee Meeting Minutes for information.

9. ANY OTHER BUSINESS

Councillor Westhaver inquired about the status of the upcoming veterinarian clinic, and registration coordination with Schreiber. EDO Bell provided an update, explaining that staff had developed a wait list for patients living outside of the participating communities, and that the clinic had a maximum of 226 appointments, with about 30 registrants currently and the possibility of extending the clinic if demand warranted it.

Mayor Kukko suggested the possibility of contacting veterinarians in Thunder Bay to advise them of the clinic in the event that they had waiting lists for patients needing care.

Mayor Kukko also inquired about the number of volunteers, and was informed by EDO Bell that there were still some volunteer positions available. Student Councillors Barber and Dumont-Sanders explained that the clinic conflicted with the local high school prom night, which explained the current volunteer staffing shortfall.

10. CONFIRMATORY BY-LAW

Resolution No. 2026-090

Hart, Harper and carried:

BE IT RESOLVED THAT this Council gives three readings and approves By-law No. 2027, being a by-law to confirm the actions of the meetings held on and prior to April 14, 2026.

11. ADJOURNMENT

Resolution No. 2026-091

Westhaver, Harper and carried:

BE IT RESOLVED THAT this Council meeting adjourns at 8:02 p.m. to meet on April May 14, 2026, for the next regular meeting or at the call of the Mayor.

_____ MAYOR

_____ CLERK



Dignity, Respect & Quality of Life

Annual Report | 2025



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

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2025 Highlights

March

Changes to Ontario Works employment services take effect.

>> Page 14



March

Magnus Theatre in Education partnership: Collective Creation Project performance.

April

Minister Flack visits Thunder Bay and receives a tour of HPP funded projects.



July

OKC soft-opens new child care program via CWELCC.

>> Page 10



July

Shelter House re-launches SOS Program.

>> Page 12



September

Housing Anniversaries

>> Page 9



September

Northern Linkage grand opening

>> Page 12

October

Special constables announced.

>> Page 9



October

Professional Education Day hosted in Thunder Bay.

>> Page 10

November

Thunder Bay Art Gallery partnership: Seniors in Studio program begins.



December

Additional emergency shelter spaces added to service system.

>> Page 12

Message from the Chair

On behalf of the TBDSSAB Board of Directors, I am pleased to present the 2025 Annual Report.

Throughout the report, there is a common thread of partnerships, collaboration, and programs working together to meet people where they are. We, as a community, are all in this together.

We are halfway through the 2024-2027 Strategic Plan and have already made 62% progress on its objectives. I thank the TBDSSAB staff and administration for upholding the Board's strategic vision and championing progress in the work that you do.

My time as Chair has been a heartwarming and eye-opening experience. Thank you to my fellow Board members, the TBDSSAB team, and our community partners for all that you do to support the most vulnerable in our communities. I am proud of the work that we've done in my time as Chair since 2024, and I look forward to seeing what's to come in the year ahead.

Thank you to our community for your support and trust in 2025. We couldn't do what we do without you.

Brian Hamilton
Chair (2024-2025)



Message from the CEO

The annual report is an opportunity to reflect on all that we accomplished together in 2025.

This past year demonstrated a balance between planning for the future, finding solutions for present challenges, and celebrating the end-result of projects put in motion in the past. We celebrated grand openings, program launches, and entered the next phase of changes that have been in progress for years. We funded interim solutions to support programs and service systems while continuing to advocate for long-term solutions. And we researched, planned, and entered agreements for projects and initiatives that will be announced in 2026.

More details can be found in the Highlights timeline on page one.

Partnerships are essential to the work that we do, and 2025 brought us opportunities to partner with new sectors. I am grateful to Magnus Theatre and Thunder Bay Art Gallery for joining us in our mission to humanize the people we serve through their Collective Creation Project and Seniors in Studio programs.

On behalf of team TBDSSAB, I thank our Board of Directors for their steadfast support and clear leadership in shaping direction, strengthening our impact, and ensuring we continue serving our community with purpose, compassion and accountability. I also thank our community partners, our staff team and the people we serve for being part of our story in 2025.

Ken Ranta
Chief Executive Officer



About Us

Who We Are, What We Do

Mission

TBDSSAB delivers provincially mandated services on behalf of the citizens of the District of Thunder Bay.

What We Aspire To Be

Vision

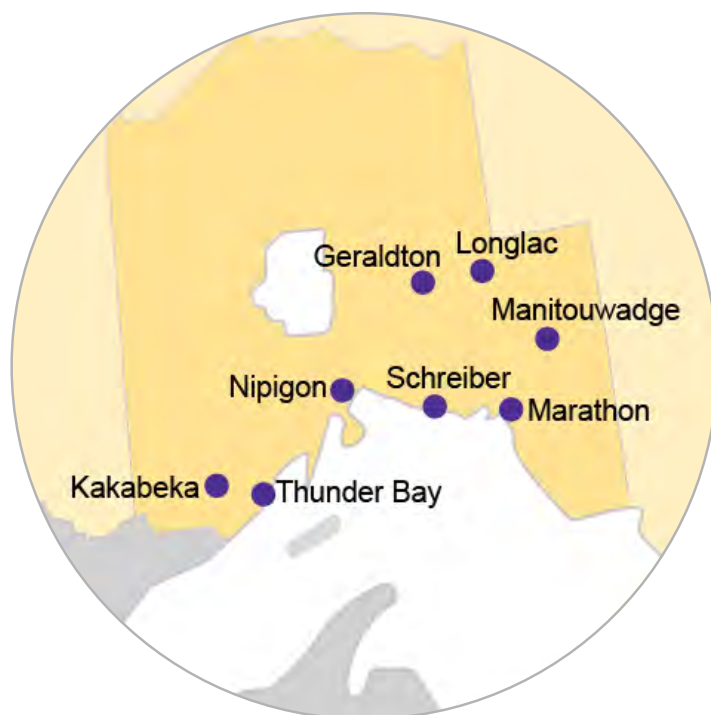
TBDSSAB provides quality services within the context of a commitment to social justice and recognition of people's potential to achieve self-sufficiency.

What We Live By

Values

At TBDSSAB, we:

- Respect
- Accept
- Collaborate
- Understand
- Are Empathetic
- Have Integrity
- Promote Wellness



TBDSSAB was established by the Province of Ontario on April 1, 1999 through the enactment of the District Social Services Administration Board (DSSAB) Act. It is one of 47 service managers mandated by the Province to deliver social services.

Our service district includes 15 municipalities which appoint representatives to our Board of Directors through their municipal councils. As well, the Board of Directors includes an elected representative from the Territories without Municipal Organization.

There are eight TBDSSAB offices across the District.

Our Team

At TBDSSAB, we believe in taking care of the people who are busy taking care of others. That's why we are building a culture of inclusion, belonging, and wellbeing.

Highlights from 2025

In 2025, the Human Resources team made meaningful improvements to better support staff. The team upgraded to Sparkrock 365 and carefully tested the new payroll and benefits system to ensure accuracy and reliable service. Value-based interview practices were introduced to support fair and inclusive hiring, along with the launch of a new careers website and improved job postings on social media. A job shadowing program was also implemented to support learning and career growth. In addition, HR drop-in sessions were launched, and flexible work options were expanded, including flex time and remote work opportunities for eligible staff.

2025 Highlights

- **171** TBDSSAB Staff
- **17** staff celebrated years of service milestones ranging from 5-35 years
- **26** new employees joined TBDSSAB
- **5** employees celebrated their retirement



Our Board



Brian Hamilton, 2025 Chair (Right)

Jim Vezina, 2025 Vice-Chair (Left)



Albert Aiello



Ken Boshcoff



Anne-Marie Bourgeault



Meghan Chomut



Chris Eby
(March -)



Kasey Etreni



Greg Johnsen



Kathleen Lynch



Elaine Mannisto



Jim Moffat



Dominic Pasqualino

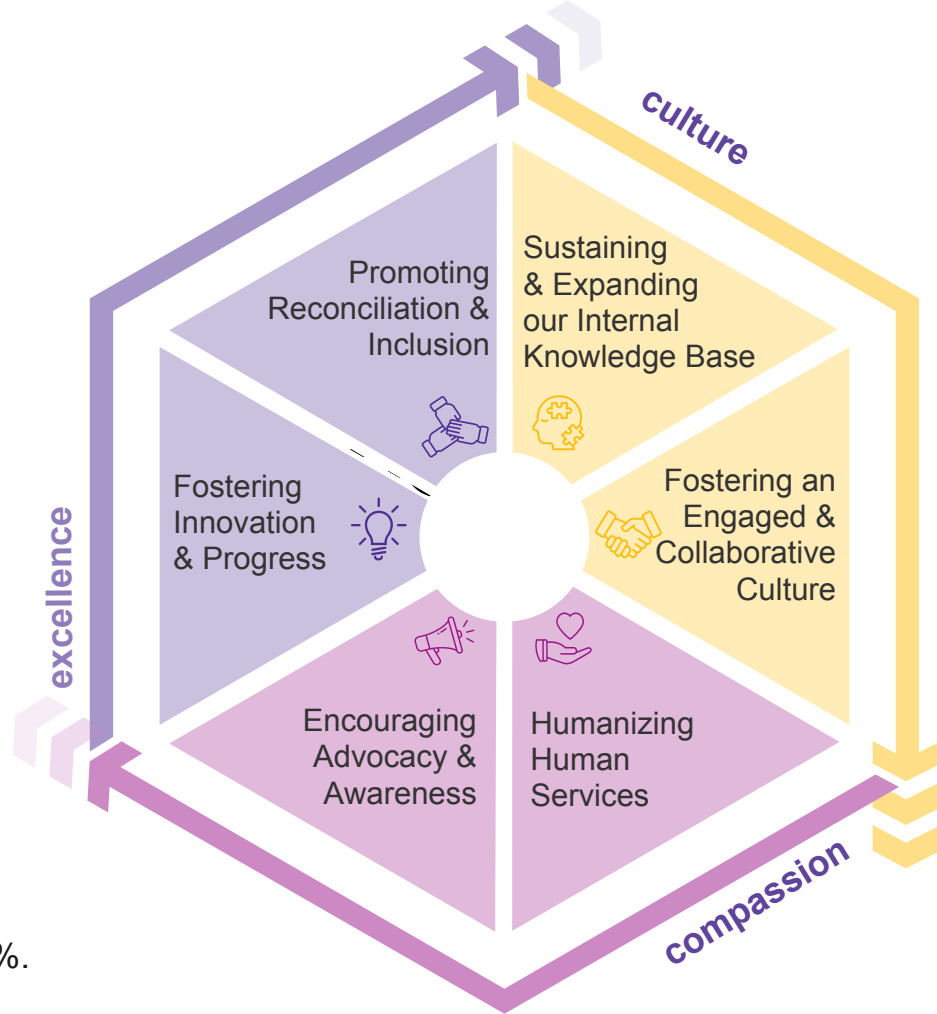


Mark Thibert
(Jan-July)
Gordon Cuthbertson
(Aug -)

Strategic Plan

The 2024-2027 Strategic Plan focuses on priority areas related to stabilized support services, an enhanced people-centered approach, and organizational excellence. To achieve this, TBDSSAB has set three strategic directions and six strategies for 2024-2027 (see graphic).

As of December 31, 2025, the overall progress on the plan is 64%.



Advocacy

The Board is committed to ongoing advocacy in response to local service system needs. In 2025, ten position papers were formally presented at delegation meetings with government officials at the Rural Ontario Municipal Association (ROMA) and Association of Municipalities of Ontario (AMO) conferences.

2025 Highlights:

- The Board advocated for a multi-ministry supportive housing strategy, as well as changes to funding formulas and policies to develop affordable and supportive housing.
- The Board advocated for a separate process for community housing providers via the Landlord-Tenant Board.
- The Board advocated for funding to support a two-year community policing pilot project and multi-ministry Release from Custody strategy.
- The Board advocated for increases to social assistance shelter rates.
- The Board advocated for changes to the RECE wage structure and for a provincial workforce development strategy.

Program Highlights

Richard's Story

Richard has been involved with TBDSSAB for a little over two years. Born in Beardmore, Richard moved to Thunder Bay in 2023 and accessed emergency shelter at Salvation Army. Richard applied for Ontario Works and worked with a Transitional Outreach and Support Worker (TOSW) to find housing. They also helped connect him to a doctor. "I have a pacemaker because of 45 years of addiction. I realized addictions were going to kill me, and enough is enough."

Richard dedicated himself to recovery. Today, Richard is 2.5 years substance-free and proud of the life he's built. He attributes his success to regular attendance at appointments, staying connected with his workers, and having the support of family. "I'm grateful for myself and mom."

"I'm proud of all the hard work I have done and having my own space, being able to care for myself and a home."

Intake & Eligibility

TBDSSAB's programs and services are accessed through our Intake & Eligibility team. We work with people to connect them with the services that best fit their needs. The Intake & Eligibility team manages wait lists and applications for TBDSSAB programs. Our team also has Outreach Workers in the community supporting homelessness.

2025 Highlights

- **3,633** calls received by Intake each month (average)
- **181** visitors to TBDSSAB HQ intake area per day (average)
- **1,124** outreach engagements



TBDSSAB staff, tenants, and Chair celebrating the 50th anniversary of Elizabeth Court.

Housing Operations

TBDSSAB is service system manager for community housing in the District of Thunder Bay. We provide rent-geared-to-income housing and manage a centralized housing wait list. Our Housing Operations team takes care of our tenants and properties. Our tenants have access to Tenant Support Workers (TSWs) if they need extra help staying healthy and housed.

2025 Highlights

- **2,411** direct-owned community housing units
- **3,222** total community housing units supported, including non-profit housing providers
- **11,124** TSW visits

Housing Safety Unit

In 2025, TBDSSAB and the Thunder Bay Police Service (TBPS) launched the Housing Safety Unit (HSU). Through HSU, dedicated Special Constables have been hired to offer on-site supports at TBDSSAB-owned properties in Thunder Bay.

Housing Anniversaries

In September, TBDSSAB celebrated 50 years of safe, affordable housing for seniors at three properties built in 1975. Celebrations were held with tenants, staff, and board members at Fisher Court in Geraldton, and Matthews Court and Elizabeth Court in Thunder Bay.



TBDSSAB staff and educators from funded programs at professional learning event, October 2025.

Child Care & Early Years Programs

TBDSSAB manages the child care and early years service system for the District of Thunder Bay. We fund and support most licensed child care and EarlyON programs in our District. TBDSSAB manages the child care wait list for the programs we fund. Families can pay less for child care through fee subsidies and the Canada-Wide Early Learning and Child Care program (CWELCC).

2025 Highlights

- **2,318** children served in child care programs
- **258** families receiving fee subsidies
- **4,219** children served in EarlyON programs
- **27,059** EarlyON child visits

Professional Learning

TBDSSAB held a full day education event on October 23, 2025 themed: Rooted In Hope: Growing Imagination, Connection, and Wonder in Early Childhood. Over 400 educators participated.

Child Care Expansion

With Federal and Provincial support, TBDSSAB is on track to add 196 licensed child care spaces to the service system by the end of 2026. In 2025, the first of these new CWELCC spaces was announced through the opening of the Our Kids Count Early Learning Centre. The remainder will be announced in 2026.



The new Our Kids Count Early Learning Centre opened in July 2025 as part of our plans to add 196 CWELCC spaces by 2026.



Athena's Story

Families accessing child care from programs funded by TBDSSAB can trust that their child is receiving high quality care.

We provide guidance and mentorship to ensure all programs we fund on implementation of 'How Does Learning Happen? Ontario's pedagogy for the early years' across programs funded by TBDSSAB. This includes making sure programming aligns with the four foundations of Belonging, Engagement, Expression, and Wellbeing.

Caregivers deserve peace of mind knowing that their child is in good hands. We are grateful for the service providers that love what they do and make sure it shows in the services they provide.

Athena, a parent to a child enrolled

at Sleeping Giant Child Care Services, is especially grateful for her family's experience.

"Our experience has been nothing short of exceptional. From the moment we walked through the doors, we felt welcomed, supported, and confident that our daughter was in the very best hands."

"It's clear they are deeply invested in the children's development and well-being. They create an environment that is nurturing, engaging, and fun, while also encouraging learning and exploration every single day."



Northern Linkage's "Ann Potvin Place" opened in September 2025 after receiving HPP funding through TBDSSAB in 2023.

Housing & Homelessness Programs

TBDSSAB is service system manager for homelessness prevention programs in the District of Thunder Bay. We work with community partners to fund programs that prevent or address homelessness. This includes the emergency shelter system. Our team also helps people afford their rent through rent supports and funding for the community housing system.

2025 Highlights

- **115** people housed from the High Needs Homeless waitlist
- **45,327** stays at emergency shelters.

Transitional Housing

In 2025, TBDSSAB continued its strategy of investing in the development of transitional and long-term supportive housing options. Through community partnerships, a combined total of 70 new transitional and long-term supportive spaces were funded in 2025.

Emergency Shelter

In 2025, TBDSSAB worked with four Emergency Shelter providers to ensure those experiencing homelessness had a warm place to sleep. Through the dedication and compassion of the Salvation Army Journey to Life Centre, Thunder Bay Shelter House, Grace Place Out of the Cold Program and the Urban Abbey, the emergency shelter system was expanded to 256 beds to meet any increase in demand. At no point was the emergency shelter system at full capacity—there was always room for anyone seeking shelter.



After a multi-year hiatus, Shelter House's SOS Program re-opened in July 2025 with support from TBDSSAB and other funders.

Sal's Story

When Sal came to Urban Abbey Transitional Housing, he was experiencing housing insecurity and unemployment and had been staying at the Salvation Army for several months. After connecting with services at NorWest, he applied for Ontario Works and was referred through TBDSSAB to the Homes for Good program at St. Joseph's Care Group. Through this connection, Sal was matched with a unit at Urban Abbey Transitional Housing.

Sal arrived motivated to work, bringing experience in automotive mechanics and painting. However a past charge was making it difficult for him to access employment. After attending a NEW employment presentation at Urban Abbey, he learned about the record suspension program offered through the John Howard Society and submitted his paperwork to begin the process.

As Urban Abbey continued to expand, the construction manager began looking to add more people to his crew and considered the occupants at UA first. Although Sal's record suspension was still in process, he was hired based on his experience and his eagerness to return to full time work. Sal now works as a painter and has been steadily employed full time since December 2025.

With stable housing and steady work, Sal has been able to focus on other important steps forward, including connecting with healthcare supports and developing a plan to address previous debts. With the support of a circle of care that connects housing, employment, and community resources, he continues moving toward building stability in his life.



Social Assistance Programs

TBDSSAB delivers Ontario Works for the District of Thunder Bay. Ontario Works is a provincial program that provides income support and case management. Our OW Caseworkers offer people the support or referrals they need to enter the workforce. We work closely with community partners to help our clients reach their personal and employment goals.

2025 Highlights

- **2,459** average monthly caseload, supporting 4,010 people
- **2,509** OW applications received (209 per month average)
- **350** emergency assistance applications
- **368** exits to employment (15% of caseload)

Client Survey

TBDSSAB conducted its biennial Ontario Works Client Satisfaction Survey in 2025. The results demonstrated that OW clients are predominantly positive with the quality of service they receive. There were some comments regarding the limited funds they receive as OW clients, which reinforced TBDSSAB Board's advocacy to the province for changes to benefits rates.

Employment Services

On March 1, 2025, TBDSSAB entered a new phase of Integrated Employment Services (IES) through MCCSS. With IES, employment supports are no longer provided as part of Ontario Works program delivery. Caseworkers refer clients to Employment Ontario (EO) when they ready to participate meaningfully in employment related activities. While this program change was significant for everyone, staff adapted quickly while keeping clients' needs as the top priority.



Melissa's Story

Melissa's journey illustrates the impact of an integrated approach to social services delivery, and the importance of planning for programs that meet people where they are.

Born and raised in Thunder Bay, Melissa faced challenges with substance use and trauma. After being incarcerated, she reached out for support to turn things around.

Melissa accessed financial support and an Ontario Works caseworker through TBDSSAB. However, she faced challenges with a lack of long-term services offered for substance abuse, long wait lists for treatment, and lack of post-treatment beds for women. Despite the challenges, she pushed through and successfully finished a treatment program.

"I found the recovery community in Thunder Bay and people with lived

experience really carried me through the difficult parts of my journey," says Melissa.

At one-year substance free, Melissa was out of work and at risk of homelessness. TBDSSAB's Transitional Outreach and Support Workers (TOSW) connected Melissa with Elizabeth Fry Society Northwestern Ontario (EFSNWO). In partnership with TBDSSAB, EFSNWO offers transitional housing options for women and gender-diverse individuals after they are released from custody.

"Elizabeth Fry stepped in and offered me a safe place to stay. They gave me empowerment and taught me how to live independently in a healthy way."

Now 2.5 years substance-free, Melissa's lived experience and resilience led her to a job as System Navigator at EFSNWO. "I'm looking forward to helping people who are in need, just like I was."

"There is a way out. Find your people and lean on them. Good things take time, but they will come as long as you don't give up."

Capital Projects



TBDSSAB is dedicated to environmentally sustainable practices. After achieving environmental sustainability goals from previous strategic plans, TBDSSAB continues to work toward a minimized environmental footprint while reducing the operating costs in our housing portfolio.

In 2025, TBDSSAB completed various projects to enhance the environmental stewardship lens of its housing portfolio through capital projects.

2025 Highlights

- Combined total of 596 appliances, and insulation in 206 units, upgraded for energy-efficiency through TBDSSAB and the Save on Energy Affordability Program.
- 3 buildings (226 units) received mechanical upgrades to increase energy efficiency.
- 3 buildings (34 units) had windows replaced to increase insulation value and reduce heat loss
- 4 properties (243 units) received LED lighting updates to improve energy efficiency and ensure TBDSSAB buildings meet the requirements of the "Products Containing Mercury Regulations".

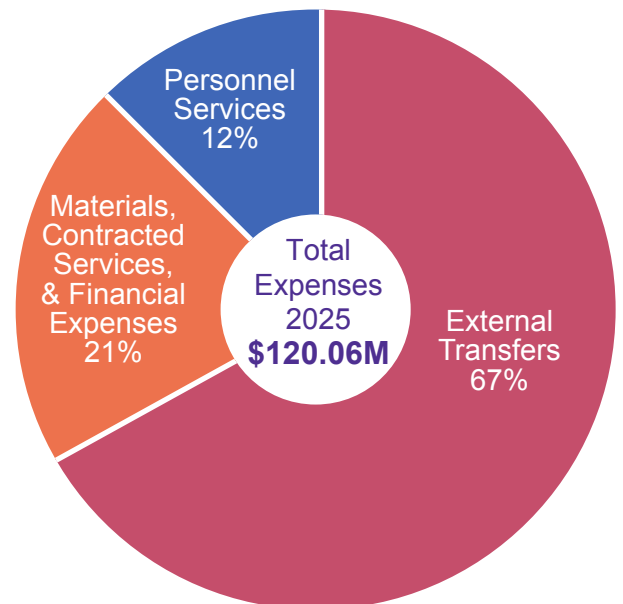
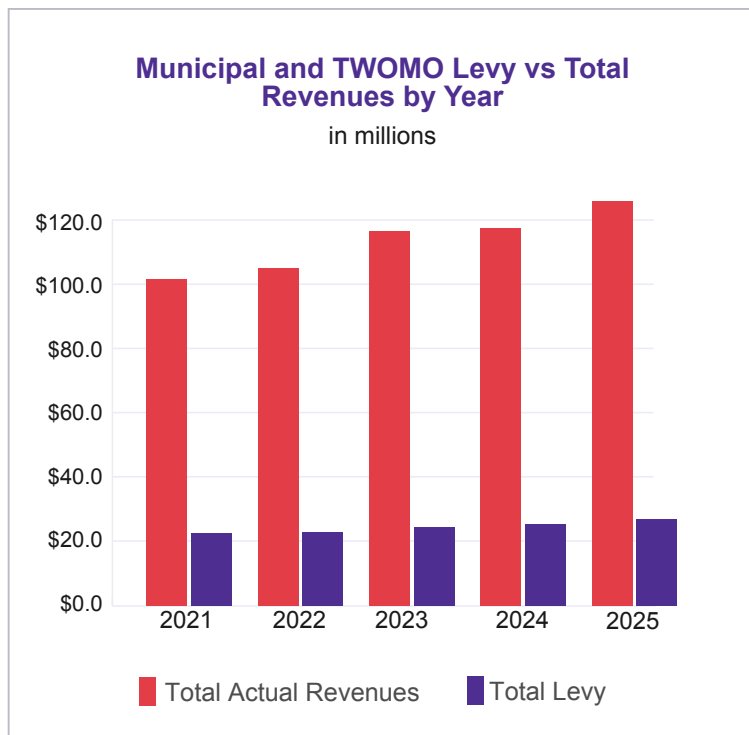
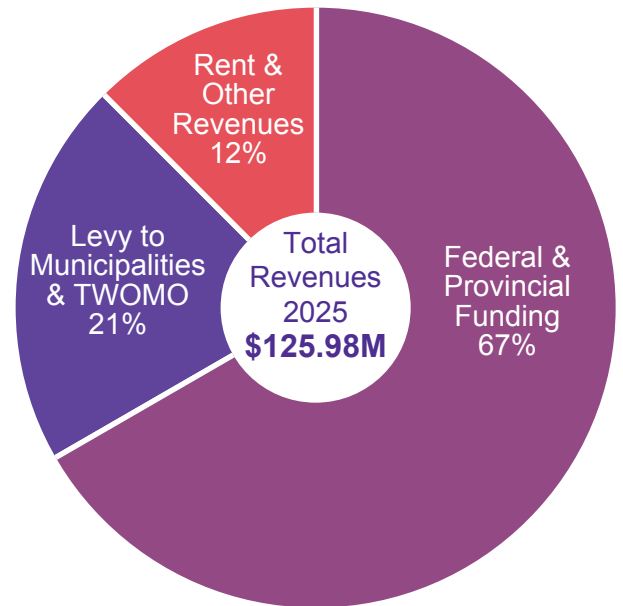


Manion Court received several capital upgrades during 2025.

Financial Position

Balance Sheet

	2025	2024
Cash and Cash Equivalents	33,791,201	35,359,061
Marketable Securities	36,567,906	28,888,966
Client Benefit Advances	1,424,889	1,780,399
Accounts Receivable	4,159,465	3,847,161
Total Financial Assets	75,943,461	69,875,587
Accounts Payable	22,784,882	21,648,182
Deferred Revenue	5,547,521	5,409,719
Long-term Debt	4,161,186	6,131,472
Employee Benefit Obligations	2,642,218	2,791,989
Asset Retirement Obligations	11,386,808	11,989,360
Total Liabilities	46,522,615	47,970,722
Net Financial Assets (Debt)	29,420,846	21,904,865
Non-Financial Assets	36,366,871	37,742,896
Accumulated Surplus	65,787,717	59,647,761



*TWOMO = Territories Without Municipal Organization

2025
2025



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**



tbdssab.ca



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 05/2026
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: March 19, 2026

TIME OF MEETING: 10:07 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Jim Vezina

PRESENT:

Albert Aiello
Anne-Marie Bourgeault
Shelby Ch'ng
Gordon Cuthbertson
Chris Eby
Kasey Etreni
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Don Smith
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Crystal Simeoni, Director, Integrated Social Services Division
Richard Jagielowicz, Director, Corporate Services Division
Shari MacKenzie, Manager, Human Resources
Aaron Park, Manager, Housing & Homelessness Programs
Tomi Akinyede, Supervisor, Research & Social Policy
Bindiya Patel, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD (REGULAR SESSION) MEETING

DISCLOSURES OF INTEREST

None

NEW BUSINESS

None

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 26/13

Moved by: Albert Aiello
Seconded by: Kasey Etreni

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for March 19, 2026, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

DEPUTATIONS / PRESENTATIONS

None

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters about an identifiable individual, including employees of the Corporation and employee negotiations.

Resolution No. 26/14

Moved by: Dominic Pasqualino
Seconded by: Kathleen Lynch

THAT the Board adjourns to Closed Session relative to receipt of information with respect personal matters about an identifiable individual, including employees of the Corporation and employee negotiations.

CARRIED

At 11:05 am the meeting reconvened in Regular Session with Ken Ranta, CEO, Shari MacKenzie, Manager, Human Resources and Glenda Flank, Recording Secretary in attendance.

A discussion was held regarding re-wording the resolution to be presented in Regular Session relative to the direction provided in Closed Session.

Following the discussion, the Board adjourned to a closed meeting relative to receipt of information with respect to personal matters about an identifiable individual, including employees of the Corporation and employee negotiations.

Resolution No. 26/14A

Moved by: Kasey Etrei
Seconded by: Elaine Mannisto

THAT the Board adjourns to Closed Session relative to receipt of information with respect to personal matters about an identifiable individual, including employees of the Corporation and employee negotiations.

CARRIED

At 11:18 am the meeting reconvened in Regular Session with Ken Ranta, CEO, Crystal Simeoni, Director, Integrated Social Services, Richard Jagielowicz, Director, Corporate Services, Shari MacKenzie, Manager, Human Resources, Bindiya Patel, Communications Assistant and Glenda Flank, Recording Secretary in attendance.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of TBDSSAB Meeting No. 03/2026 (Regular Session) presented in Regular Session and Meeting No. 04/2026 (Closed Session) presented in Closed Session, held on February 19, 2026 were provided for confirmation.

Resolution No. 26/15

Moved by: Albert Aiello
Seconded by: Gordon Cuthbertson

THAT the Minutes of Meeting No. 03/2026 (Regular Session) and Meeting No. 04/2026 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on February 19, 2026, respectively, be confirmed.

CARRIED

Committee/Table Meetings

None

At 11:19 am Aaron Park, Manager, Housing & Homelessness Prevention Programs and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

REPORTS OF ADMINISTRATION

Budget Presentation to Municipal Councils

At the February 19, 2026 Board Meeting under New Business, a request was made to have the topic of Administration providing budget presentations to Municipal Councils. A brief discussion was held and on consensus, Budget Presentations to Municipal Councils was added to the March 19, 2026 Agenda.

A Memorandum from Ken Ranta, CEO (Chief Executive Officer Division) dated February 24, 2026 was presented to the Board providing background information and Administration's recommendation regarding budget presentations.

Ken Ranta, CEO provided an overview of the background relative to requests for budget presentations and responded to questions.

Greg Johnsen, Board Member provided a brief update regarding the request for budget presentations.

At 11:36 am Albert Aiello, Board Member left the meeting.

A discussion was held regarding requesting that Administration provide budget presentations to Municipal Councils.

Ken Ranta, CEO provided clarification and responded to questions.

Resolution No. 26/16

Moved by: Brian Hamilton
Seconded by: Anne-Marie Bourgeault

THAT with respect to all requests and invitations to present and respond to questions regarding TBDSSAB's annual approved budget, Administration will decline as this contravene's the Board's Governance and Procedural By-law;

AND THAT the Board's proposed and final budget reports will continue to be posted on the TBDSSAB website for any and all to see.

CARRIED

10-Year Housing and Homelessness Plan

Report No. 2026-08 (Integrated Social Services Division), was presented to the Board providing the draft 10-Year Housing and Homelessness Plan 2025 - 2035 for review and feedback.

Crystal Simeoni, Director, Integrated Social Services provided a brief overview and highlights of the draft Housing & Homelessness Plan.

Aaron Park, Manager, Housing & Homelessness Programs provided an overview of the structure of the document and responded to questions.

Crystal Simeoni, Director, Integrated Social Services provided further information and responded to questions.

A discussion was held regarding the draft Plan and several Board Members provided input for the final plan.

Ken Ranta, CEO provided clarification, responded to questions and advised that the final draft of the Plan would be sent out to all Board Members for comments to be provided by March 31, 2026.

At 12:25 pm the Board Chair called for a break for lunch and Aaron Park, Manager, Housing & Homelessness Programs and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

At 12:55 pm the Board Meeting reconvened.

Chief Executive Officer Employment Contract

A Memorandum from Shari MacKenzie, Manager, Human Resources was presented in Closed Session.

The following resolution is presented to the Board for consideration.

Resolution No. 26/16A

Moved by: Elaine Mannisto
Seconded by: Chris Eby

THAT with respect to the Memorandum from Shari MacKenzie, Manager, Human Resources (Chief Executive Officer Division) dated March 3, 2026, we The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session.

CARRIED

Board Remuneration Policy Review

Report No. 2026-09 (Chief Executive Officer Division), was presented to the Board providing a revised Remuneration for Board Members Policy.

Shari MacKenzie, Manager, Human Resources provided a brief overview of the changes made to the policy.

Resolution No. 26/17

Moved by: Brian Hamilton
Seconded by: Jim Moffat

THAT with respect to Report No. 2026-09 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, approve the revisions to the Remuneration for Board Members Policy as presented;

AND THAT we authorize the Chief Executive Officer to amend the policy with respect to housekeeping changes, as may be required from time to time.

CARRIED

TBDHC Annual Shareholders Meeting
Appointment of Proxy

Memorandum from Ken Ranta, CEO dated February 20, 2026 was presented to the Board providing information on the requirement to appoint a proxy for voting at the 20th Annual Shareholders' Meeting for Thunder Bay District Housing Corporation.

Ken Ranta, CEO provided a brief introduction to the Memorandum.

Resolution No. 26/18

Moved by: Don Smith
Seconded by: Kasey Etreni

THAT with respect to the Thunder Bay District Housing Corporation Twentieth Annual Shareholder's Meeting, to be held on April 16, 2026 at The District of Thunder Bay Social Services Headquarters, we The District of Thunder Bay Social Services Administration Board appoint the Board Chair to be the designated Proxy, or failing Chair's availability, the Board Vice-Chair.

CARRIED

December 2026 Mortgage Renewal –
1200 Jasper Drive

Report No. 2026-10 (Corporate Services Division), was presented to the Board providing the recommended option for upcoming mortgage renewal arrangements for 1200 Jasper Drive, Thunder Bay.

Richard Jagielowicz, Director, Corporate Services provided a brief overview of the report.

At 1:06 pm Marty Read, Manager, Infrastructure & Asset Management joined the meeting.

Resolution No. 26/19

Moved by: Jim Moffat
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2026-10 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the Ministry Resolution as attached, to be duly signed in accordance with TBDSSAB Governance and Procedural By-Law No. 03-2021;

AND THAT we authorize the Board Chair and Chief Executive Officer to execute the mortgage financing documents related thereto.

CARRIED

Environmental Stewardship Initiatives

Report No. 2026-11 (Corporate Services Division) was presented to the Board providing information on initiatives undertaken in 2025 to enhance environmental stewardship across the organization.

Richard Jagielowicz, Director, Corporate Services provided a brief overview of the report.

Marty Read, Manager, Infrastructure & Asset Management provided a brief overview of the initiatives taken and responded to questions.

Richard Jagielowicz, Director, Corporate Services and Crystal Simeoni, Director, Integrated Social Services responded to questions.

CORRESPONDENCE

DSSAB Eligibility for Infrastructure Ontario Loan Program

Memorandum from Julie Shouldice, Director, Social Assistance Program Policy Branch, MCCSS, dated February 12, 2026 providing information regarding the DSSAB eligibility for Infrastructure Ontario Loan Program was presented to the Board.

Ken Ranta, CEO provided a brief overview of the program.

At 1:17 pm Marty Read, Manager, Infrastructure & Asset Management left the meeting.

2026 Rural Ontario Municipalities Association Conference Delegation

Letter from the Honourable Graydon Smith, Associate Minister, MMAH, dated February 25, 2026 relative to delegation meeting held at the 2026 ROMA conference was presented to the Board.

COCHI Residual Allocation 2025-26

Letter from the Sean Fraser, Assistant Deputy Minister, MMAH, dated March 10, 2026 relative to TBDSSAB Business Case submitted for COCHI Residual Allocation funding was presented to the Board.

Ken Ranta, CEO provided a brief background, advised the Board of the successful application and responded to questions.

BY-LAWS

First and Final Reading

Resolution No. 26/20

Moved by: Brian Hamilton
Seconded by: Kathleen Lynch

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Executive Officer, sealed and numbered.

1. A By-law to authorize the execution of the Association Agreement between The District of Thunder Bay Social Services Administration Board et al and Northern Ontario Service Deliverers' Association to enable group access to pursue federal and provincial housing development funding.

Explanation: A By-law to authorize the execution of the NOSDA Association Agreement.

Authorization: Board Meeting 2026Mar19.

BY-LAW NUMBER 01-2026

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board to be held on Thursday, April 16, 2026 at 10:00 am, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 26/21

Moved by: Kasey Etreni
Seconded by: Elaine Mannisto

THAT Board (Regular Session) Meeting No. 05/2026 of The District of Thunder Bay Social Services Administration Board, held on March 19, 2026, be adjourned at 1:25 pm.

CARRIED

Chair

Chief Executive Officer



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, May 5, 2026

Resolution # RC26092	Meeting Order: 8
Moved by: <i>M. Hatfield</i>	Seconded by: <i>J. Roberts</i>

WHEREAS housing affordability remains a critical issue in Ontario and across Canada, with the national average home sale price at approximately \$675,000, making homeownership increasingly difficult for first-time buyers; and

WHEREAS under the current Ontario Land Transfer Tax regime, first-time home buyers may receive a rebate of up to \$4,000 toward provincial land transfer tax, which fully offsets the tax only on homes valued up to approximately \$368,000, a level substantially below the current average home price; and

WHEREAS at a home purchase price of \$675,000 the provincial land transfer tax before any rebate can exceed \$8,000, meaning that even with the current maximum \$4,000 rebate first time buyers must pay a significant tax burden at closing that undermines housing affordability; and

WHEREAS the Council of the Corporation of the Municipality of Wawa acknowledges and applauds recent efforts by the Province of Ontario and the Government of Canada to improve housing affordability, including measures to reduce or rebate GST/HST on new housing construction and purchases; and

WHEREAS the vast majority of residential real estate transactions in Ontario, including both resale and new homes, are subject to provincial Land Transfer Tax, meaning that enhancements to the Land Transfer Tax rebate would provide broader and more immediate financial relief to first-time homebuyers.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa formally requests that the Province of Ontario consider amending the Land Transfer Tax Act to:



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

- 1. Increase the value threshold at which the first-time home buyer rebate fully offsets provincial Land Transfer Tax to a level that reflects current housing market realities (for example, to no less than \$675,000, aligning with the 2025 national average home price); and
2. Increase the maximum rebate amount available to first time home buyers accordingly (such as to a minimum of \$8,000, or a proportional figure tied to the new threshold) to meaningfully reduce upfront tax costs for first-time purchasers.

BE IT FURTHER RESOLVED THAT such amendments be designed to enhance housing affordability and access to homeownership for first-time buyers in urban, suburban, and rural communities alike; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the minister of Finance, the Minister of Municipal Affairs and Housing, the local Member of Provincial Parliament, all Ontario municipalities of Ontario (AMO) for consideration and advocacy.

Table with 4 columns: RESOLUTION RESULT, RECORDED VOTE, YES, NO. Rows include CARRIED (checked), DEFEATED, TABLED, RECORDED VOTE (SEE RIGHT), PECUNIARY INTEREST DECLARED, and WITHDRAWN.

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

Table with 2 columns: MAYOR - MELANIE PILON, DEPUTY CLERK - HEATHER RAINVILLE. Contains handwritten signatures.

COUNCIL REPORT

Subject: Public Works Superintendent Report

Date: May 12, 2026

Report Number: 26-05-12-02

From: Taylor Haskell, PWS



Recommendation:

That Council receive the Public Works Superintendent Report #26-05-12-02 for information and;

- PWS Recommends that Council acknowledge receipt of the 2025 Annual Performance Report for the Stormwater Management System.
- PWS Recommends that Council award the Request for Quotation for the supply of gravel (RFQ 2026-01) to the sole compliant bidder; Jim Nichols Trucking.
- PWS Recommends that Council award the Request for Quotation for Spring & Fall Landfill Cover to the sole compliant bidder; Jim Nichols Trucking.
- PWS Recommends that Council approve the purchase of a Toro 74005 Commercial Grade Zero Turn Riding Tractor in the amount of \$17,010.33 which includes HST.
- PWS Recommends that Council provide direction to Administration regarding the continued development and refinement of the policy prior to formal adoption.

1 – Nipigon Stormwater Management System – 2025 Annual Performance Report

- Staff have completed and submitted the Nipigon Stormwater Management System 2025 Annual Performance Report. This report was prepared for compliance with the Environmental Compliance Approval (ECA) No. 233-S701 for a Municipal Stormwater Management System, dated September 30, 2022, as issued by the Ministry of the Environment, Conservation and Parks. This report is available for review, free of charge, during normal business hours at the Municipal Office located at 52 Front Street, Nipigon, Ontario.

2 – RFQ Award

- The Township recently issued Request for Quotations (RFQ's) for the supply of gravel, landfill cover operations, and trail maintenance services. Each RFQ closed with either a single submission or a single compliant and competitively priced submission.
- RFQ 2026-01 Gravel – For the supply of various granular materials and our Annual Maintenance Gravel, the Township received one bid from Jim Nichols Trucking, which has been reviewed and determined to be compliant with the RFQ specifications and acceptable for award. The granular material pricing is as follows;
 - Granular A - \$21.50/tonne
 - Granular B - \$10.50/tonne
 - Reject - \$26.00/tonne
 - ¾ Rock - \$31.74/tonne

- Winter Sand - \$15.25/tonne
- Top Soil - \$900/18 yard load
- Granular A Maintenance Gravel - \$16,125.00
- RFQ 2026-04 Landfill Cover – For the equipment and operators required to complete the Annual Landfill Cover, the Township received one bid from Jim Nichols Trucking, which has been reviewed and determined to be compliant with the RFQ specifications and acceptable for award. The Spring Landfill cover cost is \$38,250.00 and the Fall Landfill cover cost is \$34,225.00.
- In response to the recent increase in resident inquiries and to provide greater consistency

3 – Zero Turn Lawnmower Purchase

- Staff have identified the need to replace an inoperable zero turn lawn mower. This equipment is essential for maintaining municipal green spaces efficiently, including parks, roadside areas, and other landscaped properties throughout the municipality. Staff have reviewed available options and obtained pricing to ensure the replacement unit meets operational needs and is compatible with existing maintenance equipment. The proposed purchase will ensure continuity of seasonal grass cutting operations across the municipality. Staff are recommending the purchase of a Toro 74005 – Commercial Grade Zero Turn Riding Tractor, the total price including HST is \$17,010.33.

4 – Back Lane Policy

- Throughout the 2026 spring season, the Township has received resident complaints and requests regarding the condition and maintenance of municipal back lanes. Historically, the Township has not assumed regular maintenance responsibility for the majority of back lanes within the municipality. Public Works operations have, at times, completed limited grading activities to address significant rutting, potholes, or access concerns; however, this work has generally been reactive in nature and has not included the placement of new gravel or roadway materials. A limited number of back lanes are currently maintained due to operational requirements associated with commercial waste collection access. At present, the Township does not have a formal policy outlining maintenance responsibilities, service levels, or standards for back lanes.
- In response to the recent increase in resident inquiries and to provide greater consistency and clarity moving forward, staff have prepared a Back Lane Policy for Council’s consideration. The purpose of the draft policy is to clarify the Township’s responsibilities respecting unassumed back lanes, reduce municipal liability exposure, establish objective criteria for the provision of limited municipal services, and ensure equitable and consistent treatment of residents and operational decision-making.

Strategic Plan Alignment

Developing and implementing a Township Back Lane Policy aligns with Goal 2 of the Township of Nipigon’s Strategic Plan, “Building Nipigon for Now and for the Future.” The sixth action item is to “*Determine and prioritize the policies and bylaws that need updating and undertake a process to update them.*” The absence of an explicit back lane policy to guide operational decision-making raises liability issues and fosters perceptions of unfair or unresponsive treatment of residents’ concerns.

Submitted By:

Taylor Haskell (PWS)

Reviewed by:

Tim Cobban (CAO)



Township of Nipigon
52 Front St | Box 160 | Nipigon, ON | P0T 2J0
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April 30, 2026

Ms. Carolyn Lacroix & Ms. Danielle Krawec
Ministry of the Environment, Conservation & Parks
Northern Region
Thunder Bay District Office
Thunder Bay Area Office
331-435 James St S
Thunder Bay, ON
P7E 6S7

Re: Nipigon Stormwater Management System 2025 Annual Performance Report

Dear Carolyn & Danielle,

Please find enclosed one (1) copy of the Nipigon Stormwater Management System 2025 Annual Performance Report. This report has been prepared for compliance with the Environmental Compliance Approval (ECA) No. 233-S701 for a Municipal Stormwater Management System, dated September 30, 2022, as issued by the Ministry of the Environment, Conservation and Parks. Refer to Appendix A for a copy of the ECA.

This report is available for review, free of charge, during normal business hours at the Municipal Office located at 52 Front Street, Nipigon, Ontario.

If you have any questions or concerns, please feel free to contact us at your convenience.

Yours truly,

Taylor Haskell
Public Works Superintendent/QMS Representative
Township of Nipigon

CC: Mr. Bryon Blanchette, Overall Responsible Operator, Township of Nipigon

TOWNSHIP OF NIPIGON



Nipigon Stormwater Management System

Prepared by:

Township of Nipigon
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52 Front Street
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April 30, 2026

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Appendix B	Current Stormwater Management System Map

2025 ANNUAL PERFORMANCE REPORT OPERATION AND MAINTENANCE OF MUNICIPAL STORMWATER MANAGEMENT SYSTEM

TOWNSHIP OF NIPIGON

1.0 INTRODUCTION

The Nipigon Stormwater Management System (SWM), owned and operated by The Corporation of the Township of Nipigon is located in the Township of Nipigon, Ontario.

The system serving the Township of Nipigon's drainage area, is a separate system for stormwater (i.e. designed not to convey sanitary sewage, combined sewage) within the Clearwater Creek and Lower Nipigon River watersheds. The Municipal SWM System consists of storm sewers, culverts, ditches infiltration trenches and rain gardens.

This annual report has been prepared for compliance with the Environmental Compliance Approval (ECA) No. 233-S701 for a Municipal Stormwater Management System, dated September 30, 2022, as issued by the Ministry of the Environment, Conservation and Parks. Refer to **Appendix A** for a copy of the ECA.

Section 5.2 of the ECA outlines that annual performance reports for the SWM shall be submitted to the Director on or before April 30th of each year covering the period from January 1st to December 31st of the preceding calendar year. The report shall include a summary of:

1. All monitoring data along with an interpretation of the data and an overview of the condition and operational performance of the Authorized System and any Adverse Effects on the Natural Environment;
2. Interpretation of environmental trends based on all monitoring information and data for the previous five (5) years;
3. Any operating problems encountered, and corrective actions taken;
4. All inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System;
5. The calibration and maintenance carried out on all monitoring equipment;
6. Any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaint;
7. All Alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat;
8. All spills or abnormal discharge events;
9. All maintenance carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the sewage works;
10. Actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System; and,
11. The status of actions for the previous reporting year. A summary of any effluent quality assurance or control measures undertaken in the reporting period.

2.0 REPORTING SUMMARY

2.1 Monitoring Data/Interpretation

Currently there are no monitoring or data collection program in place for the Nipigon SWM system; therefore, there is no data to be presented or interpreted for the 2025 reporting period.

2.2 Inspections, Maintenance/Repairs and Alterations

During the 2025 reporting period, there were no inspections, maintenance repairs or alterations to the Nipigon SWM system. **Figure 1** in **Appendix B** shows the current SWM system map.

2.3 Operational Problems, Spills/Abnormal Discharge Events and Complaints

During the 2025 reporting period, there were no operational problems, spills, abnormal discharge events or complaints to report.

2.4 Corrective Actions Taken

As discussed above in Section 2.3, there were no actionable items reported; therefore, there were no corrective actions taken during the 2025 reporting period.

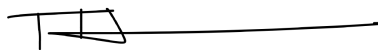
2.5 Previous Year Status Report

There are no outstanding reportable items from the 2024 reporting period.

3.0 RECOMMENDATIONS

It is recommended that The Corporation of the Township of Nipigon continue to operate the Nipigon Stormwater Management System in accordance with the ECA.

Prepared by,



Taylor Haskell
Public Works Superintendent
Township of Nipigon

Timothy Cobban
CAO
Township of Nipigon

Appendix A

Environmental Compliance Approval

ENVIRONMENTAL COMPLIANCE APPROVAL For a Municipal Stormwater Management System

ECA Number: 233-S701

Issue Number: 1

Pursuant to the *Environmental Protection Act*, R.S.O 1990, c. E. 19 (EPA), and the regulations made thereunder and subject to the limitations thereof, this environmental compliance approval is issued under section 20.3 of Part II.1 of the EPA to:

Nipigon, The Corporation of the Township of

52 Front St P.O. Box 160

Nipigon, ON P0T 2J0

For the following Sewage Works:

Nipigon Stormwater Management System

This Environmental Compliance Approval (ECA) includes the following:

Schedule	Description
Schedule A	System Information
Schedule B	Municipal Stormwater Management System Description
Schedule C	List of Notices of Amendment to this ECA: Additional Approved Works
Schedule D	General
Schedule E	Operating Conditions
Schedule F	Residue Management
Appendix A	Stormwater Management Criteria

Except where specified otherwise, all prior ECAs, or portions thereof, issued by the Director for Sewage Works described in section 1 of Schedule B are revoked and replaced by this Approval.

DATED at TORONTO this 30th day of September, 2022

Signature



Aziz Ahmed, P.Eng.
Director, Part II.1, *Environmental Protection Act*

Schedule A: System Information

System Owner	Nipigon, The Corporation of the Township of
ECA Number	233-S701
System Name	Nipigon Stormwater Management System
ECA Issue Date	September 30th, 2022

1.0 ECA Information and Mandatory Review Date

ECA Issue Date	September 30th, 2022
Application for ECA Review Due Date	September 15, 2029

- 1.1 Pursuant to section 20.12 of the EPA, the Owner shall submit an application for review of the Approval no later than the Application for ECA Review Date indicated above.

2.0 Related Documents

2.1 Other Documents

Document Title	Version
Design Criteria for Sanitary Sewers, Storm Sewers, and Force mains for Alterations Authorized under Environmental Compliance Approval	v.1.1 (Jul 28, 2022)

3.0 Stormwater Master Plan and Asset Management Plan

Document Title	Version
Township of Nipigon, Asset Management Plan	v.1 (2013)
Clearwater Creek Stormwater Management Plan	v.1 (December, 2015)

4.0 Operating Authority

System	Operating Authority
Nipigon Stormwater Management System	The Corporation of the Township of Nipigon

Schedule B: Municipal Stormwater Management System Description

System Owner	Nipigon, The Corporation of the Township of
ECA Number	233-S701
System Name	Nipigon Stormwater Management System
ECA Issue Date	September 30th, 2022

1.0 System Description

- 1.1 The following is a summary description of the Sewage Works comprising the Municipal Stormwater Management System:

Overview

The Municipal Stormwater Management (SWM) System serving the Township of Nipigon's drainage area, is a separate system for stormwater (i.e. designed not to convey sanitary sewage, combined sewage) within the Clearwater Creek and Lower Nipigon River watersheds. The Municipal SWM System consists of storm sewers, culverts, ditches, infiltration trenches and rain gardens.

This ECA covers the entire Municipal SWM System owned and operated by the Township of Nipigon. This ECA does not cover municipally or privately owned sewage works on industrial or commercial land.

Sewage Collection System

- 1.2 The Authorized System comprises:

- 1.2.1 The Sewage Works described and depicted in each document or file identified in column 1 of Table B1.

Table B1: Infrastructure Map	
Column 1 Document or File Name	Column 2 Date
03 – Nipigon_ECA_Strom Map_March2022	March 2022

- 1.2.2 Storm Sewers, Stormwater Management Facilities, stormwater pumping stations and Sewage Works associated with a Third Pipe Collection System that have been added, modified, replaced, or extended through authorization provided in a Schedule C Notice respecting this Approval, where Completion occurs on or after the

date identified in column 2 of Table B1 for each document or file identified in column 1.

1.2.3 Storm Sewers, Stormwater Management Facilities and Sewage Works associated with a Third Pipe Collection System that have been added, modified, replaced, or extended through authorization provided by Schedule D of this Approval, where Completion occurs on or after the date identified in column 2 of Table B1 for each document or file identified in column 1.

1.2.4 Any Sewage Works described in conditions 1.3 through 1.8 below.

Stormwater Collection System

1.3 Categorization of the Authorized System at the date of issue of this Approval is as follows:

System Type	Pipe Diameter (mm)	Length (km)	System Totals (km)
Storm Sewers	Up to 250	0.24	
Storm Sewers	> 250 - 500	1.38	
Storm Sewers	> 500 - 1050	0.75	
Storm Sewers	> 1050	0.17	
Total Storm Sewers			5.53
Ditches / Swales	NA		0.26
Total System Length (km)			5.79

Facility Type	Basic Treatment for Suspended Solids*	Normal Treatment for Suspended Solids *	Enhanced Treatment for Suspended Solids *	Other Treatment Level for Suspended Solids**	Total Quality Control	Total Quantity Control	Total Number of Facilities
LID Facilities - Retention (infiltration, evapotranspiration, harvest)					4	4	4
LID Facilities - Filtration							
Stormwater Management Ponds – Wet (includes wetlands, hybrids)							
Stormwater Management Ponds - Dry							4

Super Pipe / Storage Facility							
Filtration MTD - Filter Unit							
Sedimentation MTD - OGS							
Pumping Stations							
Other							
Total Number of Facilities							

* Basic, normal, and enhanced treatment correspond to 60%, 70% and 80% suspended solids removal on an annual average long-term basis, respectively.

** Treatment levels below 60% suspended solids removal on an annual average long-term basis.

Table B4. Third Pipe Collection System

Description	Pipe Diameter (mm)	Length (km)	Quantity	System Totals
Third Pipe Sewer	Up to 250		N/A	
Third Pipe Sewer	> 250 - 500		N/A	
Third Pipe Sewer	> 500		N/A	
Total				Km
Other Infrastructure Components (e.g., storage tank)	N/A	N/A		

Table B5. Sewage Works on Private Land that are part of the Municipal Stormwater Treatment Train*

Description	Location	ECA # (if applicable)
	N/A	

* Identifies privately owned Sewage Works that are not part of the Authorized System, but are part of a Stormwater Treatment Train

Stormwater Management Facilities

1.4 The following are Stormwater Management Facilities in the Authorized System:

Churchill Street Rain Gardens

Location	49°00'58.9"N 88°16'09.7"W
Watershed/Subwatershed	Nipigon River/Clearwater Creek
Receiver of discharge	Clearwater Creek
Outlet location	N/A
Catchment Area	unknown
Level of Treatment for suspended solids	unknown
Treatment for other Contaminants, as required	N/A

Level of Volume control	unknown
Design Storm	unknown
Reference ECA(s)	N/A
Reference Sewage Works as part of treatment train	N/A
Brief Description	Retention LID Facilities – Two (2) raingardens complete with settling basins
Receive Emergency Sanitary Overflows	N
Notes	N/A

Churchill Street Easement Infiltration Trenches

Location	49°01'04.7"N 88°16'05.3"W
Watershed/Subwatershed	Nipigon River/Clearwater Creek
Receiver of discharge	Clearwater Creek
Outlet location	Proposed stormwater sewers on Churchill Street
Catchment Area	unknown
Level of Treatment for suspended solids	unknown
Treatment for other contaminants, as required	N/A
Level of Volume control	unknown
Design Storm	unknown
Reference ECA(s)	9443-C3ZHQU
Reference Works as part of treatment train	N/A
Brief Description	Two (2) lengths located along the east and west sides of Churchill Street easement from approximately 105 metres north of McKirdy Avenue to approximately 50 metres north of McKirdy Avenue and three (3) connecting lengths running across the Churchill Street easement at approximately 70 metres, 90 metres, and 105 metres north of McKirdy Avenue, having a total length of 136 metres and a width of 0.6 m, comprised of a 0.10 metre deep clear stone surface layer underlain by a 0.75 metre deep clear stone layer encapsulated with a non-woven filter fabric with a 200 millimetre diameter perforated pipe with an invert at approximately 0.15 metres above the bottom of the trench, designed to collect and infiltrate surface runoff and convey excess stormwater to the proposed storm sewers on the Churchill Street easement;
Receive Emergency Sanitary Overflows	N
Notes / Additional Information	N/A

Stormwater Pumping Stations

- 1.5 The following are identified Stormwater pumping stations in the Authorized System:

[N/A]

Asset ID and Name	N/A
Site Location	
Watershed/Subwatershed	
Latitude and Longitude	
Coordinates (optional)	
Description	
Pumping Station Capacity	
Equipment	
Emergency Storage	
Equipment: Associated controls and Appurtenances	
Overflow	
Standby Power	
Notes	

Third Pipe Collection System

- 1.6 The following are identified third pipe systems in the Authorized System.

[N/A]

Asset ID and Name	N/A
Location	
Watershed/Subwatershed	
Receiver of discharge	
Outlet location	
Catchment Area	
Treatment, if applicable	
Reference ECA(s), if applicable	
Brief Description	
Notes	

Other Works:

- 1.7 The following works are part of Authorized System:

Table B6: Other Works			
Column 1 Asset ID / Name	Column 2 Site Location (Latitude & Longitude)	Column 3 Component	Column 4 Description
N/A			

Developer-Operated Facilities:

- 1.8 The following facilities are part of the Authorized System, have been constructed, and are being operated by the developer under the authority of an agreement entered into with the Owner of the system.

Table B7: Developer-Operated Facilities			
Asset ID	Type of Facility	Location	Developer Name
N/A			

- 1.9 The Owner shall notify the Director, using the Director Notification Form, within thirty (30) days where the operation of any Facility identified in Table B7 has been:
- 1.9.1 Incorporated into the overall Stormwater Management System and assumed by an Operating Authority identified in Schedule B of this Approval.
- 1.9.2 Has been transferred from the developer identified in Table B7 to another party.

Transitional – Facilities with Individual ECAs

- 1.10 The following Facilities are connected to the Authorized System, but ownership has not been assumed by the Owner. These Sewage Works are not part of the Authorized System and will continue to have separate ECAs until the Facilities are assumed by the Owner.

Table B8: Facilities with Individual ECAs				
Asset ID	Type of Facility	Location	ECA Number	Developer Name
N/A				

- 1.11 The Owner shall notify the Director, using the Director Notification Form, within thirty (30) days where the ownership of any Facility identified in Table B8 has been assumed by the Owner.
- 1.12 The Director Notification required in condition 1.11 shall include:

- 1.12.1 A request from the developer to revoke the ECA identified in Table B8; or
- 1.12.2 A copy of an agreement or other documentation that demonstrates that the municipality has assumed ownership of the Facility and that the ECA identified in Table B8 should be revoked.

**Schedule C: List of Notices of Amendment to this ECA:
Additional Approved Sewage Works**

System Owner	Nipigon, The Corporation of the Township of
ECA Number	233-S701
System Name	Nipigon Stormwater Management System
ECA Issue Date	September 30th, 2022

1.0 General

1.1 Table C1 provides a list of all notices of amendment to this Approval that have been issued pursuant to clause 20.3(1) of the EPA that impose terms and conditions in respect of the Authorized System after consideration of an application by the Director (Schedule C Notices).

Table C1: Schedule C Notices				
Column 1 Issue #	Column 2 Issue Date	Column 3 Description	Column 4 Status	Column 5 DN#
N/A	N/A	N/A	N/A	N/A

Schedule D: General

System Owner	Nipigon, The Corporation of the Township of
ECA Number	233-S701
System Name	Nipigon Stormwater Management System
ECA Issue Date	September 30th, 2022

1.0 Definitions

1.1 For the purpose of this Approval, the following definitions apply:

“Adverse Effect(s)” has the same meaning as defined in section 1 of the EPA.

“Alteration(s)” includes the following, in respect of the Authorized System, but does not include repairs to the system:

- a) An extension of the system,
- b) A replacement or retirement of part of the system, or
- c) A modification of, addition to, or enlargement of the system.

“Appendix A” means Appendix A of this Approval.

“Approval” means this Environmental Compliance Approval including any Schedules attached to it.

“Appurtenance(s)” has the same meaning as defined in O. Reg. 525/98 (Approval Exemptions) made under the OWRA.

“Authorized System” means the Sewage Works comprising the Municipal Stormwater Management System authorized under this Approval”.

“Class Environmental Assessment Project” means an Undertaking that does not require any further approval under the EAA if the proponent complies with the process set out in the Municipal Engineers Association Class Environmental Assessment document, (Municipal Class Environmental Assessment approved by the Lieutenant Governor in Council on October 4, 2000 under Order in Council 1923/2000), as amended from time to time.

“Combined Sewer(s)” means pipes that collect and transmit both sanitary Sewage and other Sewage from residential, commercial, institutional, and industrial buildings and facilities and Stormwater through a single-pipe system, but does not include Nominally Separate Sewers.

“Completion” means substantial performance as described in s.2 (1) of the *Construction Act*, R.S.O. 1990, c. C.30.

“Compound of Concern” means a Contaminant that is discharged from the Facility in an amount that is not negligible.

“Contaminant” has the same meaning as defined in section 1 of the EPA.

“CSO” means a combined sewer overflow which is a discharge to the environment at designated location(s) from a Combined Sewer or Partially Separated Sewer that usually occurs as a result of precipitation when the capacity of the Sewer is exceeded. An intervening time of twelve hours or greater separating a CSO from the last prior CSO at the same location is considered to separate one overflow Event from another.

“CWA” means the *Clean Water Act*, R.S.O. 2006, c.22.

“Design Criteria” means the design criteria set out in the Ministry’s publication “Design Criteria for Sanitary Sewers, Storm Sewers and Force mains for Alterations Authorized under Environmental Compliance Approval”, (as amended from time to time).

“Design Guidelines for Sewage Works” means the Ministry document titled “Design Guidelines for Sewage Works”, 2008 (as amended from time to time).

“Director” means a person appointed by the Minister pursuant to section 5 of the EPA for the purposes of Part II.1 of EPA (Environmental Compliance Approvals).

“Director Notification Form” means the most recent version of the Ministry form titled Director Notification – Alterations to a Municipal Stormwater Management System, as obtained directly from the Ministry or from the Ministry’s website.

“District Manager” means the district manager or a designated representative of the Local Ministry Office.

“EAA” means the *Environmental Assessment Act*, R.S.O. 1990, c. E.18.

“EPA” means the *Environmental Protection Act*, R.S.O. 1990, c.E.19.

“ESC” means erosion and sediment control.

“Facility” means the entire operation located on the property where the Sewage Works or equipment is located.

“**Form SW1**” means the most recent version of the Ministry form titled Record of Future Alteration Authorized for Storm Sewers/Ditches/Culverts as obtained directly from the Ministry or from the Ministry’s website.

“**Form SW2**” means the most recent version of the Ministry form titled Record of Future Alteration Authorized for Stormwater Management Facilities as obtained directly from the Ministry or from the Ministry’s website.

“**Form SW3**” means the most recent version of the Ministry form titled Record of Future Alteration Authorized for Third Pipe Collection Systems as obtained directly from the Ministry or from the Ministry’s website.

“**Licensed Engineering Practitioner**” means a person who holds a licence, limited licence, or temporary licence under the *Ontario Professional Engineers Act* R.S.O. 1990, c. P.28.

“**LID**” means “low impact development” a Stormwater management strategy that seeks to mitigate the impacts of increased runoff and Stormwater pollution by managing runoff as close to its source as possible. LID comprises a set of site design strategies that minimize runoff and distributed, small scale structural practices that mimic natural or predevelopment hydrology through the processes of infiltration, evapotranspiration, harvesting, filtration, and detention of Stormwater.

“**Local Ministry Office**” means the local office of the Ministry responsible for the geographic area where the Authorized System is located.

“**Minister**” means the Minister of the Ministry or such other member of the Executive Council as may be assigned the administration of the EPA and OWRA under the *Executive Council Act*, R.S.O. 1990, c. E.25.

“**Ministry**” means the Ministry of the Minister and includes all employees or other persons acting on its behalf.

“**Monitoring Plan**” means the monitoring plan prepared and maintained by the Owner under condition 4.1 in Schedule E of this Approval.

“**MTD**” means manufactured treatment device.

“**Municipal Drain**” has the same meaning as drainage works as defined in section 1 of the *Drainage Act* R.S.O. 1990, c. D.17.

“**Municipal Drainage Engineer’s Report**” means a report signed by a drainage engineer employed or contracted by a municipality and approved in writing by municipal council or equivalent.

“Municipal Sewage Collection System” means all Sewage Works, located in the geographical area of a municipality, that collect and transmit sanitary Sewage and are owned, or may be owned pursuant to an agreement with a municipality entered into under the *Planning Act* or *Development Charges Act*, 1997, by:

- a) A municipality, a municipal service board established under the *Municipal Act*, 2001 or a city board established under the *City of Toronto Act*, 2006; or
- b) A corporation established under sections 9, 10, and 11 of the *Municipal Act*, 2001 in accordance with section 203 of that Act or under sections 7 and 8 of the *City of Toronto Act*, 2006 in accordance with sections 148 and 154 of that Act.

“Municipal Stormwater Management System” means all Sewage Works, located in the geographical area of a municipality, that collect, transmit, or treat Stormwater and are owned, or may be owned pursuant to an agreement entered into under the *Planning Act* or *Development Charges Act*, 1997, by:

- a) A municipality, a municipal service board established under the *Municipal Act*, 2001 or a city board established under the *City of Toronto Act*, 2006; or
- b) A corporation established under sections 9, 10, and 11 of the *Municipal Act*, 2001 in accordance with section 203 of that Act or under sections 7 and 8 of the *City of Toronto Act*, 2006 in accordance with sections 148 and 154 of that Act.

“Natural Environment” has the same meaning as defined in section 1 of the EPA.

"Nominally Separate Sewer(s)" mean Separate Sewers that also have connections from roof leaders and foundation drains, and are not considered to be Combined Sewers.

“OGS” means Oil and Grit Separator(s);

“Operating Authority” means, in respect of the Authorized System, the person, entity, or assignee that is given responsibility by the Owner for the operation, management, maintenance, or Alteration of the Authorized System, or a portion of the Authorized System.

"Owner" for the purposes of this Approval means The Corporation of the Township of Nipigon and includes its successors and assigns.

"OWRA" means the *Ontario Water Resources Act*, R.S.O. 1990, c. O.40.

“O&M Manual” means the operation and maintenance manual prepared and maintained by the Owner under condition 3.2 in Schedule E of this Approval.

“Partially Separated Sewer(s)” means Combined Sewers that have been retrofitted to transmit sanitary Sewage but in which roof leaders or foundation drains still contribute Stormwater inflow to the Partially Separated Sewer.

“Pre-development” means the more stringent of a site’s:

- a) Existing condition prior to proposed development or construction activities; or
- b) Condition as defined by the local municipality.

“Prescribed Person” means a person prescribed in O. Reg. 208/19 (Environmental Compliance Approval in Respect of Sewage Works) for the purpose of ss. 20.6 (1) of the EPA, and where the alteration, extension, enlargement, or replacement is carried out under an agreement with the Owner.

“Privately Owned Stormwater Works” means Stormwater Sewage Works on private land that are privately owned and, while not part of the Authorized System, are considered part of a Stormwater Treatment Train.

“Qualified Person (QP)” means persons who have obtained the relevant education and training and have demonstrated experience and expertise in the areas relating to the work required to be carried out by this Approval.

“Schedule C Notice(s)” means a notice(s) of amendment to this Approval issued pursuant to clause 20.3(1) of the EPA that imposes terms and conditions in respect of the Authorized System after consideration of an application by the Director.

“Separate Sewer(s)” means pipes that collect and transmit sanitary Sewage and other Sewage from residential, commercial, institutional, and industrial buildings.

“Sewage” has the same meaning as defined in section 1 of the OWRA.

“Sewage Works” has the same meaning as defined in section 1 of the OWRA.

“Sewer” has the same meaning as defined in section 1 of O. Reg. 525/98 under the OWRA.

"Significant Drinking Water Threat" has the same meaning as defined in section 2 of the CWA.

"Significant Snowmelt Event(s)" means the melting of snow at a rate which adversely affects the performance and function of the Authorized System and/or the Sewage Treatment Plant(s) identified in Schedule A of this Approval.

"Significant Storm Event(s)" means a minimum of 25 mm of rain in any 24 hours period.

"Source Protection Authority" has the same meaning as defined in section 2 of the CWA.

"Source Protection Plan" means a drinking water source protection plan prepared under the CWA.

"SSO" means a sanitary sewer overflow which is a discharge of Sewage from a Separate Sewer or Nominally Separate Sewer to the environment from designated location(s) in the Authorized System.

"Standard Operating Policy for Sewage Works" means the standard operating policy developed by the Ministry to assist in the implementation of Source Protection Plan policies related to Sewage Works and providing minimum design and operational standards and considerations to mitigate risks to sources of drinking water, as amended from time to time.

"Storm Sewer" means Sewers that collect and transmit, but not exfiltrate or lose by design, Stormwater resulting from precipitation and snowmelt.

"Stormwater" means rainwater runoff, water runoff from roofs, snowmelt, and surface runoff.

"Stormwater Management Facility(ies)" means a Facility for the treatment, retention, infiltration, or control of Stormwater.

"Stormwater Management Planning and Design Manual" means the Ministry document titled "Stormwater Management Planning and Design Manual", 2003 (as amended from time to time).

"Stormwater Treatment Train" means a series of Stormwater Management Facilities designed to meet Stormwater management objectives (e.g., Appendix A) for a given area, and can consist of a combination of MTDs, LIDs and end-of-pipe controls.

"TRCA" means the Toronto Region Conservation Authority.

“Third Pipe Collection System” means Sewage Works designed to collect and transmit foundation drainage and/or groundwater to a receiving surface water or dry well;

"Undertaking" has the same meaning as in the EAA.

“Vulnerable Area(s)” has the same meaning as in the CWA.

2.0 General Conditions

2.1 The works comprising the Authorized System shall be constructed, installed, used, operated, maintained, replaced, or retired in accordance with the conditions of this Approval, which includes the following Schedules:

Schedule A – System Information

Schedule B – Municipal Stormwater Management System Description

Schedule C – List of Notices of Amendment to this ECA

Schedule D – General

Schedule E – Operating Conditions

Schedule F – Residue Management

Appendix A – Stormwater Management Criteria

2.2 The issuance of this Approval does not negate the requirements of other regulatory bodies, which includes but is not limited to, the Ministry of Northern Development, Mines, Natural Resources and Forestry and the local Conservation Authority.

2.3 Where there is a conflict between a provision of any document referred to in this Approval and the conditions of this Approval, the conditions in this Approval shall take precedence. Where there is a conflict between the information in a Schedule C Notice and another section of this Approval, the document bearing the most recent date shall prevail.

2.4 The Owner shall ensure that any person authorized to carry out work on or operate any aspect of the Authorized System is provided with a print or electronic copy of this Approval and the conditions herein and shall take all reasonable measures to ensure any such person complies with the same.

2.5 The conditions of this Approval are severable. If any condition of this Approval, or the application of any requirement of this Approval to any circumstance, is held invalid or unenforceable, the application of such condition to other circumstances and the remainder of this Approval shall not be affected thereby.

3.0 Alterations to the Municipal Stormwater Management System

- 3.1 For greater certainty, the Alterations authorized under this Approval are limited to Sewage Works comprising the Authorized System which does not include municipally or Privately Owned Stormwater Works:
- 3.1.1 On industrial, commercial, or institutional land;
 - 3.1.2 Serving a single parcel of land, unless the stormwater management facility is located on a municipally owned park or community center;
 - 3.1.3 That are operated as waste disposal sites defined under the EPA or snow dump / melt facilities; or,
 - 3.1.4 That propose to collect, store, treat, or discharge stormwater containing substances or pollutants (other than Total Suspended Solids, or oil and grease) detrimental to the environment or human health.
- 3.2 Any Schedule C Notice shall provide authority to alter the Authorized System in accordance with the conditions of this Approval.
- 3.3 All Schedule C Notices issued by the Director for the Municipal Stormwater Management System shall form part of this Approval.
- 3.4 The Owner and a Prescribed Person shall ensure that the documentation required through conditions in this Approval and the documentation required in the Design Criteria are prepared for any Alteration of the Authorized System.
- 3.5 The Owner shall notify the Director within thirty (30) calendar days of placing into service or Completion of any Alteration of the Authorized System which had been authorized:
- 3.5.1 Under Schedule D to this Approval where the Alteration results in a change to Sewage Works specifically described in Schedule B of this Approval;
 - 3.5.2 Through a Schedule C Notice respecting Sewage Works other than Storm Sewers; or
 - 3.5.3 Through another approval that was issued under the EPA prior to the issue date of this Approval.
- 3.6 The notification requirements set out in condition 3.5 do not apply to any Alteration in respect of the Authorized System which:
- 3.6.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98;
 - 3.6.2 Constitutes maintenance or repair of the Authorized System; or

- 3.6.3 Is a Storm Sewer, ditch, or culvert authorized by condition 4.1 of Schedule D of this Approval.
- 3.7 The Owner shall notify the Director within ninety (90) calendar days of:
- 3.7.1 The discovery of existing Sewage Works not described or depicted in Schedule B, or
- 3.7.2 Additional or revised information becoming available for any Sewage Works described in Schedule B of this Approval.
- 3.8 The notifications required in condition 3.5 and 3.7 shall be submitted to the Director using the Director Notification Form.
- 3.9 The Owner shall ensure that any chemicals, coagulants, or polymers used in the stormwater management system have obtained written approval from the Director prior to use, unless required for spill control or spill clean-up.
- 3.10 The Owner shall ensure that an ESC plan is prepared, and temporary ESC measures are installed in advance of and maintained during any construction activity on the Authorized System, subject to the following conditions:
- 3.10.1 Inspections of ESC measures are to be conducted at a frequency specified per the ESC plan, for dry weather periods (active and inactive construction phases), after Significant Storm Events and Significant Snowmelt Events, and after any extreme weather events.
- 3.10.2 Any deficiencies shall be addressed, and any required maintenance actions(s) shall be undertaken as soon as practicable once they have been identified.
- 3.10.3 Inspections and maintenance of the temporary ESC measures shall continue until they are no longer required.
- 3.11 The Owner shall ensure that records of inspections required by this Approval during any construction activity, including those required under condition 3.10:
- 3.11.1 Include the name of the inspector, date of inspection, visual observations, and the remedial measures, if any, undertaken to maintain the temporary ESC measures.
- 3.11.2 Be retained with records relating to the Alteration that the construction relates to, such as the form required in conditions 4.4.1, 5.5.1, and 6.2.1 of Schedule D, or the Schedule C Notice.

- 3.11.3 Be retrievable and made available to the Ministry upon request.
- 3.12 The document(s) or file(s) referenced in Table B1 of Schedule B of this Approval shall:
- 3.12.1 Be retained by the Owner;
- 3.12.2 Include at a minimum:
- a) Identification of Storm Sewers, which shall include the following information:
 - i Location relative to street names or easements; and
 - ii Sewer diameters.
 - b) Identification of existing municipally owned Stormwater Sewage Works, including but not limited to ditches, swales, culverts, outlets, Stormwater Management Facilities, sedimentation MTD (for example oil grit separators), filtration MTD, LID, end of pipe controls, Third Pipe Collection Systems, and pumping stations, including any applicable Asset IDs.
 - c) Identification of the main tributaries and receiving water bodies to that the Sewage Works discharge to.
 - d) Delineation of municipal, watershed, and subwatershed boundaries, as available.
 - e) Identification of the storm sewersheds for each outlet.
 - f) Identification of any source protection Vulnerable Areas.
 - g) Identification of any Sewage Works that receive SSOs or CSOs.
- 3.12.3 Be updated to include:
- a) Alterations authorized under Schedule D of this Approval or through a Schedule C Notice within twelve (12) months of the Alteration being placed into service.
 - b) Updates to information contained in the document(s) or files(s) not associated with an Alteration within twelve (12) months of becoming aware of the updated information.
- 3.13 An Alteration is not authorized under Schedule D of this ECA for projects that impact Indigenous treaty rights or asserted rights where:

- 3.13.1 The project is on Crown land or would alter access to Crown land;
 - 3.13.2 The project is in an open or forested area where hunting, trapping or plant gathering occur;
 - 3.13.3 The project involves the clearing of forested land unless the clearing has been authorized by relevant municipal, provincial, or federal authorities, where applicable;
 - 3.13.4 The project alters access to a water body;
 - 3.13.5 The proponent is aware of any concerns from Indigenous communities about the proposed project and these concerns have not been resolved; or,
 - 3.13.6 Conditions respecting Indigenous consultation in relation to the project were placed in another permit or approval and have not been met.
- 3.14 No less than 60 days prior to construction associated with an Alteration the Director may notify the Owner in writing that a project is not authorized through Schedule D of this ECA where:
- 3.14.1 Concerns regarding treaty rights or asserted rights have been raised by one or more Indigenous communities that may be impacted by the Alteration; or
 - 3.14.2 The Director believes that it is in the public interest due to site specific, system specific, or project specific considerations.
- 3.15 Where an Alteration is not authorized under condition 3.13 or 3.14 above:
- 3.15.1 An application respecting the Alteration shall be submitted to the Ministry; and,
 - 3.15.2 The Alteration shall not proceed unless:
 - a) Approval for the Alteration is granted by the Ministry (i.e., a Schedule C Notice); or,
 - b) The Director provides written notice that the Alteration may proceed in accordance with conditions in Schedule D of this ECA.

4.0 Authorizations of Future Alterations to Storm Sewers, Ditches, or Culverts - Additions, Modifications, Replacements and Extensions

4.1 The Owner or a Prescribed Person may alter the Authorized System by adding, modifying, replacing, or extending a Storm Sewer, ditch, or culvert within the Authorized System subject to the following conditions and conditions 4.2 and 4.3 below:

4.1.1 The design of the addition, modification, replacement, or extension:

- a) Has been prepared by a Licensed Engineering Practitioner;
- b) Has been designed only to collect and transmit Stormwater;
- c) Has not been designed to collect or treat any sanitary Sewage;
- d) Has not been designed to collect, store, treat, control, or manage groundwater, unless for the purpose of foundation drains, road subdrains, or LIDs;
- e) Satisfies the Design Criteria or any municipal criteria that have been established that exceed the minimum requirements set out in the Design Criteria;
- f) Satisfies the standards set out in Ontario Provincial Standard Specifications (OPSS) and Ontario Provincial Standard Drawings (OPSD), as applicable to ditches and culverts;
- g) Is consistent with or otherwise addresses the design objectives contained within the Design Guidelines for Sewage Works;
- h) Is planned, designed, and built to be consistent with the Stormwater Management Planning and Design Guidance Manual. If there is a conflict with Appendix A of this Approval, then Appendix A shall prevail; and
- i) Includes design considerations to protect sources of drinking water, including those set out in the Standard Operating Policy for Sewage Works, and any applicable local Source Protection Plan policies.

4.1.2 The addition, modification, replacement, or extension shall be designed so that it will:

- a) Not adversely affect the ability to maintain a gravity flow in the Authorized System without overflowing or increase surcharging any maintenance holes as per design; and

- b) Provide smooth flow transition to existing gravity Storm Sewers;
- 4.1.3 The Alteration shall not result in:
 - a) Adverse Effects; or
 - b) A deterioration of the approved effluent quality or quantity of downstream Stormwater Management Facilities which results in not being able to achieve the overall Stormwater performance criteria per Appendix A.
- 4.1.4 The Storm Sewer, ditch or culvert addition, modification, replacement, or extension is wholly located within the municipal boundary over which the Owner has jurisdiction or there is a written agreement in place with the adjacent property owner respecting the Alteration and resulting Sewage Works.
- 4.1.5 The Owner consents in writing to the addition, modification, replacement, or extension.
- 4.1.6 A Licensed Engineering Practitioner has verified in writing that the addition, modification, replacement, or extension meets the requirements of conditions 4.1.1 a) to h), 4.3.9, and 4.3.10.
- 4.1.7 The Owner has verified in writing that the addition, modification, replacement, or extension has complied with inspection and testing requirements in the Design Criteria.
- 4.1.8 The Owner has verified in writing that the addition, modification, replacement, or extension meets the requirements of conditions 4.1.1 i), 4.1.2 to 4.1.6, 4.3.7, and 7.2.
- 4.2 The addition of Storm Sewers or ditches can be constructed but not operated until the Stormwater Management Facilities required to service the new Storm Sewers or ditches are in operation.
- 4.3 The Owner or a Prescribed Person is not authorized to undertake an Alteration described above in condition 4.1 where the Alteration relates to the addition, modification, replacement, or extension of a Storm Sewer that:
 - 4.3.1 Passes under or through a body of surface water, unless trenchless construction methods are used or the local Conservation Authority has authorized an alternative construction method.
 - 4.3.2 Has a nominal diameter greater than 2,400 mm, or equivalent sizing.

- 4.3.3 Is a Combined Sewer.
- 4.3.4 Is a concrete channel.
- 4.3.5 Is designed to, at any time, transmit, store, or control sanitary Sewage.
- 4.3.6 Converts rural road cross section ditches to curb, gutter, and Storm Sewers if the Stormwater volume and/or peak flow is increased and no water quality treatment is planned or demonstrated to be achieved, in accordance with this Approval and Appendix A, to offset the increase in Stormwater.
- 4.3.7 Results in new discharges or increased discharges to a Municipal Drain without written approval by the Owner and a signed Municipal Drainage Engineer's Report in accordance with the *Drainage Act* R.S.O. 1990, c. D.17.
- 4.3.8 Establishes a new outlet with direct discharge into the Natural Environment without monitoring in accordance with this Approval and without achieving the requirements set in Appendix A.
- 4.3.9 Increases Stormwater flow of an existing Storm Sewer or ditch without achieving water quality criteria set in Appendix A in accordance with this Approval unless the existing downstream Municipal Stormwater Management System has sufficient residual transmission and treatment capacity to accommodate the additional Stormwater.
- 4.3.10 Increases local hydraulic capacity of an existing Storm Sewer or ditch to accommodate new Stormwater flows unless the existing downstream Municipal Stormwater Management System has sufficient residual hydraulic capacity to accommodate the additional Stormwater.
- 4.3.11 Connects to another Municipal Stormwater Management System, unless:
- a) Prior to construction, the Owner of the Authorized System obtains written consent from the Owner or Owner's delegate of the Municipal Stormwater System being connected to; and
 - b) The Owner of the Authorized System retains a copy of the written consent from the Owner or Owner's delegate of the Municipal Stormwater Management System being connected to as part of the record that is recorded and retained under condition 4.4.

- 4.3.12 Is part of an Undertaking in respect of which:
- a) A request under s.16(6) of the EAA has been made, namely a request that the Minister make an order under s.16;
 - b) The Minister has made an order under s.16; or
 - c) The Director under that EAA has given notice under s.16.1 (2) that the Minister is considering making an order under s.16.
- 4.4 The consents and verifications required in conditions 4.1 and 4.3, if applicable, shall be:
- 4.4.1 Recorded on SW1, prior to the Storm Sewer, ditch, or culvert addition, modification, replacement, or extension being placed into service; and
 - 4.4.2 Retained for a period of at least ten (10) years by the Owner.
- 4.5 For greater certainty, the verification requirements set out in condition 4.4 do not apply to any Alteration in respect of the Authorized System which:
- 4.5.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98; or
 - 4.5.2 Constitutes maintenance or repair of the Authorized System.

5.0 Authorizations of Future Alterations to Stormwater Management Facilities - Additions, Modifications, Replacement, and Extensions

- 5.1 Subject to conditions 5.2 and 5.3, the Owner or a Prescribed Person may alter the Stormwater Management Facilities in the Authorized System by adding, modifying, replacing, or extending the following components:
- 5.1.1 Rooftop storage
 - 5.1.2 Parking lot storage
 - 5.1.3 Superpipe storage
 - 5.1.4 Reduced lot grading
 - 5.1.5 Roof leader to ponding area
 - 5.1.6 Roof leader to soakaway pit
 - 5.1.7 Infiltration trench
 - 5.1.8 Engineered grassed swales / bioswale

- 5.1.9 Pervious pipes
 - 5.1.10 Pervious catchbasins
 - 5.1.11 Vegetated filter strips
 - 5.1.12 Natural buffer strips
 - 5.1.13 Green roofs/Rooftop gardens
 - 5.1.14 Wet pond
 - 5.1.15 Engineered wetland
 - 5.1.16 Dry pond
 - 5.1.17 Hybrid Facility
 - 5.1.18 Infiltration basin
 - 5.1.19 Filtration MTD
 - 5.1.20 Sedimentation MTD - OGS
 - 5.1.21 LID that relies on one or more of the following mechanisms to achieve treatment and control:
 - a) Evapotranspiration;
 - b) Infiltration into the ground; or
 - c) Filtration.
 - 5.1.22 Any other Stormwater Management Facilities where the Director has provided authorization in writing to proceed with the Alteration.
- 5.2 Any Alteration to the Authorized System authorized under condition 5.1 is subject to the following conditions:
- 5.2.1 The design of the Alteration shall:
 - a) Be prepared by a Licensed Engineering Practitioner;
 - b) Be designed only to collect, receive, treat, or control only Stormwater and has not been designed to collect, receive, treat, or control sanitary Sewage;
 - c) Is planned, designed, and built to be consistent with the Stormwater Management Planning and Design Guidance

Manual. If there is a conflict with Appendix A of this Approval, then Appendix A shall prevail;

- d) Satisfy the Design Criteria or any municipal criteria that have been established that exceed the minimum requirements set out in the Design Criteria;
- e) Be part of a Stormwater Treatment Train approach that satisfies the requirements outlined in Appendix A, or transmits Stormwater to a Stormwater Management Facility that satisfies the requirements outlined in Appendix A;
- f) Includes an outlet or an emergency overflow for the Sewage Works, with the verification of the location, route, and capacity of the receiving major system to accommodate overflows; and
- g) Include design considerations to protect sources of drinking water, including those set out in the Standard Operating Policy for Sewage Works and any applicable local Source Protection Plan policies.

5.2.2 The Alteration shall not result in:

- a) Adverse Effects; or
- b) A deterioration on the approved effluent quality or quantity of downstream Stormwater Management Facilities which results in not being able to achieve the overall Stormwater performance criteria per Appendix A.

5.2.3 The Alteration may incorporate co-benefits, but in doing so shall not diminish functionality or efficiency of any Stormwater Management Facility(ies) that may be impacted by the Alteration.

5.2.4 Any new sedimentation MTD that is part of the Alteration shall meet the following requirements:

- a) Tested in accordance with the TRCA protocol Procedure for Laboratory Testing of OGSs and testing data verified in accordance with the ISO 14034 Environmental Technology Verification (ETV) protocol. The suspended solids removal claimed for the sedimentation MTD in achieving the water quality criteria in Appendix A, and the sizing methodology used to determine the appropriate sedimentation MTD dimensions for the particular site, shall be based on the verified removal efficiency for all particle size fractions comprising the particle size distribution specified within the

testing protocol or a particle size distribution approved by the Director.

- b) Using the verified sediment removal efficiencies for the respective surface loading rates specified in the testing protocol, the sedimentation MTD sizing methodology shall use linear interpolation to calculate sediment removal efficiencies for surface loading rates that lie between the specified surface loading rates. For surface loading rates less than the lowest specified and tested surface loading rate, the sediment removal efficiency shall be assumed to be identical to the verified removal efficiency for the lowest specified and tested surface loading rate. Where available, 15 min rainfall stations shall be used for sizing the sedimentation MTD.
- c) When two or more sedimentation MTD are installed in series, no additional sediment removal credit shall be applied beyond the sediment removal credit of the largest device in the series.
- d) The sediment removal rate at the specified surface loading rates determined for the tested full scale, commercially available MTD may be applied to similar MTDs of smaller or larger size by proper scaling. Scaling the performance results of the tested MTD to other model sizes without completing additional testing is acceptable provided that:
 - i The claimed sediment removal efficiencies for the similar MTD are the same or lower than the tested MTD at identical surface loading rates; and
 - ii The similar MTD is scaled geometrically proportional to the tested unit in all inside dimensions of length and width and a minimum of 85% proportional in depth.
- e) The units must be installed in an off-line configuration if the unit had an effluent concentration greater than 25 mg/L at any of the surface loading rates conducted during the sediment scour and resuspension test as part of the ISO 14034 verification.
- f) The sedimentation MTD should be sized for the highest suspended solids percent removal physically and economically practicable, and used as a pre-treatment device in a treatment train designed to achieve the water quality criteria in Appendix A.

5.2.5 Any new filtration MTD that is part of the Alteration shall meet the following requirements:

- a) Field tested and verified in accordance with a minimum of one of the following protocols:
 - i Washington State Technology Assessment Protocol - Ecology (TAPE) General Use Level Designation (GULD); and
 - 1. Has ISO 14034 ETV verification to satisfy ETV Canada requirements;
 - 2. The field monitoring data set used to obtain GULD certification should include a minimum of three (3) events that exceed 75th percentile rainfall event with at least one hour with an intensity of 6 mm/h or greater.
 - ii Another testing and verification method, where the Director has communicated acceptability in writing.
- b) Where available, 15 min rainfall stations shall be used for sizing the filtration MTD using the rainfall intensity corresponding to 90% of annual runoff volume;
- c) The SS removal rate determined for the tested full scale, commercially available filtration MTD, or single full-scale commercially available cartridge or filtration module, may be applied to other model sizes of that filtration MTD provided that appropriate scaling principles are applied. Scaling the tested filtration MTD or single full-scale commercially available cartridge or filtration module, to determine other model sizes and performance without completing additional testing is acceptable provided that:
 - i Depth of media, composition of media, and gradation of media remain constant.
 - ii The ratio of the maximum treatment flow rate to effective filtration treatment area (filter surface area) is the same or less than the tested filtration MTD;
 - iii The ratio of effective sedimentation treatment area to effective filtration treatment area is the same or greater than the tested filtration MTD; and
 - iv The ratio of wet volume to effective filtration treatment area is the same or greater than the tested filtration MTD.

- 5.2.6 When it is necessary to use Privately Owned Stormwater Works in the Stormwater Treatment Train to achieve Appendix A criteria as part of or as a result of an Alteration, the following conditions apply:
- a) The Owner shall, through legal instruments or binding agreements, obtain the right to access, operate, and maintain the Privately Owned Sewage Works;
 - b) The Owner shall ensure that the right to access, operate and maintain the Privately Owned Sewage Works described in condition 5.2.6 a) above is maintained at all times that the works are in service and used to achieve Appendix A criteria.
 - c) The Owner ensures on-going operation and maintenance of the Privately Owned Stormwater Works; and
 - d) The Owner shall ensure that the Privately Owned Stormwater Works have obtained separate approval(s) under the EPA, as required.
- 5.2.7 The Alteration is wholly located within the municipal boundary over which the Owner has jurisdiction or there is a written agreement in place with the adjacent municipality respecting the Alteration and resulting Sewage Works.
- 5.2.8 The Owner consents in writing to the Alteration authorized under condition 5.1.
- 5.2.9 A Licensed Engineering Practitioner has verified in writing that the Alteration authorized under condition 5.1 meets the design requirements of conditions 5.2.1 a) to f), 5.2.4 and 5.2.5.
- 5.2.10 The Owner has verified in writing that the Alteration authorized under condition 5.1 meets the requirements of conditions 5.2.1 g), 5.2.2, 5.2.6 to 5.2.9, 5.3, 5.4, and 7.2.
- 5.3 The authorization in condition 5.1 does not apply:
- 5.3.1 To the establishment of a regional end-of-pipe flood control Facility;
 - 5.3.2 Where the Alteration will result in new or increased discharges to a Municipal Drain without written approval by the Owner and a signed Municipal Drainage Engineer's Report in accordance with the *Drainage Act* R.S.O. 1990, c. D.17;
 - 5.3.3 To the establishment of a new outlet with direct discharge into the Natural Environment without treatment and monitoring in accordance with this Approval;

- 5.3.4 Where the Alteration will service a drainage area greater than 65 ha;
- 5.3.5 Where the Alteration will result in conversion of an existing Stormwater Management Facility into another type of Stormwater Management Facility;
- 5.4 Any Alteration to LID or end-of-pipe Stormwater Management Facilities shall be inspected before operation of the Alteration to confirm construction as per specifications (including depth, as applicable).
- 5.5 The consents and verifications required in conditions 5.2.8 to 5.2.10 if applicable, shall be:
- 5.5.1 Recorded on Form SW2, prior to undertaking the Alteration;
and
- 5.5.2 Retained for a period of at least ten (10) years by the Owner.
- 5.6 For greater certainty, the verification requirements set out in condition 5.5 do not apply to any Alteration in respect of the Authorized System which:
- 5.6.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98; or
- 5.6.2 Constitutes maintenance or repair of the Authorized System.

6.0 Authorizations of Future Alterations for Third Pipe Collection System Additions, Modifications, Replacements and Extensions

- 6.1 The Owner or a Prescribed Person may alter the Authorized System by adding, modifying, replacing, or extending, and operating works comprising a municipal Third Pipe Collection System to collect foundation drainage and groundwater where:
- 6.1.1 The design of the Alteration:
- a) Has been prepared by a Licensed Engineering Practitioner;
 - b) Is limited to collection, transmission, reuse and/or treatment of only foundation drainage and groundwater, and is not designed to collect or treat sanitary Sewage;
 - c) Satisfies the Design Criteria or any municipal criteria that have been established that exceed the minimum requirements set out in the Design Criteria; and
 - d) Is scoped so that the resulting Sewage Works are intended to:

- i Primarily function for the non-potable reuse, as deemed acceptable by the Owner and the local health unit, of foundation drainage and/or groundwater, and no discharge to a Storm Sewer or Separate Sewer if there is excess volume that cannot be reused; and/or
 - ii Provide wetland recharge, in which case, collection of rooftop runoff will also be acceptable.
- 6.1.2 The Alteration is not located on a contaminated site, or where natural occurring conditions result in contaminated discharge, or where the site receives contaminated groundwater or foundation drainage from another site, unless the discharge being received has been remediated or treated prior to acceptance by the Third Pipe Collection System.
- 6.1.3 The Owner has undertaken a site assessment for water quantity, water quality, and hydrogeological site conditions regarding the Alteration.
- 6.1.4 The Alteration will not result in Adverse Effects.
- 6.1.5 The Alteration is wholly located within the municipal boundary over which the Owner has jurisdiction or there is a written agreement in place with the adjacent property owner respecting the Alteration and resulting Sewage Works.
- 6.1.6 The Owner consents in writing to the Alteration.
- 6.1.7 A Licensed Engineering Practitioner has verified in writing that the Alteration meets the requirements of condition 6.1.1.
- 6.1.8 The Owner has verified in writing that the Alteration meets the requirements of conditions 6.1.2 to 6.1.7.
- 6.2 The consents, verifications and documentation required in conditions 6.1.7 and 6.1.8 shall be:
 - 6.2.1 Recorded on Form SW3 prior to undertaking the Alteration; and
 - 6.2.2 Retained for a period of at least ten (10) years by the Owner.
- 6.3 For greater certainty, the verification requirements set out in condition 6.2 do not apply to any Alteration in respect of the Authorized System which:
 - 6.3.1 Is exempt under section 53(6) of the OWRA or by O. Reg. 525/98; or

6.3.2 Constitutes maintenance or repair of the Authorized System, including changes to software for an existing SCADA system resulting from Alterations authorized in condition 6.1.

6.4 The Owner shall update, within twelve (12) months of the Alteration of the Sewage Works being placed into service, any drawings maintained for the Municipal Stormwater Management System to reflect the Alterations of the Sewage Works, where applicable.

7.0 Outlets

7.1 Any outlet established or altered as part of an Alteration authorized through conditions 4, 5, or 6 of Schedule D in this Approval shall have regard to the 2012 TRCA Stormwater Management Criteria document, Appendix E, for outlets.

7.2 Any outlet established as part of an Alteration authorized through conditions 4, 5, or 6 of Schedule D in this Approval shall not:

7.2.1 Increase discharge or create a new point source discharge to privately owned land unless there is express written consent of the owner(s) of such private land(s).

7.2.2 Result in Adverse Effects.

8.0 Previously Approved Sewage Works

8.1 If approval for an Alteration to the Authorized System was issued under the EPA and is revoked by this Approval, the Owner may make the Alteration in accordance with:

8.1.1 The terms of this Approval; or

8.1.2 The terms and conditions of the revoked approval as of the date this approval was issued, provided that the Alteration is commenced within five (5) years of the date that the revoked approval was issued.

9.0 Transition

9.1 An Alteration of the Authorized System is exempt from the requirements in clause (e) of condition 4.1.1, clause (d) of condition 5.2.1, and clause (c) of condition 6.1.1 where:

9.1.1 Effort to undertake the Alteration, such as tendering or commencement of construction of the Sewage Works associated with the Alteration, begins on or before July 18, 2023.

- 9.1.2 The design of the Alteration conforms to the Stormwater Management Planning and Design Manual, and where applicable, Design Guidelines for Sewage Works;
- 9.1.3 The design of the Alteration was completed on or before the issue date of this Approval or a Class Environmental Assessment was completed for the Alteration and changes to the design result in significant cost increase or significant project delays; and
- 9.1.4 The Alteration would be otherwise authorized under this Approval.

Schedule E: Operating Conditions

System Owner	Nipigon, The Corporation of the Township of
ECA Number	233-S701
System Name	Nipigon Stormwater Management System
ECA Issue Date	September 30th, 2022

1.0 General Operations

- 1.1 The Owner shall ensure that, at all times, the Sewage Works comprising the Authorized System and the related equipment and Appurtenances used to achieve compliance with this Approval are properly operated and maintained.
- 1.2 Prescribed Persons and Operating Authorities shall ensure that, at all times, the Sewage Works under their care and control and the related equipment and Appurtenances used to achieve compliance with this Approval are properly operated and maintained.
- 1.3 In conditions 1.1 and 1.2 “properly operated and maintained” includes effective performance, adequate funding, adequate operator staffing and training, including training in applicable procedures and other requirements of this Approval and the EPA, OWRA, CWA, and regulations, adequate laboratory services, process controls and alarms and the use of process chemicals and other substances used in the Authorized System.
- 1.4 The Owner ensure that Sewage Works are operated with the objective that the effluent from the Sewage Works is essentially free of floating and settleable solids and does not contain oil or any other substance in amounts sufficient to create a visible film, sheen, foam, or discoloration on the receiving waters, and shall evaluate the need for maintenance if the objective is not being met.
- 1.5 The Owner shall ensure that any Storm Sewers or ditches authorized under Schedule D of this approval are not placed into operation until the associated Stormwater Management Facilities to provide treatment are constructed and operated.

2.0 Duties of Owners and Operating Authorities

- 2.1 The Owner, Prescribed Persons, and any Operating Authority shall ensure the following:
 - 2.1.1 At all times that the Sewage Works within the Authorized System are in service, the Sewage Works are:

- a) Operated in accordance with the requirements under the EPA and OWRA, and
 - b) Maintained in a state of good repair.
- 2.1.2 The Authorized System is operated by persons that are familiar with the requirements of this Approval.
- 2.1.3 All sampling, testing, monitoring, and reporting requirements under the EPA and this Approval that relate to the Authorized System are complied with.
- 2.1.4 All necessary steps are taken to ensure that operations of the Sewage Works and any associated physical structures do not constitute a safety or health hazard to the general public.
- 2.1.5 Where a Stormwater Management Facility ceases to function as a Stormwater Management Facility, whether by intent, accident, or otherwise (e.g., a CSO or an SSO), a workplan shall be developed that includes local community notification, plans for rehabilitating the Stormwater Management Facility to proper function in a reasonable time, identification of actions that will be taken to prevent reoccurrences, and timelines for implementing the workplan.
- 2.1.6 That operations and maintenance activities are undertaken at the frequency and in conformance with the procedures set out in the O&M Manual.
 - a) A Prescribed Person or Operating Authority shall only undertake operations and maintenance activities where they have been delegated the authority to undertake such activities by the Owner or the Owner has expressly approved the activity(ies).
- 2.2 For clarity, the requirements outlined in the above conditions 2.1 for Prescribed Persons and any Operating Authority only apply to Sewage Works within the Authorized System where they are responsible for the operation.
- 2.3 The Owner, Prescribed Persons, and Operating Authority shall take all reasonable steps to minimize and ameliorate any Adverse Effect on the Natural Environment or impairment of the quality of water of any waters resulting from the operation of the Authorized System, including such accelerated or additional monitoring as may be necessary to determine the nature and extent of the effect or impairment.

3.0 Operations and Maintenance

3.1 Inspection

- 3.1.1 The Owner shall ensure that all Sewage Works within the Authorized System are inspected at the frequency and in accordance with procedures set out in their O&M Manual.
- 3.1.2 The owner shall ensure that:
- a) Any Stormwater Management Facilities, pumping stations, and any outlets that discharge to a receiver, are inspected at least once before December 31, 2026, if these have not been inspected since January 1, 2018 and thereafter as required by the O&M Manual; and
 - b) Any Stormwater Management Facilities, pumping stations, and any outlets that discharge to a receiver, established, or replaced within the Authorized System after the date of issuance of this Approval, are inspected within one year of being placed into service and thereafter as required by the O&M Manual.
- 3.1.3 The Owner shall clean and maintain Sewage Works within the Authorized System to ensure the Sewage Works perform as designed.
- 3.1.4 The Owner shall inspect the Stormwater Management Facilities in the Authorized System after significant flooding events as defined in, and in accordance with procedures documented in, the O&M Manual.
- 3.1.5 The Owner shall maintain records of the results of the inspections required in condition 3.1.1, 3.1.2 and 3.1.4 and any cleaning and maintenance operations undertaken, and shall make available the records for inspection by the Ministry upon request. The records shall include the following:
- a) Asset ID and name of the Sewage Works;
 - b) Date and results of each inspection, maintenance, or cleaning;
 - c) Name of person who conducted the inspection, maintenance, or the name of the inspecting official, where applicable, and
 - d) As applicable to the type of works, observations resulting from the inspection including, at a minimum:

- i Hydraulic operation of the works (e.g., length of occurrence since the last rainfall event, evidence or occurrence of overflows).
- ii Condition of vegetation in and around the works.
- iii Occurrence of obstructions at the inlet and outlet of the works.
- iv Evidence of spills and/or oil/grease contamination.
- v Presence of trash build-up, and
- vi Measurements of other parameters as required in the Monitoring Plan.

3.2 Operations & Maintenance (O&M) Manual

3.2.1 The Owner shall prepare and implement an operations and maintenance manual for Sewage Works within the Authorized System on or before July 18, 2023, that includes or references, but is not necessarily limited to, the following information:

- a) Procedures for the routine operation of the Sewage Works;
- b) Inspection programs, including the frequency of inspection, and the methods or tests employed to detect when maintenance is necessary, including:
 - i Presence of algae and/or invasive species impairing the Works (e.g., phragmites, goldfish);
 - ii Measurements of sediment depth, manual water levels (staff gauge) and/or visual observations, as appropriate to the Stormwater Management Facilities.
- c) Maintenance and repair programs, including:
 - i The frequency of maintenance and repair for the Sewage Works;
 - ii Stormwater pond sediment cleanout, dewatering, and management;

- iii Excavation, modification, replacement of LID soil/media/aggregate/geotextile, such as bioretention cells, green roof, permeable pavement; and
 - iv The frequency of maintenance for any other Stormwater Management Facilities identified in Schedule B that collect sediment.
 - d) Operational and maintenance requirements to protect sources of drinking water, such as those included in the Standard Operating Policy for Sewage Works, and any applicable local Source Protection Plan policies;
 - e) Procedures for routine physical inspection and calibration of monitoring equipment or components in accordance with the Monitoring Plan;
 - f) Emergency Response, Spill Reporting and Contingency Plans and Procedures for dealing with equipment breakdowns, potential spills, and any other abnormal situations, including notification to the Spills Action Centre, the Medical Officer of Health, and the District Manager, as applicable;
 - g) Procedures for receiving, responding, and recording public complaints, including recording any follow-up actions taken; and
 - h) As-built drawings or record drawings of the Sewage Works for stormwater works constructed after 2010 and where available, for stormwater works constructed before 2010.
- 3.2.2 The Owner shall review and update the O&M Manual and ensure that access to a copy is readily available for at each Stormwater Management Facility for the operational life of the works.
- 3.2.3 The Owner shall provide a copy of the O&M Manual to Ministry staff, upon request.
- 3.2.4 The Owner shall revise the O&M Manual to include procedures necessary for the operation and maintenance of any Sewage Works within the Authorized System that are established, altered, extended, replaced, or enlarged after the date of issuance of this approval prior to placing into service those Sewage Works.
- 3.2.5 For greater certainty, the O&M Manual may be a single document or a collection of documents that, when considered together, apply to all parts of the Authorized System.

- 3.3 On or before July 18, 2025, the Owner shall establish signage to notify the public at any Stormwater Management Facility identified in Schedule B that is a wet pond, dry pond, hybrid Facility, or engineered wetland. The signage shall include the following minimum information:
- 3.3.1 Identification that the site contains a Stormwater Management Facility;
 - 3.3.2 Identification of potential hazards and limitations of water use, as applicable;
 - 3.3.3 Identification of the purpose of the Facility;
 - 3.3.4 ECA approval number and/or asset ID; and
 - 3.3.5 Owner's contact information.
- 3.4 Prior to any maintenance of Sewage Works comprising the Authorized System, the Owner shall ensure that all applicable permits or authorizations have been obtained from Federal or Provincial agencies having legislative mandates relating to species at risk or water resources.

4.0 Monitoring Plan

- 4.1 On or before July 18, 2024 or within twenty-four (24) months of the date of the publication of the Ministry's monitoring guidance, whichever is later, the Owner shall develop and implement a monitoring plan for the Authorized System. The monitoring plan shall be:
- 4.1.1 Signed and approved by management with the authority delegated by the Owner to do so;
 - 4.1.2 Peer-reviewed by a third-party Qualified Person (QP), external to the development of the Monitoring Plan, to verify the adequacy of the Monitoring Plan in complying with conditions 4.4 and 4.5 of Schedule E. The results of the peer review shall include:
 - a) Written confirmation from the QP that they have the experience and qualifications to carry out the work; and
 - b) Written confirmation from the QP of the adequacy of the Monitoring Plan.
- 4.2 The Owner, or a QP designated by the Owner, may jointly develop the Monitoring Plan in partnership with Owner(s) of other Municipal Stormwater Management Systems as long as the Municipal Stormwater Management Systems are within the same watershed.

- 4.3 The Owner shall ensure the Monitoring Plan is implemented and any resulting monitoring data is recorded in an electronic database.
- 4.4 The Monitoring Plan shall include:
- 4.4.1 Procedures to verify that the operational performance of the Authorized System is as designed/planned;
 - 4.4.2 Procedures to assess the environmental impact of the Municipal Stormwater Management System; and
 - 4.4.3 Procedures for any corrective action that may be required to address any performance deficiencies or environmental impacts identified from above conditions 4.4.1 or 4.4.2.
- 4.5 The Monitoring Plan shall also include, but not be limited to:
- 4.5.1 Identification of the Sewage Works to be monitored, including outlets and any works that provide quality and/or quantity control;
 - 4.5.2 Identification of the key receivers to be monitored within the Owner's municipal boundaries and the monitoring locations;
 - 4.5.3 Consideration of relevant municipal land use and environmental planning documents (e.g., Stormwater Management Master Plan, Class Environmental Assessment Project, asset management plan, subwatershed studies, and planned development);
 - 4.5.4 Characterization of water quality and quantity conditions and identification of water users to be protected, based on conditions 4.5.2 and 4.5.3;
 - 4.5.5 Identification of water quality and quantity goals, as it relates to Stormwater management, using the information collected in condition 4.5.4;
 - 4.5.6 Identification of locations of rainfall gauges to be used;
 - 4.5.7 Identification of inspections, measurements, sampling, analysis and/or other monitoring activities that were used as the basis for or will inform future updates to the procedures identified in condition 4.4.
 - 4.5.8 Details respecting a monitoring program for the works and the receivers, that includes, at a minimum:
 - a) Hydrological, chemical, physical, and biological parameters, as appropriate, in alignment with the goals;

- b) Ensures water level of the Stormwater Measurement Facilities, excluding MTDs, are measured at regular intervals with a water level gauge;
 - c) Monitoring methodology, including the frequency and protocols for sampling, analysis, and recording, with consideration of dry and wet weather events and timing of sampling during wet weather events.
 - d) Ensures that the time of all samples or measurements are recorded.
- 4.5.9 An implementation plan for the monitoring program that identifies timelines and, if the monitoring occurs on a rotational basis, provides a description of the rotational schedule and associated works.
- 4.5.10 Includes a summary of all monitoring data along with an interpretation of the data and any conclusion drawn from the data evaluation about the need for future modifications to the Authorized System or system operations, and
- 4.5.11 Consideration of adaptive management practices (e.g., evidence-based decision making).
- 4.6 The Owner shall ensure that the Monitoring Plan is updated where necessary within twelve (12) months of any Alteration to the Authorized System, or more frequently as required by the Monitoring Plan.
- 4.7 The Owner shall, on request and without charge, provide a copy of the Monitoring Plan and any resulting monitoring data to members of the public.

5.0 Reporting

- 5.1 The Owner shall, upon request, make all manuals, plans, records, data, procedures and supporting documentation available to Ministry staff.
- 5.2 The Owner shall prepare an annual performance report for the Authorized System that:
- 5.2.1 Is submitted to the Director on or before April 30th of each year and covers the period from January 1st to December 31st of the preceding calendar year.
 - a) For clarity, the first report shall cover the period of January 1, 2023 to December 31st, 2023 and be submitted to the Director on or before April 30th, 2024.

- 5.2.2 Includes a summary of all monitoring data along with an interpretation of the data and an overview of the condition and operational performance of the Authorized System and any Adverse Effects on the Natural Environment;
 - 5.2.3 Includes a summary and interpretation of environmental trends based on all monitoring information and data for the previous five (5) years;
 - 5.2.4 Includes a summary of any operating problems encountered and corrective actions taken;
 - 5.2.5 Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System;
 - 5.2.6 Includes a summary of the calibration and maintenance carried out on all monitoring equipment;
 - 5.2.7 Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints;
 - 5.2.8 Includes a summary of all Alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat;
 - 5.2.9 Includes a summary of all spills or abnormal discharge events;
 - 5.2.10 Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System; and
 - 5.2.11 Includes a summary of the status of actions for the previous reporting year.
- 5.3 The report described in condition 5.2 shall be:
- 5.3.1 Made available, on request and without charge, to members of the public who are served by the Authorized System; and
 - 5.3.2 Made available, by June 1st of the same reporting year, to members of the public without charge by publishing the report on the Internet, if the Owner maintains a website on the Internet.

6.0 Record Keeping

- 6.1 The Owner shall retain for a minimum of ten (10) years from the date of their creation:
- 6.1.1 All records, reports and information required by this Approval and related to or resulting Alterations to the Authorized System, and
 - 6.1.2 All records, report and information related to the operation, maintenance and monitoring activities required by this Approval.
- 6.2 The Owner shall update, within twelve (12) months of any Alteration to the Authorized System being placed into service, any drawings maintained for the Municipal Stormwater Management System to reflect the Alteration of the Sewage Works, where applicable.

7.0 Review of this Approval

- 7.1 No later than the date specified in Condition 1 of Schedule A of this Approval, the Owner shall submit to the Director an application to have the Approval reviewed. The application shall, at minimum:
- 7.1.1 Include an updated description of the Sewage Works within the Authorized System, including any Alterations to the Sewage Works that were made since the Approval was last issued; and
 - 7.1.2 Be submitted in the manner specified by Director and include any other information requested by the Director.

8.0 Source Water Protection

- 8.1 The Owner shall ensure that any Alteration in the Authorized System is designed, constructed, and operated in such a way as to be protective of sources of drinking water in Vulnerable Areas as identified in the Source Protection Plan, if available.
- 8.2 The Owner shall prepare a "Significant Drinking Water Threat Assessment Report for Proposed Alterations" for the Authorized System on or before July 18, 2023 that includes, but is not necessarily limited to:
- 8.2.1 An outline of the circumstances under which proposed Alterations could pose a Significant Drinking Water Threat based on the Director's Technical Rules established under the CWA.
 - 8.2.2 An outline of how the Owner assesses the proposed Alterations to identify drinking water threats under the CWA.
 - 8.2.3 For any proposed Alteration a list of components, equipment, or Sewage Works that are being altered and have been identified as a Significant Drinking Water Threat.

- 8.2.4 A summary of design considerations and other measures that have been put into place to mitigate risks resulting from construction or operation of the components, equipment, or Sewage Works identified in condition 8.2.3, such as those included in the Standard Operating Policy for Sewage Works.
- 8.3 The Owner shall make any necessary updates to the report required in condition 8.2 at least once every twelve (12) months.
- 8.4 Any components, equipment, or Sewage Works added to the report required in condition 8.2 shall be include in the report for the operational life of the Sewage Works.
- 8.5 Upon request, the Owner shall make a copy of the report required in condition 8.2 available to the Ministry or Source Protection Authority staff.

9.0 Storm Sewer Catchment Asset Inventory

- 9.1 The Owner shall prepare and submit to the Director an inventory of the storm sewersheds and classify in accordance with Tables E1 and E2, on or before July 18, 2025. Minimum classification of the level of Stormwater management is as follows:
- 9.1.1 Level A – Stormwater receives treatment for water quality and quantity prior to discharge to the environment;
- 9.1.2 Level B – Stormwater receives treatment for water quality but no water quantity prior to discharge to the environment; and
- 9.1.3 Level C – Stormwater receives no treatment for water quality prior to discharge to the environment.

Table E1. Storm Sewershed and Associated Treatment

Outlet Asset ID	Sewershed Catchment Area (ha)	Tributary or Receiver	Subwatershed/ Watershed	Stormwater Management Level (A, B or C)	Treatment provided by other municipality (if applicable)

Table E2. Summary of Storm Sewersheds

Stormwater Management Level	Total Number of Outlets to Environment	Total Sewershed Catchment Area (ha)
Level A		
Level B		
Level C		

- 9.2 Within 12 (twelve) months of the date that the inventory required in condition 9.1 is submitted to the Director, the document(s) or file(s) referenced in Table B1 of Schedule B of this Approval shall be updated to identify the storm sewersheds for each outlet and their level of Stormwater management.

Schedule F: Residue Management

System Owner	Nipigon, The Corporation of the Township of
ECA Number	233-S701
System Name	Nipigon Stormwater Management System
ECA Issue Date	September 30th, 2022

1.0 Residue Management System

1.1 Not Applicable.

Appendix A – Stormwater Management Criteria

1.0 Applicability of Criteria

- 1.1 The criteria listed under Table A1 of this Appendix applies to all drainage areas greater than 0.1 ha, with the construction erosion and sediment control criteria applying also to sites <0.1 ha;
- 1.2 Despite condition 1.1 of Appendix A, if some or all of the criteria listed under Table A1 of this Appendix have been assessed for and addressed in other adjacent developed lands to the project site through a subwatershed plan or equivalent study, then those criteria may not be applicable to the project site.

Table A1. Performance Criteria

Water Balance ^[1]	<p>FOR DEVELOPMENT SCENARIOS ^[2]</p> <p>Assessment Studies:</p> <p>i) Control ^[3] as per the criteria identified in the water balance assessment completed in one or more of the following studies ^[15], if undertaken: a watershed/subwatershed plan; Source Protection Plan (Assessment Report component); Master Stormwater Management Plan, Master Environmental Servicing Plan; Class EA, or similar approach that transparently considers social, environmental and financial impacts; or local site study including natural heritage, Ecologically significant Groundwater Recharge Areas (EGRA), inflow and infiltration strategies. The assessment should include sufficient detail to be used at a local site level and consistent with the various level of studies; OR</p> <p>IF Assessment Studies in i) NOT completed:</p> <p>ii) Control ^[3] the recharge ^[4] to meet Pre-development ^[5] conditions on property; OR</p> <p>iii) Control ^[3] the runoff from the 90th percentile storm event.</p> <p>Lake Simcoe Watershed Municipalities:</p> <p>iv) Control ^[3] as per the evaluation of anticipated changes in water balance between Pre-development and post-development assessed through a Stormwater management plan in support of an application for Major Development ^[6]. The assessment should include sufficient detail to be used at a local site level. If it is demonstrated, using the approved water balance estimation methods ^[7], that the site’s post to Pre-development water balance cannot be met, and Maximum Extent Possible ^[8] has been attained, the proponent may use Lake Simcoe and Region Conservation Authority’s (LSRCA) Recharge Compensation Program ^[9].</p> <p>FOR RETROFIT SCENARIOS ^[10]</p> <p>Assessment Studies:</p> <p>i) Control as per criteria identified in the water balance assessment completed in one or more of the following studies: a watershed/subwatershed plan, Source Protection Plan (Assessment Report component), Master Stormwater Management Plan, Master Environmental Servicing Plan,</p>
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	<p>Class EA, or local site study including natural heritage, EGRA, inflow and infiltration strategies, if undertaken. The assessment should include sufficient detail to be used at a local site level and consistent with the various level of studies; OR</p> <p>ii) If constraints ^[11] identified in i), then control ^[3] as per Maximum Extent Possible ^[8] based on environmental site feasibility studies or address local needs^[14].</p> <p>IF Assessment Studies in i) NOT completed:</p> <p>iii) Control ^[3] the recharge ^[4] to meet Pre-development ^[5] conditions on property; OR</p> <p>iv) Control ^[3] the runoff from the 90th percentile storm event.</p>
<p>Water Quality ^[1]</p>	<p>FOR DEVELOPMENT SCENARIOS ^[2]</p> <p>All of the following criteria must be met for development scenarios:</p> <p>General:</p> <p>i) Characterize the water quality to be protected and Stormwater Contaminants (e.g., suspended solids, nutrients, bacteria, water temperature) for potential impact on the Natural Environment, and control as necessary, OR</p> <p>ii) As per the watershed/subwatershed plan, similar area-wide Stormwater study, or Stormwater management plan to minimize, or where possible, prevent increases in Contaminant loads and impacts to receiving waters.</p> <p>Suspended Solids:</p> <p>i) Control ^[3] 90th percentile storm event and if conventional methods are necessary, then enhanced, normal, or basic levels of protection (80%, 70%, or 60% respectively) for suspended solids removal (based on the receiver).</p> <p>Phosphorus:</p> <p>i) Minimize existing phosphorus loadings to Lake Erie and its tributaries, as compared to 2018 or conditions prior to the proposed development, OR</p> <p>ii) Minimize phosphorus loadings to Lake Simcoe and its tributaries. Proponents with development sites located in the Lake Simcoe watershed shall evaluate anticipated changes in phosphorus loadings between Pre-development and post-development through a Stormwater management plan in support of an application for Major Development ^[6]. The assessment should include sufficient detail to be used at a local site level. If, using the approved phosphorus budget tool ^[12], it is demonstrated that the site's post to Pre-development phosphorus budget cannot be met, and Maximum Extent Possible ^[8] has been attained, the proponent may use LSRCA's Phosphorus Offsetting Policy ^[9].</p> <p>FOR RETROFIT SCENARIOS ^[10]</p> <p>i) Improve the level of water quality control currently provided on site; AND</p> <p>ii) As per the 'Development' criteria for Suspended Solids, OR</p> <p>iii) If 'Development' criteria for Suspended Solids cannot be met, Works are designed as a multi-year retrofit project, in accordance with a rehabilitation study or similar area-wide Stormwater study, such that the completed treatment train will achieve the 'Development' criteria for Suspended Solids or local needs^[14], within ten (10) years; OR</p>

<p>Erosion Control (Watershed) ^[1]</p>	<p>iv) If constraints ^[11] identified in ii) and iii), then control ^[3] as per Maximum Extent Possible ^[8] based on environmental site feasibility studies.</p> <p>FOR DEVELOPMENT SCENARIOS ^[8]</p> <p>i) As per erosion assessment completed in watershed/subwatershed plan, Master Stormwater Management Plan, Master Environmental Servicing Plan, Drainage Plan, Class EA, local site study, geomorphologic study, or erosion analysis; OR</p> <p>ii) As per the Detailed Design Approach or Simplified Design Approach methods described in the Stormwater Management Planning and Design Manual:</p> <p>a. The Detailed Design Approach may be selected by the proponent for any development regardless of size and location within the watershed provided technical specialists are available for the completion of the technical assessments; or considered more appropriate than the simplified approach given the size and location of the development within the watershed and the sensitivity of the receiving waters in terms of morphology and habitat function.</p> <p>b. The Simplified Design Approach may be adopted for watersheds whose development area is generally less than twenty hectares AND either one of the following two conditions apply:</p> <p>1) The catchment area of the receiving channel at the point-of-entry of Stormwater drainage from the development is equal to or greater than twenty-five square kilometres; or</p> <p>2) Meets the following conditions:</p> <ul style="list-style-type: none"> • The channel bankfull depth is less than three quarters of a metre; • The channel is a headwater stream; • The receiving channel is not designated as an Environmentally Sensitive Area (ESA) or Area of Natural or Scientific Interest (ANSI) and does not provide habitat for a sensitive aquatic species; • The channel is stable to transitional; and • The channel is slightly entrenched; OR <p>iii) In the absence of a guiding study, detain at minimum, the runoff volume generated from a 25 mm storm event over 24 to 48 hours.</p> <p>FOR RETROFIT SCENARIOS ^[10]</p> <p>i) If approaches i-iii) under ‘Development Scenarios’ are not feasible as per identified constraints ^[11], then improve the level of erosion control ^[3] currently provided on site to Maximum Extent Possible ^[8] based on environmental site feasibility studies or address local needs^[14].</p>
<p>Water Quantity (Minor and Major System) ^[1]</p>	<p>i) As per municipal standards, Master Stormwater Management Plan, Class EA, Individual EA and/or ECA, as appropriate for the type of project ^[13]</p>
<p>Flood Control (Watershed Hydrology) ^[1]</p>	<p>FOR DEVELOPMENT SCENARIOS ^[2]</p> <p>i) Manage peak flow control as per watershed/subwatershed plans, municipal criteria being a minimum 100 year return storm (except for site-specific considerations and proximity to receiving water bodies), municipal guidelines and standards, Individual/Class EA, ECA, Master Plan, as appropriate for the type of project ^[13].</p>

	<p>FOR RETROFIT SCENARIOS ^[10]</p> <p>i) If approaches i) under ‘Development Scenarios’ are not feasible as per identified constraints ^[11], then improve the level of flood control ^[3] currently provided on site to Maximum Extent Possible ^[8] based on environmental site feasibility studies.</p>
<p>Construction Erosion and Sediment Control</p>	<p>i) Manage construction erosion and sediment control through development and implementation of an erosion and sediment control (ESC) plan. The ESC plan shall:</p> <ul style="list-style-type: none"> a. Have regard to Canadian Standards Association (CSA) W202 Erosion and Sediment Control Inspection and Monitoring Standard (as amended); OR b. Have regard to Erosion and Sediment Control Guideline for Urban Construction 2019 by TRCA (as amended). <p>ii) Be prepared by a QP for sites with drainage areas greater than 5 ha or if specified by the Owner for a drainage lower than 5 ha.</p> <p>iii) Installation and maintenance of the ESC measures specified in the ESC plan shall have regard to CSA W208:20 Erosion and Sediment Control Installation and Maintenance (as amended).</p> <p>iv) For sites with drainage areas greater than 5 ha, a QP shall inspect the construction ESC measures, as specified in the ESC plan.</p>
<p>Footnote</p>	<ol style="list-style-type: none"> 1. Where the opportunity exists on your project site or the same subwatershed, reallocation of development elements may be optimal for management as described in footnote ^[3]. 2. Development includes new development, redevelopment, infill development, or conversion of a rural cross-section into an urban cross-section. 3. Stormwater volumes generated from the geographically specific 90th percentile rainfall event on an annual average basis from all surfaces on the entire site are targeted for control. Control is in the following hierarchical order, with each step exhausted before proceeding to the next: 1) retention (infiltration, reuse, or evapotranspiration), 2) LID filtration, and 3) conventional Stormwater management. Step 3, conventional Stormwater management, should proceed only once Maximum Extent Possible ^[8] has been attained for Steps 1 and 2 for retention and filtration. 4. Recharge is the infiltration and movement of surface water into the soil, past the vegetation root zone, to the zone of saturation, or water table. 5. Pre-development is defined as the more stringent of the two following scenarios: 1) a site’s existing condition, or 2) as defined by the local municipality. 6. Major Development has the same meaning as in the Lake Simcoe Protection Plan, 2009. 7. Currently, the approved tool by LSRCA for calculating the water balance is the Thornthwaite-Mather Method. Other tools agreed upon by relevant approval agencies (e.g., LSRCA, municipality, or Ministry) may also be acceptable, subject to written acceptance by the Director. 8. Maximum Extent Possible means maximum achievable Stormwater volume control through retention and LID filtration engineered/landscaped/technical Stormwater practices, given the site constraints ^[11]. 9. Information pertaining to LSRCA’s Recharge Compensation Program and Phosphorus Offsetting Policy is available on LSRCA’s website (lsrca.on.ca), or in “Water Balance Recharge Policy for the Lake Simcoe Protection Plan”, dated July 2021, and prepared by Lake Simcoe Region Conservation Authority and “Phosphorus Offsetting Policy”, dated July 2021, and prepared by Lake Simcoe Region Conservation Authority.

	<p>10. Retrofit means: 1) a modification to the management of the existing infrastructure, 2) changes to major and minor systems, or 3) adding Stormwater infrastructure, in an existing area on municipal right-of-way, municipal block, or easement. It does not include conversion of a rural cross-section into an urban cross-section.</p> <p>11. Site constraints must be documented. A list of site constraints can be found in Table A2.</p> <p>12. Tools for calculating phosphorus budgets may include the Ministry’s Phosphorus Tool, the Low Impact Development Treatment Train Tool developed in partnership by TRCA, LSRCA, and Credit Valley Conservation (CVC), or other tools agreed upon by the LSRCA and other relevant approval agencies including the municipality.</p> <p>13. Possible to look at combined grey infrastructure and LID system capacity jointly.</p> <p>14. Local needs include requirements for water quality, erosion, and/or water balance retrofits identified by the owner through ongoing operation and maintenance of the stormwater system, including inspection of local receiving systems and the characterization of issues requiring remediation through retrofit controls.</p> <p>15. All studies shall conform with Ministry policies. If any conclusions in the studies negate policy, then the project will require a direct submission to the Ministry for review through an application pertaining to a Schedule C Notice.</p>
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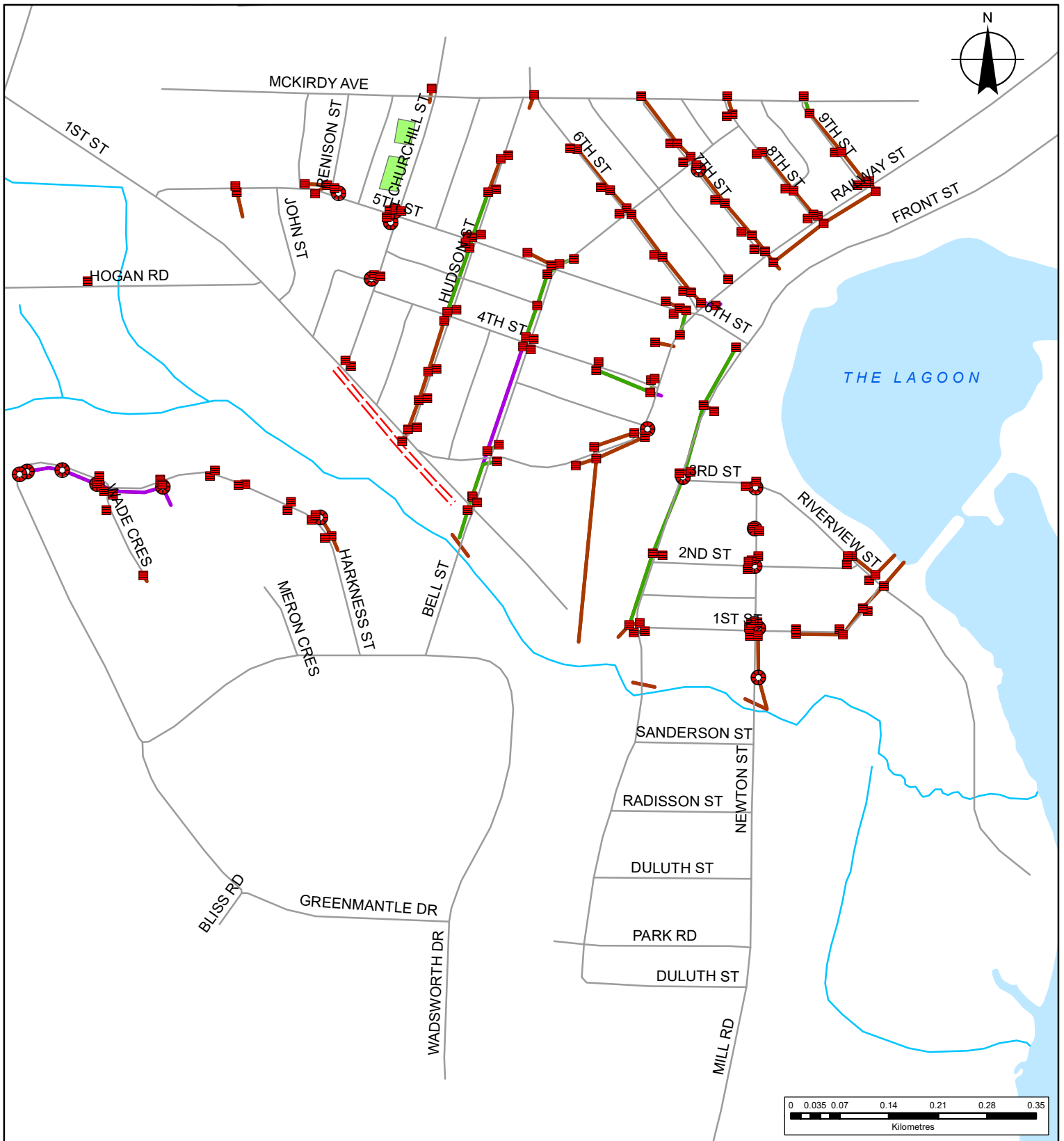
Table A2. Stormwater Management Practices Site Constraints

Site Constraints	
a)	Shallow bedrock ^[1] , areas of blasted bedrock ^[2] , and Karst;
b)	High groundwater ^[1] or areas where increased infiltration will result in elevated groundwater levels which can be shown through an appropriate area specific study to impact critical utilities or property (e.g., susceptible to flooding);
c)	Swelling clays ^[3] or unstable sub-soils;
d)	Contaminated soils (e.g., brownfields);
e)	High Risk Site Activities including spill prone areas;
f)	Prohibitions and or restrictions per the approved Source Protection Plans and where impacts to private drinking water wells and /or Vulnerable Domestic Well Supply Areas cannot be appropriately mitigated;
g)	Flood risk prone areas or structures and/ or areas of high inflow and infiltration (I/I) where wastewater systems (storm and sanitary) have been shown through technical studies to be sensitive to groundwater conditions that contribute to extraneous flow rates that cause property flooding / Sewer back-ups;
h)	For existing municipal rights-of-way infrastructure (e.g., roads, sidewalks, utility corridor, Sewers, LID, and trails) where reconstruction is proposed and where surface and subsurface areas are not available based on a site-specific assessment completed by a QP;
i)	For developments within partially separated wastewater systems where reconstruction is proposed and where, based on a site-specific assessment completed by a QP, can be shown to: <ul style="list-style-type: none"> i Increase private property flood risk liabilities that cannot be mitigated through design; ii Impact pumping and treatment cost that cannot be mitigated through design; or

iii	Increase risks of structural collapse of Sewer and ground systems due to infiltration and the loss of pipe and/or pavement support that cannot be mitigated through design.
j)	Surface water dominated or dependent features including but not limited to marshes and/or riparian forest wetlands which derive all or a majority of their water from surface water, including streams, runoff, and overbank flooding. Surface water dominated or dependent features which are identified through approved site specific hydrologic or hydrogeologic studies, and/or Environmental Impact Statements (EIS) may be considered for a reduced volume control target. Pre-consultation with the MECP and local agencies is encouraged;
k)	Existing urban areas where risk to water distribution systems has been identified through assessments to meet applicable drinking water requirements, including Procedures F-6 and F-6-1, and substantiated by a QP through an appropriate area specific study and where the risk cannot be reasonably mitigated per the relevant design guidelines;
l)	Existing urban areas where risk to life, human health, property, or infrastructure has been identified and substantiated by a QP through an appropriate area specific study and where the risk cannot be reasonably mitigated per the relevant design guidelines;
m)	Water reuse feasibility study has been completed to determine non-potable reuse of Stormwater for onsite or shared use;
n)	Economic considerations set by infrastructure feasibility and prioritization studies undertaken at either the local/site or municipal/system level ^[4] .
Footnote:	
<ol style="list-style-type: none"> 1. May limit infiltration capabilities if bedrock and groundwater is within 1m of the proposed Facility invert per Table 3.4.1 of the LID Stormwater Planning and Design Guide (2010, V1.0 or most recent by TRCA/CVC). Detailed assessment or studies are required to demonstrate infiltration effects and results may permit relaxation of the minimum 1m offset. 2. Where blasting is more localized, this constraint may not be an issue elsewhere on the property. While infiltration-based practices may be limited in blasted rock areas, other forms of LID, such as filtration, evapotranspiration, etc., are still viable options that should be pursued. 3. Swelling clays are clay soils that is prone to large volume changes (swelling and shrinking) that are directly related to changes in water content. 4. Infrastructure feasibility and prioritization studies should comprehensively assess Stormwater site opportunities and constraints to improve cost effectiveness, environmental performance, and overall benefit to the receivers and the community. The studies include assessing and prioritizing municipal infrastructure for upgrades in a prudent and economically feasible manner. 	

Appendix B

Current Stormwater System Map



LEGEND

- | | | | | | |
|--|-------------------|--|--------|----------------------------|------------------------|
| | STORM MANHOLE | | STREAM | STORM PIPE DIAMETER | |
| | STORM CATCH BASIN | | ROADS | | ≤ 250 mm |
| | SWALES | | | | > 250 mm and ≤ 500 mm |
| | RAIN GARDENS | | | | > 500 mm and ≤ 1050 mm |
| | WATERBODIES | | | | > 1050 mm |
| | | | | | UNKNOWN DIAMETER |

BASE MAP DATA PROVIDED BY THE TOWNSHIP OF NIPIGON, LAND INFORMATION ONTARIO.

**MUNICIPAL STORMWATER MANAGEMENT SYSTEM MAP
APPLICATIONS FOR CONSOLIDATED LINEAR
INFRASTRUCTURE ENVIRONMENTAL
COMPLIANCE APPROVAL (CLI-ECA)
TOWNSHIP OF NIPIGON**

PROJECT:	201-07581-00	DATE:	MARCH 2022
DRAWN/APPROVED:	BY/CW	SCALE:	1:7,500



1450 1st AVENUE WEST, SUITE 101
OWEN SOUND, ONTARIO CANADA N4K 6W2
PHONE: 519 376-7612 - FAX 519 376-8008 - WWW.WSP.COM

FIGURE:
1



Northern Turf Equipment

710B Balmoral Street Thunder Bay ON P7C 5V3 Phone (807)623-1941 Toll Free (888)798-8805 Fax (807)623-9383 E-mail
info@northernturf.ca
www.northernturf.ca

TO: TOWNSHIP OF NIPIGON

ATTN: TAYLOR HASKELL

APRIL 13/2026

We are pleased to quote you on the following lawn and garden equipment as requested:

TORO

MODEL: 74005

[Z-Master 4000 Series 60" \(152 cm\) 25.5 HP 74005 | Commercial Mowers | Toro](#)

**COMMERCIAL GRADE ZERO TURN RIDING TRACTOR
60" CUTTING DECK
ROLL-OVER PROTECTION SYSTEM
25.5HP KAWASAKI (852cc) ENGINE
ZT-4400 PUMPS/WHEEL MOTORS**

REGULAR PRICE:	\$20,443.00
DISCOUNT	-\$5,519.61
PDI	\$130.00
SUB TOTAL	\$15,053.39
TOTAL WITH HST	\$17,010.33



MODEL: 74016

[Z-Master 4000 Series HDX Pro 60" \(152 cm\) 31 HP 74016 | Commercial Mowers | Toro](#)

**COMMERCIAL GRADE ZERO TURN RIDING TRACTOR
60" CUTTING DECK
ROLL-OVER PROTECTION SYSTEM
31HP KAWASAKI (999cc) ENGINE
ZT-5400 PUMPS/WHEEL MOTORS**

REGULAR PRICE:	\$22,666.00
DISCOUNT	-\$6,119.82
PDI	\$130.00
SUB TOTAL	\$16,676.18
TOTAL WITH HST	\$18,844.08



MODEL: 74058

[60 in. Z-Master 4000 HDX | Zero Turn Lawn Mower | Toro | 74058 | Toro](#)

**COMMERCIAL GRADE ZERO TURN RIDING TRACTOR
60" CUTTING DECK
MYRIDE SUSPENSION SYSTEM
ROLL-OVER PROTECTION SYSTEM
26" VOODOO TRAC TIRES
35HP KAWASAKI (999cc) ENGINE
ZT-5400 PUMPS/WHEEL MOTORS**

REGULAR PRICE:	\$23,888.00
DISCOUNT	-\$6,449.76
PDI	\$130.00
SUB TOTAL	\$17,568.24
TOTAL WITH HST	\$19,852.11



QUOTE VALID FOR 30 DAYS. STOCK QUANTITIES SUBJECT TO CHANGE.

To discuss the above information and pricing please contact manager@northernturf.ca or 807-623-1941.



CORPORATE POLICY AND PROCEDURE

Policy:	Back Lanes Policy
Coverage:	Corporation of the Township of Nipigon
Issuing Department:	Office of the CAO
Resolution:	(XXXXXX)

Issued	Last Reviewed	Next Review Date
[XXXXXX]	[XXXXXX]	[XXXXXX]

1. PURPOSE:

To establish a consistent framework governing requests for municipal services on unassumed back lanes and other rear-yard access corridors within the Township of Nipigon.

This Policy is intended to:

- a) clarify the Township’s responsibilities respecting unassumed lanes;
- b) reduce municipal liability exposure;
- c) establish objective criteria for the provision of limited municipal services;
- d) ensure equitable and consistent treatment of residents; and
- e) preserve Council’s discretion respecting future assumption or improvement of such lands.

2. DEFINITIONS:

For the purposes of this Policy:

“Assumed Highway” means a highway that has been formally assumed by the Township by by-law pursuant to applicable legislation.

“Back Lane” means a rear-yard access route, lane, alley, unopened road allowance, or similar corridor used by residents for vehicular or pedestrian access to properties from the rear of lots.

“Municipal Services” means any work, activity, or operational response undertaken by the Township, including but not limited to grading, drainage work, vegetation control, snow clearing, surface repairs, waste collection access, or other public works activities.

“Unassumed Back Lane” means a Back Lane that has not been formally assumed by the Township as a municipal highway by by-law.

3. GENERAL PRINCIPLES

3.1 No Assumption of Responsibility.

- The provision of Municipal Services under this Policy shall not:
 - a) constitute assumption of any Back Lane as a municipal highway;
 - b) create or imply a minimum maintenance standard;
 - c) establish a duty of care equivalent to that applicable to assumed highways;
 - d) create a continuing obligation to provide Municipal Services; or
 - e) create any representation that a Back Lane is safe for public travel.

3.2 Council Authority

- Only Council may assume a highway by by-law in accordance with applicable legislation.
- No operational activity, historical practice, or provision of Municipal Services by Township staff shall constitute assumption of a Back Lane.

3.3 Municipal Discretion.

- The Township retains sole discretion respecting:
 - a) whether Municipal Services are provided;
 - b) the extent and frequency of such services; and
 - c) whether such services are altered, reduced, or discontinued.

4. CLASSIFICATION OF BACK LANES

4.1 Category A – Private Access Lanes

- Category A includes:
 - a) lanes located entirely on private property; or
 - b) lanes for which the Township has no operational requirement or historical involvement.
- The Township shall not provide Municipal Services to Category A lanes except where required by law or emergency circumstances.

4.2 Category B – Unassumed Municipal Back Lanes

- Category B includes:
 - a) unopened road allowances or municipally-owned corridors;
 - b) lanes historically used for rear-yard access;
 - c) lanes that are not formally assumed highways; and
 - d) lanes where limited Township operational involvement exists or may be necessary.
- Limited Municipal Services may be provided in accordance with this Policy.

4.3 Category C – Potential Future Assumption Candidates

- Council may identify certain Back Lanes as candidates for future assumption where:
 - a) substantial residential reliance exists;
 - b) municipal utilities are present;
 - c) emergency access considerations warrant review;
 - d) the lane can reasonably be upgraded to municipal standards; or
 - e) assumption is determined by Council to be in the public interest.
- Nothing in this Policy obligates the Township to assume any Back Lane.

5. LIMITED MUNICIPAL SERVICES

5.1 Permitted Services

- Subject to budget, operational priorities, and staff discretion, the Township may provide limited services to Category B lanes including:
 - a) occasional grading to address severe rutting or drainage concerns;
 - b) access remediation or improvement for emergency service purposes;
 - c) waste collection services where no reasonable front-yard alternative exists; and
 - d) other limited operational responses approved by the Superintendent of Public Works or designate.

5.2 Prohibited or Restricted Services

- Unless specifically authorized by Council, the Township shall not:
 - a) provide routine maintenance schedules;
 - b) undertake reconstruction or other capital upgrades;
 - c) add or remove significant road material, including gravel or asphalt;
 - d) install curbs, sidewalks, lighting;
 - e) install drainage systems or remedial drainage works;
 - f) provide winter maintenance or snow removal;
 - g) install roadway signage indicating municipal assumption; or
 - h) undertake improvements intended primarily for private convenience.

5.3 Waste Collection Access

- Where topography, lot configuration, or safety considerations make front-yard waste collection impractical, the Township may continue rear-lane waste collection access on certain lanes.
- Such collection shall:
 - a) be considered a waste management accommodation only;
 - b) not constitute recognition of the lane as an assumed highway; and
 - c) not obligate the Township to improve or maintain the lane beyond operational necessity.

6. SERVICE REQUESTS

- 6.1 Requests for Municipal Services.
- Requests for services respecting Back Lanes shall be submitted to the Superintendent of Public Works or their designate, who shall have absolute discretion to determine the appropriate level, manner, extent, and schedule for the requested work.
- 6.2 Evaluation Criteria
- In evaluating requests, the Superintendent of Public Works or their designate may consider:
 - a) emergency access concerns;
 - b) drainage impacts affecting municipal infrastructure;
 - c) public safety considerations;
 - d) operational requirements;
 - e) historical municipal involvement;
 - f) fairness and consistency with other Back Lanes; and
 - g) available budget and staffing resources.
- 6.3 No Service Standard
- No service levels or response timelines established for assumed highways shall apply to Back Lanes governed by this Policy.

7. LIABILITY AND INDEMNIFICATION

- 7.1 User Responsibility
- Persons using Back Lanes do so at their own risk.
 - The Township assumes no responsibility for:
 - a) surface conditions;
 - b) snow or ice accumulation;
 - c) drainage issues;
 - d) vehicle damage; or
 - e) general suitability for pedestrian or vehicular travel.
- 7.2 Limitation
- Nothing in this Policy limits any statutory protections, defences, or immunities available to the Township under applicable legislation or common law.

8. ADMINISTRATION

- 8.1 Authority
- The Superintendent of Public Works and the CAO may establish administrative practices and procedures necessary to implement this Policy.

8.2 Inventory

- The Township may maintain an inventory and classification system for Back Lanes within the municipality.

9. EFFECTIVE DATE

9.1 This Policy shall come into effect on the date approved by Council.

10. REVIEW

10.1 This Policy shall be reviewed by Council as required.

Tim Cobban, CAO

Nipigon Fire Department

Attendance:

Meeting Date: APRIL 1st, 2026

Fire Chief Ryan Petre	FF Matthew Blackman	FF Terri Dumont
Deputy Chief Alex Pleson	FF Bill Cronmiller	FF Greg Latham
Captain Gordie Walters	FF Cory Squire	FF Aaron Zuwala
Captain Alan Koistinen	FF Joel Willan	FF Jonah Roy
Captain John Maedel	FF Ian Zechner	FF Alex Bearman
Captain Butch Kovacs	FF Colton McLeod	FF Dale Roy
Captain Loretta Lemon	FF Troy Nicol	FF Sterling Lesperance
FF Gary Thorsteinson	FF Brody Stenlund	Council – Greg Harper
FF Allan Clearwater	FF Mike Blair	Secretary - Caroline Sugawara

CALL TO ORDER: 19:10

PREVIOUS MINUTES: John, Alex

Pumper #4 is not back yet. Alex is making an inquiry.

Training sheet has been created with a checklist for all members and modules.

Meeting was had with CAO Tim about Rescue. Town will be about 2 months before they have any answers about affordability & where the budget is. Official truck quote coming from Fort Garry.

Terri is still handling claims for the moment. MTO claims are up to date as of March 31st. Township has not yet directed the funds to the FD accounts.

Anyone needing their fit test for their mask please speak to Alex. Or pick up your mask and go to Trans Canada Safety in Thunder Bay and they can bill the township.

Anyone who has not had their ID photo taken please get it done.

Thank you to everyone who has shown up for calls.

Boot Cleats would be a good addition to the seasonal winter gear.

Thanks to Joel & Troy for doing the NipRock Career Fair.

A banner is going to be ordered for career fair/open house tables

SHOW UP TO DUTY CREW!!!!!!!!!!!!

HEALTH & SAFETY:

RECOMMENDATIONS TO COUNCIL:

Meeting adjourned 19:32

Nipigon Fire Department

Attendance:

Meeting Date: MAY 6th, 2026

Fire Chief Ryan Petre	FF Bill Cronmiller	FF Aaron Zuwala
Deputy Chief Alex Pleson	FF Cory Squire	FF Jonah Roy
Captain Gordie Walters	FF Joel Willan	FF Alex Bearman
Captain Alan Koistinen	FF Ian Zechner	FF Dale Roy
Captain John Maedel	FF Colton McLeod	FF Sterling Lesperance
Captain Butch Kovacs	FF Troy Nicol	Council – Greg Harper
Captain Loretta Lemon	FF Brody Stenlund	Secretary - Caroline Sugawara
FF Gary Thorsteinson	FF Mike Blair	Guest – Larry (LHFR)
FF Allan Clearwater	FF Terri Dumont	
FF Matthew Blackman	FF Greg Latham	

CALL TO ORDER: 19:18

PREVIOUS MINUTES: Loretta, John

Pumper #4 is back. No warranty coverage was on the bill.

Wajax & Honda both have same size fittings now.

No more wood handles on the axes.

Thanks to everyone who came out for Training & especially to the trainers. We might do another in the fall.

Greg is nominated for training leader.

Last week the “chalet fire practice” (controlled burn) went well & got lots of input & ideas (full power water, more hoses, etc). Thank you to Larry (Lake Helen Fire Rescue) for setting this up for us. Per Larry – there is one more cabin that can be used for live fire practice, but it will need to be done SOON. Discussion to try for Wednesday May 13th, 5pm.

Lake Helen Fire Dept (5 FF’s?) will be joining us for training nights.

More AutoEx needed

Meeting with CAO coming up (Alex, John, & Loretta). Looking promising for truck this year.

Boot cleats have been added to the Rescue by the generator. More will be available in the fall for winter weather.

Mic clips (retractable leash type) for radios would be a good idea.

ID card photographer will be here next week.

Service medals need to be done. Too many people have gone too long without recognition of their contributions.

Dryer will be here next week

Duty crew this weekend – please put the wajax on the floor.

Compressor was serviced last week. All good.

Thanks Loretta & Gordie for cleaning the floors.

Pumper 2 – if you move it, make SURE it's NOT blocking the "safety path" marked on floor

HEALTH & SAFETY:

RECOMMENDATIONS TO COUNCIL:

Meeting adjourned 19:43

COUNCIL REPORT

Subject: Nipigon Wayfinding Strategy and Digital Asset Project

Date: May 08, 2026

Report Number: 26-05-08-1

From: Brianna Bell, Economic Development Officer/Deputy Clerk



Recommendation:

That Council:

1. Receive this report for information.
2. Approve a \$5,000 Township contribution toward the Nipigon Wayfinding Strategy.
3. Approve a \$2,500 Township contribution toward the Nipigon Digital Asset Project.
4. Direct that these contributions be used to leverage confirmed partner funding from the Nipigon MAT Committee, Destination Northern Ontario, and Superior Country.

Background:

Tourism development, community branding, and regional partnerships are key priorities for Nipigon's economic growth.

The 2019 Economic Development Strategy recognizes that Nipigon can no longer rely on a single industry. It identifies tourism, arts, culture, heritage, and entrepreneurship as focus areas. The vision is for Nipigon to become a destination for travelers, a regional hub for services and recreation, and a sustainable community.

The 2026 Tourism Product Development and Marketing Plan reinforces this direction. It states that tourism is central to Nipigon's economic future. The community increasingly relies on the service economy and tourism visitation to support local businesses and diversify the tax base. The plan identifies underinvestment, aging infrastructure, and lack of coordinated tourism information as barriers to growth.

Both the Wayfinding Strategy and Digital Asset Project were approved by the Nipigon MAT Committee as priority implementation items under the 2026 plan.

Discussion:

Both projects address issues identified in the 2019 and 2026 plans, including outdated signage, lack of visitor information, and weak tourism marketing materials. The Wayfinding Strategy supports converting highway traffic into longer visits by improving navigation from the highway to downtown, the waterfront, and local attractions. The Digital Asset Project provides the professional photography and video content needed for tourism campaigns, websites, and print

materials. Together, the projects support Nipigon’s shift from a pass-through community to a visitor destination.

Analysis/Options:

Option 1: Approve both project contributions (recommended).

The Township’s \$7,500 contribution would leverage \$17,500 in partner funding for a total project value of \$25,000. Both projects align with economic development and tourism priorities.

Option 2: Approve only one project contribution.

This would limit the Township’s ability to advance a coordinated tourism approach. The two projects complement each other—wayfinding helps visitors move through the community, while digital assets attract them and encourage exploration.

Option 3: Do not approve the contributions (not recommended).

This could result in the loss of partner funding and delay key tourism development actions.

Financial Impacts:

The total requested Township contribution is \$7,500, broken down as follows:

Nipigon Wayfinding Strategy:

Township of Nipigon contribution: \$5,000

Nipigon MAT Committee contribution: \$5,000 confirmed

Destination Northern Ontario contribution: \$10,000 confirmed

Total project value: \$20,000

Nipigon Digital Asset Project:

Township of Nipigon contribution: \$2,500

Nipigon MAT Committee contribution: \$2,500 confirmed

Total project value: \$5,000

The Township’s combined contribution of \$7,500 would leverage an additional \$17,500 in partner contributions, resulting in a combined project value of \$25,000.

Strategic Plan Alignment

- Leveraging Township investments in digital tourism assets aligns with Goal 4 of the Township of Nipigon’s Strategic Plan, “Building Nipigon’s Tourism Assets.” The first action item is to “*Continue to partner with the local Destination Marketing Organization, Superior Country, to market Nipigon and region to visitors.*” Strategically targeted investment in digital tourism assets improves the breadth and depth of Nipigon’s digital tourism footprint.
- Investing in wayfinding supports and aligns with the fourth action item, “*Develop a plan and implement a highway signage program to ‘tell the story’ of Nipigon to attract visitors into the community.*” As the report describes above, improving wayfinding

within the Township of Nipigon complements previous investments in highway signage and wayfinding.

Respectfully Submitted By:

Brianna Bell, Economic Development Officer/Deputy Clerk

Internal/External Consultations:

- Nipigon MAT Committee
- Superior Country
- Destination Northern Ontario
- Planning Documents Reviewed
 - Township of Nipigon Economic Development Strategy, 2019
 - Township of Nipigon Five-Year Tourism Product Development and Marketing Plan, 2026

Reviewed By: CAO Cobban

THE CORPORATION OF THE TOWNSHIP OF NIPIGON
BY-LAW NO. 2028

TO CONFIRM THE PROCEEDINGS OF THE MEETING(S) OF COUNCIL

HELD prior to and on May 12, 2026

WHEREAS the Municipal Act, 2001, C.25, as amended, requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken, by a Council or a Committee of Council does not lend itself to an individual by-law;

THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NIPIGON ENACTS AS FOLLOWS:

1. THAT the actions of the Council at its meeting held prior to and on May 12, 2026, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting(s), except where prior approval of the Local Planning Appeal Tribunal is required (*formerly the Ontario Municipal Board*), are hereby adopted, ratified, and confirmed.
2. THAT the Mayor and/or proper officers of the Township are hereby authorized and directed to do all things necessary to give effect on the said action(s) or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

Read three times and passed in open Council on May 12, 2026.

MAYOR

CLERK